

What is the
Center for
Instructional
Technology?



CONTACT THE CIT SUPPORT TEAM

OUR MISSION

The Center for Instructional Technology has a dual mission to promote and support online teaching and program development, and to provide one-on-one training or group workshops to help faculty and staff integrate technology into their teaching and working environments. In addition to offering comprehensive training for PLATO (the WSU course management system) we conduct many other workshops and trainings, and we have a diverse lending library of books, manuals, and equipment.

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Online Faculty Support Specialist
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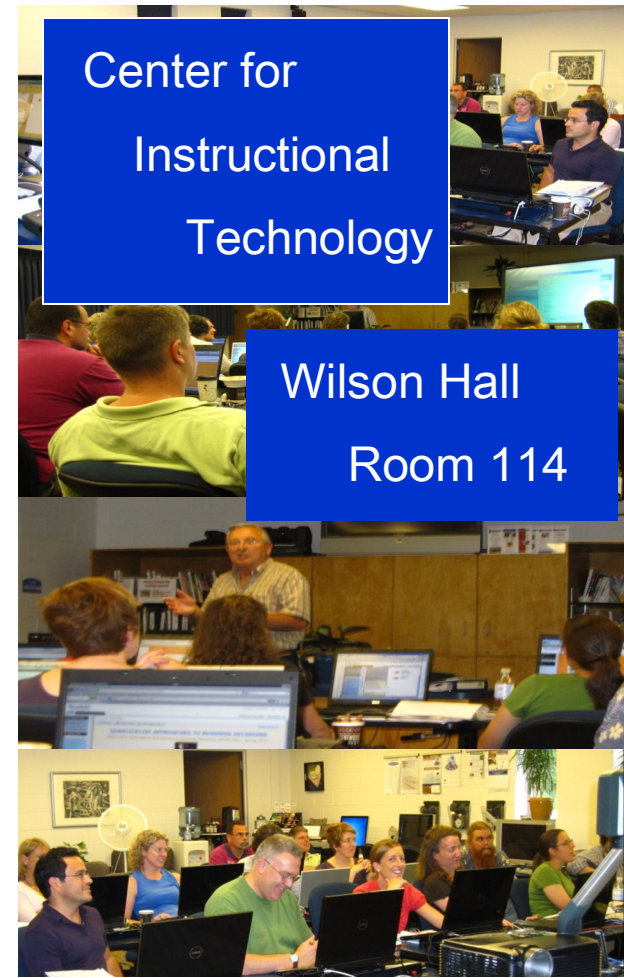


CIT WEBSITES:
CIT—westfield.ma.edu/cit
Log into PLATO—westfield.ma.edu/plato
PLATO Support — cit.westfield.ma.edu/support
Online Tutoring — cit.westfield.ma.edu/smarthinking

*We are open from 8:30AM to
4:30PM, Monday through Friday.*

Center for
Instructional
Technology

Wilson Hall
Room 114



Promotes and supports
online teaching and program
development. Helps
to manage and integrate
technology into the teaching
and work environment.

TRAINING

The Center for Instructional Technology conducts a variety of trainings for faculty and staff.



CIT Trainings include:

- Adobe Creative Suite: Photoshop, Illustrator, InDesign, Acrobat
- “ Clickers ” (Audience Response Systems)
- Elluminate
- Jing: Create short video tutorials
- Podcasting
- Microsoft Office Suite: Access, Excel, Excel Grade Book, PowerPoint, Outlook, Word (Beginner and Advanced)
- Scanning Photos, Slides & Text
- Respondus Testing Tool

Specific training can be requested to meet the unique needs of individual departments.

Visit our website for training and events @ westfield.ma.edu/cit

JING



Enables you to quickly and easily record and post short lectures or tutorials. *Contact Lisa at Ext. 8249 or lclark@westfield.ma.edu to schedule training.*

“ Clickers ” or Audience Response Systems

can generate participation and get immediate responses from students or audiences. Responses can be compiled and presented easily. *Contact Joe at Ext. 5664 or jaxenroth@westfield.ma.edu for training info, or see his blog at <http://tpcit.blogspot.com>.*



Go Green!



PLATO allows you to create a course website. You can post your syllabus, assignments, PowerPoint presentations, readings, or short video clips, and reduce paper waste. *For more information or training dates, contact Lisa at Ext. 8249 or lclark@westfield.ma.edu.*

BACHELOR'S DEGREE PROGRAMS



Bachelor's Degrees

Online

WSU offers online Bachelor's Completion Degrees in Business Management (concentrations in Marketing, Finance, Management, and Accounting), History, Liberal Studies, and Sociology.



Web Camp

A workshop that trains faculty to design and migrate their classes to an online learning environment (PLATO).

For Information, contact Lynn at Ext. 8142 or lzayac@westfield.ma.edu, or visit Lynn's blog "Designing and Teaching Your Course Online" @ <http://onlinecoursedesign.blogspot.com>.



Second Life

A multi-user virtual environment, can be used for communication, social networking, presentations and collaboration. There is a conference center with media screens that can accommodate events or classes of up to 100 where users can interact in real time educational activities. *To learn about Second Life and training opportunities contact Joe at Ext. 5664 or jaxenroth@westfield.ma.edu.*



Cultura

connects students from different cultures in a computer-mediated exchange, thereby promoting a deeper understanding of each other's cultural attitudes, beliefs, and values.