

**STUDENT GOVERNMENT ASSOCIATION**

May 10, 1994

- I. ROLL CALL: Amy Corcoran, Nikki Pugliese and Kathy Clark were excused. Walter Francis, Sean Kelley, Shane Woodson and Janice Murphy were absent. John Dolan sent an alternate.
- II. APPROVAL OF MINUTES OF MAY 3, 1994: The Minutes were accepted.
- III. PRESIDENT'S REPORT: *Ted Christ*
  - A. Food Services Advisory Committee: *Kim Shea*
    1. Nick Wojtowicz, Kim Shea, Cathy Rypysc and Jamie Slavin spoke to SGA regarding the new food contract:
      - a. *Kevin Cross* - Did you consider the alcohol service when looking at the proposals?  
*Nick Wojtowicz* - We looked at the price of beer and pitchers. We couldn't get an exact location but we informed the vendors that there will be an Owl's Nest and they will be responsible for it.  
*Andy Johnson* - The Owl's Nest will be in the Campus Center Lounge.
      - b. *Kathi Bradford* - Will the price of the meal plan stay the same or is there a possibility that the price can go up?  
*Nick Wojtowicz* - Costs can go up from labor costs and the consumer price index.
      - c. *Dan Szenda* - Will there be a transaction cost for the CBORD/ATM card?  
*Nick Wojtowicz* - Not for the machines on campus but possibly from the ATM machines.
      - d. *Todd Dorman* - What other benefits will Morrison's provide for the commuters?  
*Nick Wojtowicz* - The commuters can be put on declining balance.
      - e. *Steve Pratt* - Are we giving anything up that we had before?  
*Nick Wojtowicz* - We don't think so. We feel really comfortable with what we are getting.
      - f. *Lori Potter* - What is going to happen with the employees?  
*Nick Wojtowicz* - We asked that the vendor give all the employees consideration. The extension is 5471. They will begin interviews for students over the summer.
      - g. *Dave Gallagher* - How long is the college locked into this contract?  
*Nick Wojtowicz* - We have a five year contract with a 90 day notice.
      - h. *Ted Christ* - Will all the different services be available everyday?  
*Nick Wojtowicz* - Yes. Every day.
      - i. *Dan Szenda* - What would happen if Morrison's backed out of the contract?  
*Nick Wojtowicz* - I don't know. I'm hoping that doesn't happen. They are very content with their prices.  
*Dan Szenda* - The concern I have is about the 90 day

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clause. Can they just pack up and leave within 90 days.  
*Nick Wojtowicz* - It's not that easy. There are steps that would have to be taken. It has to be documented as to why they are leaving.

j. *Steve Pratt* - With all these new services, will there be any major renovations? If so, who will pay?

*Nick Wojtowicz* - There will be renovations to the Express Grill over the summer. It will be paid for by Morrison's.

k. *Todd Audyatis* - Will there be unlimited services in the Dining Commons?

*Nick Wojtowicz* - Yes.

Meal Plan Prices

19 Meal Plan	-	\$594.08
14 Meal Plan	-	\$578.85
10 Meal Plan	-	\$563.61

The President's Report was accepted.

IV. VICE PRESIDENT'S REPORT-STUDENT LIFE: *Steve Dailey*

A. Student Life Advisory Committee: No Report

B. Student Life Committee: *Steve Dailey*

1. A reminder that the Sign In Policy for next year has been changed. Please publicize this as much as possible. *Steve Dailey* moved that SGA accept the Sign In Policy Proposal. The Motion was accepted.

2. *Steve Dailey* moved that SGA accept the proposed changes in the Student Handbook from Sue Basque (see Attachment A):  
a. *Dave Gallagher* - Who sits on the College Appeals Board?  
*Steve Dailey* - Dr. Hamilton, Dr. Mazza and the Vice President of Student Life.

The Motion was accepted with one abstention (*Owen Johnson*).

C. Parking Control Board: No Report

D. Alcohol Review Board: *Johanna MacAllister*

1. ARB met on May 9 to discuss and review the ARB forms for Senior Week. Everything was in order. The Board will now make a recommendation for approval to Vice President Mazza.

2. The Alcohol Review Board will not meet again this year.

E. Health Committee: No Report

F. Food Services Committee: No Report

G. Neighborhood Association Committee: No Report

H. Student Affairs Committee: No Report

The Vice President's Report-Student Life was accepted.

V. VICE PRESIDENT'S REPORT-PROGRAMMING: No Report

VI. TREASURER'S REPORT: No Report

VII. SECRETARY'S REPORT: No Report

VIII. BOARD OF TRUSTEES' REPORT:

A. All College Committee: *Steve Pratt*

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1. ACC held the last of its four forums on May 9 and 10 for the Core. I'm happy to say that there were many more speakers present at these two forums than the ones held last week. I would like to thank those who came and voiced their opinions especially those students who took time to participate. ACC will take their views into consideration in making their recommendation to President Applbaum. As always, ACC meetings are open to everyone.
2. The All College Committee will meet on May 17 at 3:00 p.m. in the Parenzo Board Room.

