



Board of Trustees

Finance and Capital Assets Committee

(Amended September 26, 2016)

1:00 PM

September 27, 2016

President's Boardroom, The Horace Mann Center

- | | |
|---|---|
| 1. Call to Order | Trustee Queenin |
| 2. Approval of Minutes | |
| April 28, 2016 | Trustee Queenin |
| May 31, 2016 | Trustee Queenin |
| 3. Items for Information | |
| a. Bank / Cash Transfer Update - July 2016 | Stephen Taksar |
| b. Dining Services Update | Stephen Taksar |
| c. Fixed Assets Inventory Progress Report | Steven Scibelli |
| d. President's Travel Report | Lisa Freeman |
| e. Early Retirement Program | Stephen Taksar |
| 4. Items for Discussion | |
| a. FY18 Budget Planning Parameters and
Board of Trustees Timeline | President Torrecilha/
Stephen Taksar |
| b. Capital Projects/Budget Overview | Stephen Taksar/
Curt Robie |
| 5. Items for Action | |
| a. Motion - Capital Project Funding - Rollover | Stephen Taksar |
| b. Motion - Catherine Dower Center Funding | Stephen Taksar |
| c. Motion - Fixed Assets, Capitalization and Inventory
Control Policy (0601) | Steven Scibelli |
| d. Motion - Trust Fund Management Policy (0604) | Stephen Taksar |
| e. Motion - Travel Policy (0390) | Christopher Raymond |

Attachment(s):

- a. Adjusted Dining Services Budget FY17
- b. Fixed Assets Inventory Progress Report
- c. Fixed Assets Inventory List
- d. President's Travel Report
- e. FY18 Preliminary Budget Planning Timeline
- f. Capital Projects / Budget Overview Summary
- g. Project Cost Overview - Catherine Dower Center
- h. Budget Overview PowerPoint Presentation
- i. Motion - Capital Project Funding - Rollover
- j. Motion - Catherine Dower Center Funding
- k. Fixed Assets, Capitalization and Inventory Control Policy (0601)
- l. Motion - Fixed Assets, Capitalization and Inventory Control Policy (0601)
- m. Trust Fund Management Policy (0604)
- n. Motion - Trust Fund Management Policy (0604)
- o. Travel Policy (0390)
- p. Motion - Travel Policy (0390)