

STUDENT GOVERNMENT MINUTES

March 22, 1994

- I. ROLL CALL: Nikki Pugliese, Sean Kelly, Tricia Rocco, Janice Murphy and Kristen Glynn were absent. Kevin Cross, John Dolan and Kim Shea were excused. Jen Jeffrey sent an alternate.
- II. APPROVAL OF MINUTES OF MARCH 8, 1994: The Minutes were approved.
- III. PRESIDENT'S REPORT: *Ted Christ*
 - A. Constitution Committee: *Ted Christ*
 1. Ted Christ moved to suspend Parliamentary Procedure. The motion was accepted. There was discussion on ratifying new changes to the existing SGA Constitution. Ted Christ moved to reinstate parliamentary procedure. The Motion was accepted. Bryan Walsh moved to tentatively approve the SGA Constitution. Ted Christ moved to amend the motion so that the Constitution include changes discussed. The Motion to amend was accepted. The Main Motion stood on the floor that SGA tentatively approve the Constitution with amended changes that were discussed. The Motion was accepted with two abstentions (Amy Corcoran and Jim Godfrey).
 - B. Ted Christ recognized George Sicaras who discussed the arson in Dickinson Hall in February and the arrest of Gregory J. Glynn. Gregory has been charged with attempted arson (ten year penalty) and illegal placement of an explosive device (thirty year penalty). This matter has been referred to Vice President Mazza for the appropriate administrative action:

The following dialogue in the President's Report is an adaptation and statements may be paraphrased.

 1. *Jen Corsac* - Did anyone receive any reward for giving information leading to the arrest of the arsonist?
George Sicaras - We're going to pursue that. I think the person who gave us the most information may be able to get all or some of the money.

George Sicaras then discussed the issue of security and the Agawam Police who are present at the Senate Banquet:

 2. *Ted Christ* - Will the College alcohol policies be taking precedence over the Agawam police procedures?
George Sicaras - I hope that College policies prevail. I want to get that ironed out beforehand. No, our policies do not take precedence over law in the town of Agawam.
Tom Stewart - From my personal experience working with the Agawam Police at the Banquet last year, I know that they don't go looking for arrests. They're not looking to nail you. We try to avoid putting the police in the position where they have to make an arrest.

George Sicaras also informed SGA that there will be a Disciplinary Hearing at the end of March for an Officer that did not treat individuals on campus in a professional manner.
 - C. Ted Christ recognized Debra Tynes and Ann Marie DiMartino who spoke to SGA about the newly formed Student Support Services Program. The mission or primary objective of the Student Support Services (SSS) program at WSC is to provide appropriate services to eligible

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students in order to retain them to graduation. The program will provide a support network of workshops plus academic, interpersonal and career advisement offered by faculty and staff experienced in program planning, implementation, instruction, counseling and evaluation:

1. *Ted Christ* - Is this a relatively new program and have you done any advertising especially in the Freshman Halls?
Debra Tynes - It is a new program. The grant came through in early November. This is the first semester it has really been underway.
 2. *Ted Christ* - How long is the grant for?
Debra Tynes - Four years.
 3. *Erik Whynot* - Are you working in conjunction with Urban Ed?
Debra Tynes - We're working closely with Urban Ed.
 4. *Erik Whynot* - Are you going to be working with the summer program?
Debra Tynes - Yes. We'll be here in the summer as well.
 5. *Yvette Edwards* - Are you open to the entire campus?
Debra Tynes - Yes. We are available to all matriculated students.
 6. *Bryan Walsh* - What are your hours?
Debra Tynes - The four instructors are here after 3:30 p.m. The Counselor and Coordinator are here full-time.
- E. Faculty Evaluations are going well. Please keep working on them!
- F. SGA is now officially handling Fund Raising Proposals for all SGA recognized groups as well as other student groups on campus whose request will not exceed \$1,000. Please contact Jen Salmon for more information on this.
- G. *Ted Christ* asked for two Senators to be representatives on the newly formed President's Committee on Diversity. *Lori Potter* and *Angela Nydam* were appointed for this Committee.
- H. *Ted Christ* discussed the article which appeared in the Union News Westfield Edition over the spring break regarding faculty concern over incidents of verbal abuse/threats. *Ted* has spoken to *Dr. Davis* Chapter President of the Faculty Union as well as *Dr. Stakenas* in order to obtain more information on the justification and necessity of establishing a policy protecting faculty members from incidents of verbal abuse/threats:
1. *Erik Whynot* - Why do we have to have a policy dealing with student threats against Professors? Couldn't a Professor simply obtain a restraining order or file a complaint with the police?
Ted Christ - Right now there is a policy called the Code of Civility and Courtesy. *Dr. Davis* wants to bring this further and make it more stringent.
 2. *Dave Gallagher* - Can I recommend that a similar policy be discussed as well for the Professors' behavior.
Ted Christ - I'll convey that to her.
- I. *Ted Christ* encouraged students to take a stand on the proposed Commencement Fee increase. This one-time fee paid upon matriculation

