

Dear Prospective Student and Parent:

Thank you for your interest in Westfield State University's H.E.L.P. Summer Residential Program! Enclosed, please find the following items:

- To be returned by **April 30, 2020**:
 - H.E.L.P. Registration Form with \$500 deposit

- To be retained for your reference:
 - H.E.L.P. Policies
 - FAQs – Frequently Asked Questions
 - H.E.L.P. brochure
 - Business card with contact information for the Program Coordinator

Additional information will be mailed to you after your deposit has been received. Included will be a medical form that must be completed and signed by your child's physician. These forms will also be made available to print out from our website at www.westfield.ma.edu/teenu. Final payment and additional paperwork will be due no later than **June 5, 2020**.

Westfield State University and the College of Graduate & Continuing Education are pleased to offer this academic opportunity to your child this summer and we're confident that the blend of academic coursework, structured activities, and campus life will provide a rewarding experience for all participants. If you have any questions about the program, please don't hesitate to contact me.

Sincerely,

Brandon Fredette, Program Coordinator
Westfield State University
College of Graduate & Continuing Education
bfredette@westfield.ma.edu
413-572-8033

Horace Mann Center (413) 572-8020
333 Western Avenue (413) 572-5227 (f)
P.O. Box 1630 www.westfield.ma.edu
Westfield, MA 01086-1630