**STUDENT GOVERNMENT ASSOCIATION MINUTES**

**April 16, 2019**

I. ROLL CALL: Massara Almafrachi, Joey Joyal, Scotty Howe, Krista Galetta, and Michael Reid were absent. Melissa DiNallo and Bradley Harvey were excused.

II. APPROVAL OF MINUTES FROM April 9, 2019: Minutes were approved.

III. PUBLIC REMARKS: No Remarks

1. PRESIDENT'S REPORT: **Marcus DiBacco**
   1. I trust everyone took some time to enjoy the warm weather this weekend. Before introducing our guest speaker today, I would like for us all to take a moment to remember one of our fellow students who died tragically. The memorial for Achim Bailey is being held as we speak, so it goes without saying that we cannot be present. Instead, I ask that we all stand in a moment of silence out of respect for him. I did not know Achim nor do I know the thousands of young people who die every day, but that does not diminish the loss of the world. A few months ago I quoted the Talmud, a Jewish holy book. The quote that I shared is fairly common, “whoever saves one life, saves the world once over”. However, the first and contrasting half of the quote states that “whoever destroys one life has destroyed the world once over”. For those who did not know him, such as myself, life continues. But for those who did know him, their world will forever be changed.
   2. Although it is horrible, such events happen every day and often on larger scales. Our nation is rampant with school shootings and even bombings. These uncommon emergencies have become all too common. In order to prepare our University for whatever problem may come our way we are happy to welcome Thomas Kettle, Director of Emergency Preparedness and Response. Director Kettle splits his time between our school and HCC. This is his first time presenting to SGA so please give him a warm welcome.
2. **Thomas Kettle**: Gave an emergency 101 training. Attached is his presentation.
3. **Drew Dalton**: I heard that there was going to be a Stop the Bleed class and maybe kits put around the school.
4. **Thomas Kettle**: I did hear that, that is a training goal. There is also the “until help arrives training” which is similar to that, it’s a little more comprehensive, but is also a little longer, so we are trying to determine which one would be best and how to do that. Kits are great, maintaining them is always an issue, and so is funding them, but we are looking at that stuff for sure.
5. **Liz Ferrara**: What number should we call if we can’t get to an on-campus phone to dial 5262?
6. **Thomas Kettle**: 911.
7. **Viktor Sabha**: You mentioned that in a fire, the best thing to do is get out. You might be aware that when we have fire alarms here, the RAs go around and check rooms. So nine out of ten of my friends, the first thing they worry about when the fire alarm goes off is getting rid of all their alcohol and hiding their stuff. That might take a while, this seems like an issue from an emergency management perspective because the priority is obviously getting out. Most of the time it isn’t a real, or serious, but if there were, this would be a problem. Is there something we can do about this, or were you aware of this?
8. **Thomas Kettle**: That is a concern, the most important goal is to leave the building.
9. **Kevin Brenzel**: They check the rooms mostly for safety to make sure no one is in there. They don’t check the rooms until it is cleared by the fire department. I am going to bring this back to Res Life so they are aware of it.
10. **Thomas Kettle**: It shouldn’t be an inspection time, it is an emergency, get out of the building, and leave your stuff. I understand your concern, because nobody wants to get in trouble, and no one should at that time. I think amnesty goes at that point, but that is not my decision. Safety is always the first concern.
11. **Matt Michalik**: You said you were still finalizing this stuff, but are you teaching this training at new student orientation over the summer?