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would increase from \$50.00 to \$75.00. Ted feels that the SGA does have enough information to support justification of this increase. Please think about it and the issue will be discussed again at the next SGA Meeting.

- J. There will be a Gripe Session in Dickinson Hall for all students who need to air feelings and discuss the current issues within the Hall.

The President's Report was accepted.

IV. VICE PRESIDENT'S REPORT-STUDENT LIFE: Steve Dailey

A. Student Life Advisory Committee: Steve Dailey

1. SLAC meets on Wednesday evenings at 6:00 p.m. in the SGA Room.

B. Student Life Committee: No Report

C. Parking Control Board: Todd Dorman

1. PCB will meet on March 31 at 2:30 p.m. in Ely 232.

D. Alcohol Review Board: Johanna MacAllister

1. ARB reviewed the Proposal for the annual Senate Banquet. All forms were in order and we made a recommendation for approval to Vice President Mazza.
2. ARB is making a recommendation to change two headings on the Public Safety and Student Activity Security section of the ARB Form. The "Sponsor's Request" and "Special Instructions" headings are not specific as to who is to be filling them out or exactly what is expected to be written there.
3. ARB will meet in March 28 at 3:30 p.m. in Ely 232.

E. Health Committee: No Report

F. Food Services Committee: Lori Potter

1. On April 9 the Dining Commons will not be open until noon due to a New Student Breakfast for prospective Freshman students.
2. The Deli Bar at dinner has changed. Taco's and Nacho's will not be there every night and different things will be offered each night. This was discussed and changed due to the monotony of the Taco's and Nacho's. If there is any problem with this, please tell Sodexo's or Kim Shea.
3. Beginning on April 18, coupons will be in the Dining Commons for Spring Weekend. The Schedule is as follows:
Thursday Night - Boxed Dinner (outdoors)
Friday Lunch - In The Dining Commons
Friday Dinner - Steak Dinner
Saturday - Coupons All Day
4. The Corner Cafe hours have changed due to the lack of business after 6:30 p.m. It will now close at 6:30 p.m. on Monday through Thursday.
5. There is still a problem with trays not being returned. If you have any suggestions or ideas of how we could get students to be more aware of this, please see Chris Mongeon or Kim Shea.

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6. There was \$700.00 worth of damage done in the Dining Commons during the Class of 1994's "Keg's in the Kafe" event. Therefore, there may or may not be any more functions like that in the Dining Commons. The decision to do this is entirely up to the discretion of the Food Service Company. It was recommended by George Sicaras that this type of event be moved to the Scanlon Banquet Hall.
- G. Neighborhood Association Committee: No Report
- H. Student Affairs Committee: No Report
- I. I will be attending the Substance Advisory Committee Meeting on March 25 at 1:00 p.m. in Ely 147. If you have any concerns, please see me or consider attending the meeting.
- J. I met with Residential Life before Spring Break regarding the Sign In Policy Proposal. There were many ideas and concerns discussed. It appears that much more work will be needed in order to have a new policy in place for next year. I will be drawing up a list of questions for students, which will be attached to the spring election ballot, in order to get a string idea of what student opinions are.
- K. Melissa Reilly will be the student representative to discuss changes/revisions in the Hall Damage Guidelines.
- L. Anyone interested in running for the position of Vice President for Student Life, please contact me as soon as possible.

