

**Westfield State University  
Division of Graduate & Continuing Education  
Westfield, MA 01086**

**Undergraduate Certificate Program Application**

**Check certificate of interest below:**

\_\_\_\_\_ **Geographic Information Systems (GIS)**  
(CGIS)

\_\_\_\_\_ **Computer and Information Science**  
(CCIS)

\_\_\_\_\_ **Vocational Education**  
(VOCED)

**Name:** \_\_\_\_\_  
                                Print Last                                Print First                                Print MI

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **WSU Student ID or SSN:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Highest Level of Education:** High School    Associate's Degree    Bachelor's Degree    Graduate Degree

Indicate below, courses already taken that you want counted toward the Certificate. Include the course number, title and institution taken. For courses taken outside WSU, an official transcript and course description must be submitted.

\_\_\_\_\_  
\_\_\_\_\_

**\$50.00 Application Fee**

Check number: \_\_\_\_\_ (Cash not accepted)

Circle one:    Master Card    Visa    Discover    CVV (last 3 digits on back of card) \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Name on Card (please print): \_\_\_\_\_ Signature: \_\_\_\_\_

**I agree to abide by the College regulations:**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only**

Certificate Process: Completed & signed certificate application, & fee, are collected by Admissions. SGASTDN is created by Admissions, with Certificate Code added as an Attribute. Completed certificate application, in folder, is given to Certificate staff. Certificate staff sends acceptance letter to student indicating need for advising appointment, and tracks progress through to completion and production of Certificate.