

MENTOR CLASSROOM MATERIALS REIMBURSEMENT REQUEST
American Promises: Gateway Teaching American History

Teacher Name _____

Street Address _____

City, ST, Zip _____

School _____

Please return this form to:
 Kathy Wicks, Assistant Director
 Center for Teacher Education and Research
 Westfield State University
 577 Western Ave.
 Westfield, MA 01086

! PLEASE ATTACH YOUR RECEIPT(S) TO THIS REQUEST!

Vendor or Catalog Name	Items Purchased (Shipping charges will be reimbursed; tax is NOT reimbursed)	Quantity	Total Purchase (Include Receipt)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
	You will be reimbursed for up to \$150.00. Only the purchase amount and shipping are reimbursed. Tax is NOT reimbursed.	TOTAL REQUEST w/Receipts	\$

No requests/receipts will be accepted after May 30, 2011