



## Board of Trustees

2:45 PM

June 7, 2018

President's Boardroom, Horace Mann Center

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| <b>1. Call to Order</b>  | Board Vice Chair Linda Slakey                                  |
| <b>2. Approval of Minutes</b><br>April 26, 2018  | Board Vice Chair Linda Slakey                                  |
| <b>3. General Announcements</b><br>a. Trustees Retreat June 13, 2018   | Board Vice Chair Linda Slakey                                  |
| <b>4. President's Report</b>   | Dr. Ramon S. Torrecilha  |
| <b><u>Governance and Nomination Committee</u></b>  | Committee Chair Terrell Hill                                   |
| <b>5. Items for Information</b>  |  |
| <b>6. Items for Action</b><br>a. Motion: Slate of Officers for 2018-2019 Academic Year   |  |
| <b><u>Academic and Student Affairs Committee</u></b>   | Committee Chair Linda Slakey                                   |
| <b>7. Items for Information</b><br>a. Student Research Presentations<br>b. Dean Search Update<br>c. Introduction of student athletes and coaches who participated in the NCAA National Championship in Spring 2018 | Dr. Lamis Jarvinen<br>Dr. Diane Prusank<br>Dr. Carlton Pickron |
| <b><u>Finance and Capital Assets Committee</u></b>   | Committee Chair Kevin Queenin                                  |
| <b>8. Items for Information</b>  |  |
| <b>9. Items for Action</b><br>a. Motion: FY19 Operating Budget   |  |

- b. Motion: Capital Projects (Exceeding \$500,000)
- c. Motion: FY19 Sponsorships
- d. Motion: Vehicle Lease/Purchase Program
- e. Motion: Fixed Assets, Capitalization, and Inventory Control Policy Update (0601)

**Advancement and Enrollment Management Committee**

Committee Chair Madeline Landrau

**10. Items for Information**

**11. Items for Action**

- a. Motion: Westfield State University Board of Trustees Gift Acceptance Policy Update (0340)
- b. Motion: Naming of University Facilities and Programs Policy Update (0370)

**Audit Committee**

Committee Chair Edward Sullivan

**12. Items for Information**

**13. Items for Action**

- a. Motion: FY19 Internal Audit Schedule
- b. Motion: Electronic Mail (Email) Policy Update (0550)

**Full Board**

Board Vice Chair Linda Slakey

**14. Items for Action**

- a. Motion: Delegation of Authority

**Attachments:**

- a. Minutes of April 26, 2018

**Governance and Nomination Committee:**

- b. Motion: Slate of Officers
- c. Nomination Input Grid

**Finance and Capital Assets Committee:**

- d. Motion – FY19 Operating Budget
- e. FY19 Budget – Narrative
- f. FY19 Budget – FY19 to FY18 Comparison
- g. FY19 Budget – Detailed Budget by Trust Fund
- h. FY19 Budget – Capital Funding Plan
- i. FY19 Budget – Approved Schedule of Annual Tuition and Fees (Undergraduate)
- j. FY19 Budget – CGCE Budget Narrative
- k. Motion – Capital Projects (Exceeding \$500,000)
- l. Motion – FY19 Sponsorships
- m. Motion – Vehicle Lease/Purchase Program
- n. Vehicle Lease/Purchase Program

- o. Motion – Fixed Assets, Capitalization, Inventory Control Policy (0601)
- p. Policy – Fixed Assets, Capitalization, Inventory Control (0601) Narrative (Approved June 2017)
- q. Policy – Fixed Assets, Capitalization, Inventory Control (0601)

**Advancement and Enrollment Management Committee:**

- r. Motion WSU BOT Gift Acceptance Policy Update (0340)
- s. WSU BOT Gift Acceptance Policy (0340) – tracked changes
- t. WSU BOT Gift Acceptance Policy (0340) – revised
- u. Motion Naming of University Facilities and Other Programs Policy Update (0370)
- v. Naming of University Facilities and Other Spaces Policy (0370) – tracked changes
- w. Naming of University Facilities and Other Programs Policy (0370) – revised

**Audit Committee:**

- x. Motion – FY19 Internal Audit Schedule
- y. FY19 Internal Audit Schedule
- z. Motion – Electronic Mail (Email) Policy Update (0550)
- aa. Electronic Mail (Email) Policy (0550) (Updated)

**Full Board:**

- bb. Motion: Delegation of Authority