MEMBERS IN ATTENDANCE: Trustees Frank, Hill, Martin and Slakey.

MEMBERS PARTICIPATING REMOTELY: Trustee Perez.

GUESTS: Trustee Johnson.

Meeting called to order at 10:42 AM.

MOTION made by Trustee Martin, seconded by Trustee Slakey to elect Trustee Hill as chair pro tempore in accordance with Westfield State University Board of Trustee Bylaws, Article IV, Section 6. Motion passed unanimously.

Trustee Perez call in at 10:45 AM. Trustee Hill stated he would be participating remotely due to his geographic distance.

MOTION made by Trustee Martin, seconded by Trustee Slakey to accept the minutes from the January 21, 2015 Academic and Student Affairs Committee meeting.

ROLL CALL VOTE taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Joshua Frank (Secretary)</td>
<td>Yes</td>
</tr>
<tr>
<td>Terrell Hill (Chair Pro Tempore)</td>
<td>Yes</td>
</tr>
<tr>
<td>Robert Martin</td>
<td>Yes</td>
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<tr>
<td>Luis Perez</td>
<td>Yes</td>
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</tbody>
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Motion passed unanimously.
Mr. Lawrence Johnson, Director for Non-Discrimination and University Compliance, and Ms. Evelyn Soucie, Associate Director for Human Resources, reviewed proposed policy eliminations and additions.

**MOTION** made by Trustee Slakey, seconded by Trustee Martin to authorize the Academic and Student Affairs Committee to forward motion to the full board: to eliminate the following policies now in existence at Westfield State University, and further propose the *Equal Opportunity, Diversity and Affirmative Action Plan (The Plan)*, which now covers the provisions of those policies, be adopted in their place; and to authorize any cross-references to language in *The Plan* to be made in all other Westfield State University publications.

1) Affirmative Action, Equal Opportunity and Diversity Advisory Committee  
2) Affirmative Action, Non-Discrimination and Diversity  
4) Age Discrimination  
5) Discrimination Based on Race, Religion, National or Ethnic Origin  
6) Discrimination Based on Gender and Sexual Orientation  
7) Discrimination Complaint Procedure  
8) Discriminatory Harassment  
9) HIV/AIDS  
10) Non-Discrimination and Accommodation for Persons with Disabilities  
11) Racism  
12) Sexual Harassment  
13) Sexual Misconduct, Domestic Violence and Stalking

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary)  Yes  
Terrell Hill (Chair Pro Tempore)  Yes  
Robert Martin  Yes  
Luis Perez  Yes

Motion passed unanimously.

**MOTION** made by Trustee Slakey, seconded by Trustee Perez to authorize the Academic and Student Affairs Committee to forward motion to the full board: to accept the new *Workplace Violence* policy; and to authorize any cross-references to language in this new *Workplace Violence* policy to be made in all other Westfield State University publications.

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary)  Yes
Terrell Hill (Chair Pro Tempore)  Yes
Robert Martin  Yes
Luis Perez  Yes

Motion passed unanimously.

**MOTION** made by Trustee Slakey, seconded by Trustee Martin to authorize the Academic and Student Affairs Committee to forward motion to the full board: to accept the new *Domestic Violence Leave* policy; and to authorize any cross-references to language in this new *Domestic Violence Leave* policy to be made in all other Westfield State University publications.

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary)  Yes
Terrell Hill (Chair Pro Tempore)  Yes
Robert Martin  Yes
Luis Perez  Yes

Motion passed unanimously.

Dr. Marsha Marotta, Vice President for Academic Affairs, reported on faculty promotions, tenure recommendations, and honorary degree nominations.

Trustees would like more information outlining how faculty are mentored and educated about the expectations of their performance and how evaluators are trained.

**MOTION** made by Trustee Martin, seconded by Trustee Slakey to authorize the Academic and Student Affairs Committee to forward motion to the full board: to approve the following faculty promotions, effective September 1, 2015, to:

**Promotion to the rank of Professor**

Dr. Liam Harte  Philosophy
Dr. Melissa Roti  Movement Science, Sport and Leisure Studies
Dr. Warren Turner  Chemical and Physical Sciences

**Promotion to the rank of Associate Professor**

Dr. Carol Bailey  English
Dr. David Christensen  Biology
Dr. Susanne Chuku  Economics and Management
Dr. Brian Conz  Geography and Regional Planning
Dr. Terri Griffin  Education
Mr. Keith Hollingworth  Art
Dr. Y. Hugh Jo  Political Science
Dr. Megan Kennedy        Education
Dr. Alice Perry          Criminal Justice
Dr. Aaron Reyes          Chemical & Physical Sciences
Dr. Catherine Savini     English
Dr. Chalet Seidel        English
Dr. Henry Wefing         Communication

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary) Yes
Terrell Hill (Chair Pro Tempore) Yes
Robert Martin           Yes
Luis Perez              Yes

Motion passed unanimously.

**MOTION** made by Trustee Martin, seconded by Trustee Slakey to authorize the Academic and Student Affairs Committee to forward motion to the full board: to approve the granting of tenure, effective September 1, 2015, to:

Dr. Laura Baker          Education
Dr. Byung Jun Cho        Criminal Justice
Dr. Susanne Chuku        Economics and Management
Dr. Peter Coutsouridis   Music
Dr. Terri Griffin        Education
Dr. Stephanie Grimaldi   Education
Mr. Keith Hollingworth   Art
Dr. Y. Hugh Jo           Political Science
Dr. Sinuk Kang           Communication
Dr. Chalet Seidel        English
Dr. Summer Williams      Psychology

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary) Yes
Terrell Hill (Chair Pro Tempore) Yes
Robert Martin           Yes
Luis Perez              Yes

Motion passed unanimously.

**MOTION** made by Trustee Perez, seconded by Trustee Slakey to authorize the Academic and Student Affairs Committee to forward motion to the full board: to approve the recommendation to withhold granting tenure to Dr. Lawrence Hurd,
Assistant Professor for Biology, thereby terminating Dr. Hurd’s appointment at Westfield State University effective May 31, 2016.

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary)  Yes
Terrell Hill (Chair Pro Tempore)  Yes
Robert Martin  Yes
Luis Perez  Yes

Motion passed unanimously.

**MOTION** made by Trustee Slakey, seconded by Trustee Martin to authorize the Academic and Student Affairs Committee to forward motion to the full board: to approve the granting of an honorary degree to the following individuals, subject to a final vetting before the degree is granted:

Mr. Timothy Brennan, Doctor of Laws  
Ms. Barbara Erickson, Doctor of Humanities  
Mr. Brandon Stanton, Doctor of Humane Letters

**ROLL CALL VOTE** taken:

Joshua Frank (Secretary)  Yes
Terrell Hill (Chair Pro Tempore)  Yes
Robert Martin  Yes
Luis Perez  Yes

Motion passed unanimously.

Meeting adjourned at 12:13 PM.