

**Westfield State University  
Department Of Communication  
INTERNSHIP FINAL REPORT**

Name \_\_\_\_\_ Year \_\_\_\_\_ Semester \_\_\_\_\_

Concentration (Circle one)

Public & Corporate    Media Arts    Journalism    Communication & Culture

Internship Site \_\_\_\_\_

1. How many academic credits did you receive for the internship? \_\_\_\_\_

2. How many hours per week were you at the site? \_\_\_\_\_

3. I was well prepared for my internship. (Please circle one best answer).

Strongly agree

agree

unsure

disagree

strongly disagree

IF THERE WERE OTHER INTERNS AT THE SITE, PLEASE ANSWER QUESTIONS 4, 5 and 6. OTHERWISE GO TO QUESTION 7.

4. Relative to other interns at the site, were you (check one)

(a) more prepared for the internship? \_\_\_\_\_

(b) equally prepared for the internship? \_\_\_\_\_

(c) less prepared for the internship? \_\_\_\_\_

5. In which areas were you better prepared? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. In which areas were you less well prepared? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Which specific courses in the major were most beneficial to you?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. In light of your internship experience, which types of courses do you think should be added to our curriculum? \_\_\_\_\_

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9. Additional Comments / Suggestions

10. If you have accepted a job offer from this site, please provide the following information –

Job title: \_\_\_\_\_

Brief description of duties

Division: \_\_\_\_\_

Work email \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Postal Address \_\_\_\_\_

Return this form to:

Internship Coordinator  
Department of Communication  
Westfield State University  
577 Western Avenue  
Westfield, MA 01086  
Fax 413 572-8313