The Vice President's Report-Student Life was accepted.

V. VICE PRESIDENT'S REPORT-PROGRAMMING: Yvette Edwards

A. This Week:

Tuesday

Club 21 Owl's Nest 8:00 p.m.

Wednesday

Make Your Own "Sundae" On The Green 12:00 Noon Campus Green FREE!!!

Lecture: "Is Dracula Alive And Well? Ely Lab Theatre 7:30 p.m. FREE!!!

Open Mic Night HAS BEEN CANCELLED

Thursday

Pizza Night 5:00 p.m. "All You Can Eat" \$2.00

(Attendance has not been very good at this event and I might consider cancelling it. We're losing money on this)

Club 21 Owl's Nest 8:00 p.m.

Friday

T.G.I.F. with Bruce Jacques 9:00 p.m. - 1:00 a.m. Owl's Nest \$2.00

(The new T.G.I.F. time is in effect)

Saturday

Club 21 Owl's Nest 8:00 p.m.

Sunday

Sunday Night Flicks 8:00 p.m. Ely Lab Theatre

"Basic Instinct" and "Fatal Attraction"

B. Spring Weekend Update:

1. Policies and Procedures for Spring Weekend are still being discussed. If anyone has any concerns about past policies

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and procedures, please see me and they will be addressed.

- C. The Campus Activities Board meets on Wednesday afternoons at 4:00 p.m. in the Third World Room.

The Vice President's Report-Programming was accepted.

VI. TREASURER'S REPORT: No Report

VII. SECRETARY'S REPORT: Kelly O'Neill/Angie Nydam

- A. Election Committee: No Report
- B. Publicity Committee: No Report
- C. Senate Banquet Committee: Kelly O'Neill
1. Tickets for the 1994 Senate Banquet will be available for all Senators beginning on March 24. You may come down during my office hours from March 24 through March 29 to purchase your ticket. Each Senator may purchase one ticket for \$11.00. March 29 will be the deadline for Senators to purchase a discounted ticket. Tickets will go on sale for the rest of the student body during the week on March 29. Tickets are \$21.00 with a two ticket per person limit. A validated I.D. will be required when purchasing tickets.
- D. The SGA Awards Ceremony will be held on April 19 at 5:30 p.m. in the Scanlon Banquet Hall. This Ceremony will take the place of a Senate Meeting. If you are not there, you will receive an absence.
- E. Elections are coming up! Start thinking about what you would like to run for. Anyone interested in one of the secretarial positions should stop by the see us during our office hours.
- F. There will be a Gripe Session held in Dickinson Hall on March 23 at 6:00 p.m. Anyone concerned with the happenings in Dickinson Hall are encouraged to come. Please meet in the SGA Room at 5:30 p.m. if you are planning to speak at this.

The Secretary's Report was accepted.

VIII. BOARD OF TRUSTEES' REPORT:

- A. All College Committee: Steve Pratt
1. ACC reviewed the final report from the Long Range Planning Committee on the Ely Library/Campus Center Renovation Project. Dr. Abar and Dr. Robie were present to explain some of the issues involved in the renovations. Some of the major renovations will include:
Extending the Library Mezzanine to a Full Floor
Relocating the Art Gallery
Increasing Handicap access Throughout the Building
Meeting State and Federal Building Codes
Establish a Health and Wellness Center
Relocate and Increase Classroom Space
Our Student Government Room will remain where it is although we will lose about eight feet of space because of the need to expand a corridor. The money for these renovations will

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come from the fourteen million in the Capital Planning Budget. Ely renovations will total about 5.3 million. ACC has postponed our decision for this Report until April 5 in order to have more time to think about it:

The following dialogue in this Report is an adaptation and statements may be paraphrased.

a. *Kevin Cross* - Are the renovations definite for next year?

