

Westfield State University
College of Graduate and Continuing Education
Graduation Application – BACHELOR’S DEGREE

This form is for the purpose of alerting us to your intention to graduate. Awarding of the Bachelor’s Degree occurs only when **all** requirements have been fulfilled and the appropriate signatures have been obtained. Although the degree will not be awarded until all academic and administrative requirements have been fulfilled, some CGCE students may participate in the May commencement exercises without having fulfilled all requirements if:

- 1) they have earned at least 114 credits and have an approved plan in place for completing the outstanding coursework before the end of the second summer session immediately follows the commencement ceremony, and
- 2) they have no more than 2 requirements outstanding, and
- 3) they have an overall GPA of 2.0 or higher, and
- 4) they have met the major GPA requirement for *their* graduating major

Students who will not have completed all requirements, but who have met the statements above may petition to the DGCE by completing the Petition to Participate in Commencement form, and submitting it by March 4th

Print Student Name: _____

Student ID (CWID): _____ **Personal Email:** _____

PRINT STREET	PRINT CITY	ZIP CODE
HOME PHONE	CELL PHONE	BUSINESS PHONE

The \$75 application fee must accompany this form when submitted. Applications will not be processed without the fee. The fee is due regardless of the student’s attendance at the commencement ceremony.

Do you anticipate completing all degree requirements by the upcoming May? Yes No

If YES, do you plan on participating in the May commencement? Yes No

If NO to above: 1) Are you planning on participating in May commencement? Yes No

2) Do you plan on completing all requirements by:

July August December January

3) List outstanding coursework to fulfill the degree:

Diploma Information

A diploma will not be ordered until you have completed this information.

PRINT name EXACTLY as it should appear on your diploma:

First: _____ Middle: _____ Last: _____

Degree: _____ Major: _____
(goes with Degree)

Minor: _____ Second Major: _____

Student Signature: _____ Date: _____

You will receive information regarding the cap and gown, and May commencement in April, and instructions will be posted on the university website. All graduating students are welcome and encouraged to participate in commencement.

Bachelor Of Arts Degree Programs

Art
Economics
English
Ethnic and Gender Studies
History
Liberal Studies
Communication
Mathematics
Music
Political Science
Psychology
Sociology
Spanish
Theatre Arts

Bachelor Of Social Work Degree Programs

Social Work

Bachelor Of Science Degree Programs

Athletic Training
Biology
Business Management
Chemistry
Computer Science
Computer Information Systems
Criminal Justice
Environmental Science
General Science
Liberal Studies
Movement Science
Regional Planning

Bachelor Of Science In Education Degree Programs

Elementary Education
Early Childhood Education
Special Education
Vocational Technical Education (CGCE Only)

Bachelor Of Science In Nursing Degree Programs

Nursing

Office Use Only

Circle Requirements Filled: CORE GPA ≥ 2.0 Minimum 120 Credits

\$75 fee paid Minor Major _____ 2nd Major _____

All requirements will be filled after successful completion of current Spring Term: Yes No
Student has approved plan in place to complete by August 30th of this year: Yes No

Signature, Director of Operations: _____ Date: _____