12. **Thomas Kettle**: That’d be great. I’m in meetings with Student Affairs, to see how we can get that rolled into it. It is a great time to put this info out there as a first year student coming to campus for the first time. I think this is the most important thing that you will learn, how to deal with an emergency. It is also something that you will take with you beyond your time on campus. That is why it is in the process to make sure that everybody on campus gets this training.
13. **Audrey Therriault**: What is the policy of service and support animals during an emergency?
14. **Thomas Kettle**: I’m not sure about that yet, that is one of the things that I’m still learning about. Even our disability evacuation plans are going through Banacos and we are talking about all those services involved in that. That should definitely be included in our plan.
15. **Thalita Neves**: Last year, during the lock down, there were a lot of doors, specifically in Wilson, that didn’t lock. I was just wondering if you had heard about that, and what steps are being taken to address that right now?
16. **Thomas Kettle**: After every event we have, we do an after action report, we do an improvement plan. That is super important to me. They did one after the lock down; looking at some of the issues we had there and are addressing those. Plans are in the future to have full campus lock down ability at the police station, they push a button and lock down all the buildings, or some of the buildings, a lot of that came from the lock down event that we had here.
17. **Viktor Sabha**: In terms of the lock down last year, I think the biggest problem across campus was with the faculty. The students kind of knew what they were doing, but I heard wild stories about teachers disregarding the lock down. I know you are teaching us, but are we teaching the faculty and staff too?
18. **Thomas Kettle**: This training is made for everyone. Vice President Prusank and I are talking about faculty and staff education as well. It is super important to us. Students have been doing this since elementary school, so they have an idea of how to do this. Getting the education to everyone is important. We want to make sure that everybody is doing the same thing, so we know what to expect from the campus community. We need to train everybody.
19. **Viktor Sabha**: Are we making this mandated for faculty and staff?
20. **Thomas Kettle**: I was in a meeting with the President last Monday, I said all these plans are coming from the top down. Everyone sitting at the cabinet table is responsible for our education, and to make sure this plan goes through and that everyone is learning this plan. Faculty and staff are a challenge, people don’t like to change, but an education from us is part of the process. People want things done immediately, but sometimes things move slowly, I wish we were farther along already, but we are getting there.
21. **Matt Jacques**: What is the EMS program’s road ahead?
22. **Thomas Kettle**: I ask that question all the time, “Where are we going? When is a director going to be involved?” The answer I get is “We’re working on it”, they are just getting their agreements all in place so it can get done.
23. **Audrey Therriault**: What does the campus have set up for a nuclear event?
24. **Thomas Kettle**: It falls under those plans, are we going to shelter in place, or are we going to evacuate? It falls into those plans. If it is far off, and we just need to shelter in place, then that is what we are going to do. If we need to evacuate, then we need to work on our evacuation plans; which is something we are doing, making sure we can evacuate campus, and developing coordination with PVTA and things like that.
    1. Thank you Director Kettle. Recently, another one of our fellow students has befallen hard times. His family’s home burned down and they lost everything. The University is doing what it can to help provide support, but more is always welcome. We are asking to take up a small collection and we will do so by putting a box out by the mailboxes. I thank you for any amount you choose to donate.
    2. On a final note, and one that you will hear multiple times today, be sure to vote. Take part in our little bit of democracy and encourage others to do the same.
    3. Items not listed on the agenda.
25. BOARD OF TRUSTEES' REPORT: **Cameron Swan**
    1. All University Committee**: No Report**