Steve Pratt - We'll be voting on that on April 5. There are many channels to go through, but we're getting there.

2. ACC also discussed clarifying and amending the policies for admission into majors. The purpose of this was to "develop equitable procedures for acceptance into majors at WSC." The Policy for admission will include:

- a. Each department establishing a criteria list for entry into the major.
- b. Each department will use the criteria list to determine minimum eligibility.
- c. Where there is a competition for entry into the major, the Department will create a ranked waiting list taking into account the following criteria based on

Students Class Level

Number of Courses Taken In Prospective Major

GPA in the Prospective Major

Overall GPA

- d. This criteria will be used for undeclared majors to determine what they need to be accepted into a major.
- e. It will also be used to encourage students in declared major departments to work harder. Departments may place students on the waiting list if their academic standing falls below the minimum criteria. These students will become declared majors. Once a student has earned 54 credit hours, he or she may not be removed from the major department.

This issue will be considered further at the April 5 Meeting as well.

f. *Amy Corcoran* - What was the existing policy on majors?

Steve Pratt - There is no documented policy right now.

g. *Amy Corcoran* - Once you are removed from your major, how do you get back in?

Steve Pratt - This is only for competitive majors. It's up to the respective major department.

h. *Amy Corcoran* - Who sets the limits on these majors?

Steve Pratt - That was a concern at the ACC meeting.

I'm sure after the next meeting, I will be able to give you a clearer view.

B. Academic Policies Committee: No Report

C. Curriculum Committee: No Report

D. Long Range Planning Committee: No Report

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The Board of Trustees' Report was accepted.

XI. BOARD OF GOVERNORS' REPORT: *Kay Rodrigue*

- A. The Westfield State Achiever for the month of February is Jen Salmon.
- B. Nomination Forms for Achiever of the Month are available in the SGA Room on the counter by Barbara's desk. Please consider selecting someone to nominate for the month of March.
- C. The Board of Governors will meet on April 4 at 5:00 p.m. in Ely 232.

The Board of Governors' Report was accepted.

X. COMMITTEE REPORTS:

A. Bookstore Committee: *Bryan Walsh*

1. The Bookstore Committee met with the Manager of the Barnes & Noble Bookstore on campus and we discussed what the Bookstore is doing to help students. He informed us that they have materials in the Bookstore about pricing of books and how much a student may receive for a "buy back."
2. Barnes & Noble is planning to have Buy Back Outside and to do things like a Volleyball Tournament, Raffle and other activities.
3. The Bookstore Committee will meet on April 6 at 5:00 p.m. in the SGA Room.

B. Rules and Regulations Committee: *Dave Gallagher*

1. The Rules and Regulations Committee will meet on March 28 at 11:30 a.m. in the SGA Room to discuss constitutions for the Ice Hockey Club and the WSC Dance Club.

C. Exchange Club: No Report

D. Athletic Council: *Steve Pratt*

1. The Athletic Council discussed the need for new clocks in the Gym. They are not working sufficiently to guaranty that it won't break down during the middle of a game. We can not get replacement parts since the company who manufactured them is no longer in business. At the present time we are trying to get sponsors to help us pay for new clocks. These clocks have been in the Gym since 1956.
2. In December we requested an inventory report concerning the types of uniforms and other articles of clothing that is in the Inventory Closet of the Gym. Many uniforms have been there since the 1960's and we are considering the possibility of conducting a raffle if people are interested in these uniforms.
3. We passed the budget for fiscal year 1995. If the budget goes as planned, revenue should be sufficient enough to cover expenses without student funds increasing for several years. The reasoning for the increase in the budget for the next fiscal year is because of the contingency lights on Alumni Field and uniforms for field hockey, track and cross country teams.

