



## Board of Trustees

### Finance and Capital Assets Committee

October 8, 2015

President's Boardroom, The Horace Mann Center

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**MEMBERS IN ATTENDANCE:** Trustees Connolly, Johnson, Landrau, Marcus, Perez, and Queenin.

**GUESTS:** Trustees Hagan, Martin, Scheibel, and Slakey.

Meeting called to order at 2:52 PM.

**MOTION** made by Trustee Queenin, seconded by Trustee Perez to authorize the Finance and Capital Assets Committee to forward motion to the full board: to give Dr. Curt Robie, Associate Vice President for Capital Planning and Construction, the authority to sign documentation on behalf of Westfield State University related to closing out an oil spill that occurred at the Maintenance Building. This authorization includes all filed documentation with the Massachusetts Department of Environmental Protection and the Hampden County Registry of Deeds. Motion passed unanimously.

**MOTION** made by Trustee Queenin, seconded by Trustee Perez to authorize the Finance and Capital Assets Committee to forward motion to the full board: to authorize the university to spend up to \$30,000 in FY16 on sponsorship of and/or attendance at community events, consistent with university guidelines for the expenditure of such funds. The university will report all expenditures made under this umbrella approval at the June 16, 2016 meeting of the Board of Trustees.

Committee members would like an update on the process and all expenditures for their April 5, 2016 committee meeting.

Motion passed unanimously.

Meeting adjourned at 3:08 PM.