Westfield State University is seeking bids for: **Football Bus Bid (2019-2020)**

**Req. No.:**  **BID # 2019-010**

**Opening:**  **January 31, 2019 @ 2:30 PM**
Bids must be in the Procurement Office before the opening date and time noted above at which time they will be publicly opened and read.

**Department:**  **Athletic Department**

**Contact:**  **Chris Raymond (413) 572-5243 (craymond@westfield.ma.edu)**

**Delivery:**  Free of all charges to: Westfield State University, 577 Western Avenue, Westfield, MA 01086-1630

- **Please submit 2 copies of your bid.**
- Faxed bids are accepted at (413) 572-5610 or you may use the attached return envelope. If you are using a different envelope the **bid number must be on the outside of the envelope.**
- Your bid may be rejected if all blanks are not filled in.
- Please return this form even if no bid.

**It is incumbent upon the responder to ensure the bid arrives in the Procurement Office on time.**

Westfield State University reserves the right to reject any or all bids.

Full award is contingent upon availability of funding.

All Prices must be submitted on a net basis. Cash trade and quantity discounts must be figured in new prices submitted. Bids must show unit, extended and total prices.

Bid must be signed in ink.

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<thead>
<tr>
<th>Firm Name</th>
<th>Street</th>
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<tbody>
<tr>
<td>Name (printed)</td>
<td>City, State, and Zip</td>
</tr>
<tr>
<td>Signature</td>
<td>Telephone #</td>
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<tr>
<td>Federal ID #</td>
<td>Fax #</td>
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[9 character Federal Employee Identification number (issued by the IRS)]