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4. We are planning to charge \$150.00 per hour for use of the Astroturf and \$175.00 an hour for use of the Astroturf if the lights are required. The reason for last year's debate on the rental of the turf was due to clerical errors and miscommunication. The Athletic Council is not in charge of the fee for the turf although we believe this is related to what we do.
5. Interviews are being conducted at the present time for an Assistant Athletic Director. There are several excellent candidates. There is also a search for a field hockey coach.

The Committee Reports were accepted.

XI. ADVISORY COMMITTEE REPORTS:

- A. Affirmative Action Advisory Committee: No Report
- B. Health and Wellness Center Committee: No Report
- C. Campus Sign Advisory Committee: No Report
- D. Computer Advisory Committee: No Report
- E. Food Services Advisory Committee: *Kim Shea*
 1. We have narrowed the Food Service Companies down to four candidates: ARA, PFM, Morrisons and Sodexo. We have been meeting every day and having presentations by these various companies. After these meetings, we will conduct site interviews and then make a recommendation of our first three choices to Dr. Applbaum on April 12 in order for this to appear on the agenda at the Board of Trustees' Meeting in May.
 - a. *Tom Stewart* - Have you notified the other companies that they are out of the running?
Kim Shea - We will be notifying them.
 - b. *Ted Christ* - Has the President indicated any preferences?
Kim Shea - No.
- F. Human Relations Advisory Committee: No Report
- G. Registration Advisory Committee: *Steve Pratt*
 1. Registration is underway and I just want to remind you of some of the important dates. You all should have had your booklets signed during advising period which ended before break. Major Registration started on May 21 and will end on March 25. Please see your Course Offering's Booklet to find out where, when and how to register for your major classes. Registration forms are due in the Registrar's Office no later than March 25, 1994. Finally, Core Elective Registration will be held in the Scanlon Banquet Hall on April 8. If you have any questions, please feel free to ask me.
 2. The Registration Advisory Committee will meet on March 23 at 8:00 a.m. in the Parenzo Board Room.
- H. Substance Advisory Committee: No Report
- I. Student Retention Advisory Committee: No Report

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The Advisory Committee Reports were accepted.

XII. COMMUTER COUNCIL, THIRD WORLD, CLASSES AND HALLS:

A. Commuter Council: Todd Dorman

1. Todd Dorman moved that SGA accept Owen Johnson as a Representative to Senate from the Commuter Council. The motion was accepted.
2. The Commuter Council meets on Tuesday afternoons at 4:00 p.m. in the SGA Room.

B. Third World Organization: No Report

C. Senior Class: Johanna MacAllister

1. Letters will be going out soon to members of the Senior Class regarding the Senior Week schedule.
2. We will be meeting with Dr. Martin on March 27 to discuss Commencement and Graduation Photographers.
3. We are also working on Spring Weekend T-Shirts and the date for our next Countdown (which is tentatively set for April 7).
4. There are 50 days until graduation!
5. The Class of 1994 will meet on March 27 at 6:30 p.m. in Ely 147.

D. Junior Class: Chris Sault

1. The Class of 1995 will have a co-ed Fashion Show on April 5 at 8:00 p.m. in Dever Auditorium. Admission will be \$2.00 at the door.
2. We will also be having a Car Wash on April 9 and 10 at the Mobil Station in the Center of Westfield.

E. Sophomore Class: Jen Corsac

1. We will be selling glow sticks and glow badges at the Laser Light Show during Spring Weekend.
2. The Class of 1996 will meet on March 28 at 5:30 p.m. in the SGA Room.

F. Freshman Class: Corey Bracket

1. The Class of 1997 will be selling Candy Bars as a spring fund raiser.
2. We are also looking into a Clean Up for Westfield.
3. We are organizing an event for Earth Day on April 22.
4. The Class of 1997 will meet on March 29 at 3:30 p.m. in Campus Center Lounge.