B. NEASC Steering Committee: **No Report**

C. Strategic Planning Committee: **No Report**

D. Student Advisory Council: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE: **Thomas Howard V**
   1. Student Affairs Committee: **No Report**
   2. Diversity/Inclusion Committee: **No Report**
   3. Food Services Committee**: No Report**
   4. Parking Control Board: **No Report**
   5. Student Athletic Advisory Board: **No Report**
   6. Substance Advisory Committee: **No Report**
   7. Veteran’s Affairs Report: **No Report**
2. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Madeleine Scott**
   1. Academic Policies Committee: **No Report**
   2. Curriculum Committee: **No Report**
   3. Enrollment Management Committee: **No Report**
   4. International Programs Committee: **No Report**
   5. Academic Technology and Information Services Committee: **No Report**
   6. Writing Liaison Committee: **No Report**
   7. Guest Lecture Committee: **No Report**
3. VICE PRESIDENT’S REPORT-FINANCE: **Thalita Neves**
   1. Finance Committee: **No Report**
   2. Foundation Report: **No Report**
   3. Student Organization Council: **No Report**
4. VICE PRESIDENT'S REPORT-PROGRAMMING: **Matthew Howe**
5. Campus Activities Board**: Matthew Howe**
6. Not much to report on since it is a short week but here’s the stuff going on.
7. Tomorrow, April 17 at 8:00 pm in the Owl’s Nest, CAB is hosting our last Trivia night of the semester. Tomorrow’s theme is 90s. So come out and relive the best decade. There will be Little Debbie treats to snack on and Kool-Aid bottles to sip on. The prize this time around is a fun 90s basket. It’s going to be All That! If you don’t get the reference then I’m sorry.
8. Also happening this week on Thursday, April 18 at 8:00 pm in the DC is the Cooking Competition. Make sure you sign up if you want to partake, or go out to support.
9. That’s everything I have for this week, but just a reminder that Owl Bash kicks off next week starting on Wednesday, April 24. I’ll come next week with the schedule of events. I know you all can’t wait.
10. CAB will be meeting tomorrow, April 17 right here at 5:00 pm. We’ll be talking about event ideas for Welcome Weekend in the fall. Come out and let your voice be heard!
11. Neighborhood Advisory Board**: No Report**
12. Community Relations/Fundraising Report**: No Report**
13. SECRETARY'S REPORT: **Elizabeth Ferrara/Courtney Smith**
    1. Executive Secretary Report: **Liz Ferrara**
14. The ballot is now open. It is very important that you vote, because this is how you and all students have a say in your representation for next year. There are posters at everyone’s seats, please hang those up somewhere on campus, even if it is just on your door. We need to get the word out to students to vote. If you want more posters to hang up, let me know, I have more**.**
15. There was an email sent out with the link to the ballotthis morning and last week. There is also a Facebook event with the link if you prefer Facebook. Or, you can access it by going on myWestfield, to the campus life tab, and clicking on the SGA voting portlet.
16. If your class ballot doesn’t represent your class because you have too many credits, email Barb Hand so she can get that squared away for you.
17. As of 5:28 pm today, 306 students, or 7.3% of the student body have voted, but please spread the word and vote.
18. **Daniel Armany**: How else can you find out election results? Can you just go on MyWestfield and see it?
19. **Liz Ferrara**: There will be an email sent out on Thursday, April 18 to everyone announcing winners, but I will be calling everyone that is running first.
    1. Legislative Secretary Report: No Report
20. PARLIAMENTARIAN REPORT: **Jacob O’Kane**
21. Rules and Regulations Committee: Jacob O’Kane
22. I’m happy to hear that this amendment was approved last week we just need a 3/4 vote to implement it.
23. **Barbara Hand**: In order to get a 2/3 vote, we need to do a roll call vote.
24. **Jake O’Kane**: I move to amend the constitution as written. Motion passes.
25. **Sam Tsongalis**: I move to do a roll call vote. Motion passes.
26. A roll call vote was taken and the amendment was approved.
27. Constitutional Review Committee: **No Report**
28. ADVISORY COMMITTEES:
    1. Advisory Committee on Facilities Planning: **No Report**
    2. Advisory Committee on Academic Planning: **No Report**
    3. Advisory Committee on the CURCA**: No Report**
    4. Advisory Committee on Budget Planning: **No Report**
    5. Advisory Committee for Equal Opportunity, Diversity and Affirmative Action: **No Report**
    6. Advisory Committee for Vice President of Student Affairs Search Committee: **No Report**
29. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
30. Commuter Council: **No Report**
31. Senior Class: **No Report**
32. Junior Class**: No Report**
33. Sophomore Class: **No Report**
34. First Year Class: **No Report**
35. Apartment Complex: **No Report**
36. Courtney Hall: **No Report**
37. Davis Hall: **No Report**
38. Dickinson Hall: **No Report**
39. Lammers Hall**: No Report**
40. Lansdowne Place: **No Report**
41. New Hall**: No Report**
42. Scanlon Hall: **No Report**
43. University Hall: **No Report**

1. UNFINISHED BUSINESS:
2. NEW BUSINESS: (requires majority vote to be opened)
3. ANNOUNCEMENTS:
   1. **Olivia Gwynn**: Please help out at the Blood Drive tomorrow.
   2. **Courtney Smith**: Please send me anti-SGA pictures by Friday, April 19. I will email youmy personal email to send them to.
   3. **Liz Ferrara**: Go vote.
   4. **Sarah Holstein**:: 32 days until commencement

1. ROLL CALL: Massara Almafrachi, Joey Joyal, Scotty Howe, Krista Galetta, and Michael Reid were absent. Melissa DiNallo and Bradley Harvey were excused.
2. ADJOURNMENT: Meeting adjourned at 6:28 pm.

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*