

**PASS/FAIL OPTION
(FOR 200- AND 300-LEVEL ELECTIVES)**

**WESTFIELD STATE UNIVERSITY
OFFICE OF THE REGISTRAR**

FALL SPRING Year: _____

Application deadline is the mid-point of the semester.

STUDENT NAME: _____ CWID: A _____

COURSE PREFIX/NO/SECTION	COURSE TITLE	PRINT INSTRUCTOR'S NAME

LIST ALL OTHER PASS/FAIL COURSES PREVIOUSLY APPROVED FOR YOU:

(a maximum of 8.0 credits of 200- or 300-level pass/fail work can be applied toward a degree:

APPROVAL CRITERIA:

Each answer must be True for approval

(Circle one)

The course is NOT offered by your major department(s)	True False
The course is NOT required for your major(s)	True False
The course is NOT on any Common Core list (regardless of whether YOU will use it for Core credit)	True False
The course IS a 200- or 300-level course	True False
You have earned at least 54 earned hours (Jr. or Sr. status)	True False

I understand that by signing this form, I am asking the Registrar to convert the final grade submitted by the instructor in the above course, to a "PS" (pass) or a "FL" (fail) grade and that this decision may not be reversed. I understand that neither grade will affect my cumulative grade point average, nor will they be used in calculating academic honors or Dean's List eligibility.

Student Signature: _____ Date: _____

Processed by: _____ Date: _____

Rev. 12/2012