G. Apartment Complex: Jim Godfrey

1. Plans are underway for a trip to the Asylum in April. Transportation will be provided upon approval.
2. We are planning to go to a Red Sox Game on April 22 or 23.
3. The Apartment Complex will sponsor a vendor in the Apartment Complex Courtyard during Spring Weekend.
4. We will be having a barbeque for Apartment Complex residents on May 4.
5. The Apartment Complex Council will meet on March 23 at 6:30 p.m. in Apartment 3B2.

H. Courtney Hall: No Report

I. Davis Hall: Rob Laprel

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1. We have decided on a design for our Boxer Shorts. We should receive our order in a few weeks.
2. The Davis Hall Council will meet on March 23 at 7:00 p.m. in the Commons Room.

J. Dickinson Hall: No Report
K. Lammers Hall: No Report
L. Scanlon Hall: No Report

The Commuter Council, Class and Hall Reports were accepted.

XIII. UNFINISHED BUSINESS: None

XIV. NEW BUSINESS:

A. Christina Meriano moved to open New Business. The Motion was accepted. Christina moved to have SGA sponsor an Ad for \$100.00 in the MTG Program for the Sound of Music. The Motion was accepted. Christina Meriano moved to close New Business. The Motion was accepted.

XV. ANNOUNCEMENTS:

A. *Chris Sault* - The Class of 1995 will sponsor a Car Wash on April 9 and 10 from 10:00 a.m. to 4:00 p.m. at the Mobil Station in the center of Westfield.

XVI. ROLL CALL: John Dolan was excused. Nikki Pugliese, Sean Kelly, Tricia Rocco, Mary Kate Keough and Kristin Glynn were absent. Jen Jeffrey sent an alternate.

XVII. ADJOURNMENT: The Meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Kelly M. O'Neill
Secretary

Angela R. Nydam
Assistant Secretary

KMO/ARN/bh

cc: Peter Mazza	Dr. Hanrahan	Edna Wilander
Peg Civello	Tom Stewart	Paul Bogan
Daryl Hendery	Adrene Adams	Pat Rix
Jon Conlogue	Maureen McCartney	Sue Basque
George Sicaras	Chris Mongeon	Joan Fuller
Andy Johnson	Dorothy Phelps	
Kathi Bradford	William Freeman	

STUDENT SUPPORT SERVICES PROGRAM



WESTFIELD STATE COLLEGE

WHAT IS THE STUDENT SUPPORT SERVICES PROGRAM?

The primary goal of the Student Support Services (SSS) program is to provide appropriate services to students in order to retain them to graduation. Another focus is to help prepare students for acceptance into graduate and professional school. The program provides a support network of workshops plus academic, interpersonal and career counseling for students.

WHAT KIND OF SERVICES ARE OFFERED BY THE PROGRAM?

The SSS program provides a cooperative learning environment for workshops in Math, Science, English as a Second Language, Critical Thinking in Reading and Basic Writing. The activities are designed to give students the basic skills needed to excel in college courses. Counseling is also provided to assure that program participants are given direction and support.

WHERE IS THE PROGRAM LOCATED?

The program is located in Room 235 of Wilson Hall on the campus of Westfield State College. The program shares physical space with the Urban Education and Disabled Students program.

WHY SHOULD I PARTICIPATE IN THE PROGRAM?

One of the main focuses of the SSS program is to help students excel in college and enhance their opportunities for successful graduate study. The instructional objective is to identify a student's needs and develop a curriculum to address those needs. The program can be an effective tool in ensuring a student's success in college.

WHO IS ELIGIBLE FOR THE PROGRAM?

The SSS program primarily serves students who are: first generation college students, students who demonstrate financial/economic need, and those who are physically challenged or learning disabled. The SSS program counselor or academic coordinator can determine if you qualify.

For further information, please contact:
DEBRA TYNES or DR. WILLIAM THOMPSON
(413) 572-5391