



Board of Trustees Executive Committee

January 15, 2015
President's Boardroom, The Horace Mann Center

MEMBERS IN ATTENDANCE: Trustees Hill, Marcus, and Queenin.

MEMBERS PARTICIPATING REMOTELY: Trustee Scheibel.

Meeting called to order at 8:35 AM.

MOTION made by Trustee Hill, seconded by Trustee Marcus to elect Trustee Queenin as chair pro tempore in accordance with Westfield State University Board of Trustee Bylaws, Article IV, Section 6. Motion passed unanimously.

Trustee Scheibel called in at 8:37 AM. Trustee Queenin stated she would be participating remotely due to her geographic distance.

MOTION made by Trustee Marcus, seconded by Trustee Hill to accept the minutes from the October 8, 2014 Executive Committee meeting.

ROLL CALL VOTE taken:

Terrell Hill (Secretary)	Yes
Steven Marcus	Yes
Kevin Queenin (Chair Pro Tempore)	Yes
Elizabeth Scheibel	Yes

Motion passed unanimously.

Trustee Marcus provided an update on the presidential search and the process of selecting a search firm. It was questioned why the Presidential Search Advisory Committee felt it necessary to call an emergency meeting of the Executive Committee to approve the search firm and not wait until February 5, 2015 for full board approval. It was explained the search is already behind the traditional timeframe and the committee is worried about losing ground.

Mr. Junior Delgado, Presidential Search Advisory Committee member, provided an update on reference checks for Diversified Search. Individuals Mr. Delgado has been able to reach thus far speak very highly of Diversified Search. A full report on reference checks will be provided to the Presidential Search Advisory Committee on January 21, 2015.

MOTION made by Trustee Hill, seconded by Trustee Scheibel to approve the appointment of Diversified Search as the firm to oversee the presidential search for Westfield State University's 20th President as recommended by the Presidential Search Advisory Committee at this emergency meeting of the Executive Committee. As a condition of the contract, Dr. Kim Morrisson, Senior Managing Director of Diversified Search, will be directly responsible of all aspects of the presidential search and physically present at any/all meetings upon request. Furthermore, this decision will be brought to the full board on February 5, 2015 for ratification.

ROLL CALL VOTE taken:

Terrell Hill (Secretary)	Yes
Steven Marcus	Yes
Kevin Queenin (Chair Pro Tempore)	Yes
Elizabeth Scheibel	Yes

Motion passed unanimously.

Meeting adjourned at 9:03 AM.