- B. Curriculum Committee: No Report
- C. Academic Policies Committee: No Report
- D. Long Range Planning Committee: No Report

The Board of Trustees' Report was accepted.

XI. BOARD OF GOVERNOR'S REPORT: No Report

X. COMMITTEE REPORTS:

- A. Bookstore Committee: No Report
- B. Rules and Regulations Committee: *Dave Gallagher*
  1. The Rules and Regulations Committee has accepted the Westfield State College Interfaith Club as a recognized SGA Club.
    - a. *Andy Johnson* - What is the Interfaith Club?  
*Angie Nydam* - The primary purpose of the Interfaith Club is to provide members with information pertaining to the exploration of all different religions. The Club will strive to provide members with activities and information that will promote mutual understanding, tolerance and appreciation of all religions.
- C. Exchange Committee: No Report
- D. Athletic Council: No Report

The Rules and Regulations Committee Report was accepted.

XI. ADVISORY COMMITTEE REPORTS:

- A. Affirmative Action Advisory Committee: No Report
- B. Health and Wellness Center Advisory Committee: No Report
- C. Campus Sign Advisory Committee: No Report
- D. Computer Advisory Committee: No Report
- E. Food Services Advisory Committee Report: (See Section III, Letter A)
- F. Human Relations Advisory Committee: No Report
- G. Registration Advisory Committee: No Report
- H. Substance Advisory Committee: *Kim Harper*
  1. Kim Harper discussed the proposed alcohol sanctions (see Attachment B). Concern was expressed regarding the need for clarification on some proposed sanctions.
- I. Student Retention Advisory Committee: No Report

The Substance Advisory Committee Report was accepted.

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**XII. COMMUTER COUNCIL, THIRD WORLD, CLASSES AND HALLS:**

- A. Commuter Council: No Report
- B. Third World: No Report
- C. Senior Class: No Report
- D. Junior Class: Steve Pratt
  - 1. Convocation has been scheduled for September 22. We will be having a sit-down dinner with Dr. Robert Brown as a guest speaker.
  - 2. We have 383 days until our Graduation!
- E. Sophomore Class: Kerri McQueston
  - 1. The Class of 1996 will be holding elections for open seats as Reps to Senate on May 11 from 5:00 - 6:00 p.m.
  - 2. We will be selling T-Shirts, hot dogs and shot glasses during Senior Week.
- F. Freshman Class: No Report
- G. Apartment Complex: No Report
- H. Courtney Hall: Melissa Reilly
  - 1. Courtney Hall will be hosting a Coffee House on May 11 at 6:30 p.m. outside in the court yard.
- I. Davis Hall: No Report
- J. Dickinson Hall: No Report
- K. Lammers Hall: No Report
- L. Scanlon Hall: No Report

The Class and Hall Council reports were accepted.

**XIII. UNFINISHED BUSINESS: None**

**XIV. NEW BUSINESS: None**

**XV. ANNOUNCEMENTS:**

- A. Maegen Moore - 17 Days Until Graduation!
- B. Steve Pratt - I would like to meet with the new Executive Council after Senate.

**XVI. ROLL CALL:** Nikki Pugliese, Alex Kennedy and Kathy Clark were excused. John Dolan sent an alternate. Christina Meriano, Walter Francis, Sean Kelley, Shane Woodson and Janice Murphy were absent.

**XVII. ADJOURNMENT:** The Meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Kelly M. O'Neill  
Secretary

Angela R. Nydam  
Assistant Secretary

cc: Peter Mazza                   Peg Civello  
Daryl Hendery                 Jon Conlogue  
George Sicaras               Dorothy Phelps  
William Freeman              Edna Wilander  
Adrene Adams                 Tom Stewart  
Andy Johnson                 Kathi Bradford  
Dr. Hanrahan                 Chris Mongeon  
Pat Rix                         Sue Basque  
Paul Bogan                     Joan Fuller  
Maureen McCartney

## WESTFIELD STATE COLLEGE

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Division of Student Affairs  
Associate Director

TO: Steve Dailey  
SGA Vice President, Student Life

FROM: Susan J. Basque  
Judicial Affairs *S. Basque*

DATE: May 6, 1994

RE: Student Handbook Changes

Steve,

Can you ask for approval of the following judicial changes from the general SGA legislature:

- 1) Change the word "guilty" to "responsible" wherever it occurs in the judicial procedures
- 2) Change the word "prosecute" to "process" or "present" (whichever applies) in the judicial procedures
- 3) Change the Appeals wording from:  
"... may appeal said decision to the College Appeals Board... who shall recommend to the President of the College"

to:

"...may appeal said decision to the President of the College... who shall rely upon a College Appeals Board to make recommendations..."

None of these changes effect policy or procedure in any way. I am requesting the first two solely o get away from legal terminology. The later is requested to more clearly outline that the President is responsible for appeal. The proposed language just serves to clarify. It will not change practice or procedure in any way!

Please call me if you have any questions. Let me know if these are approved.

Thanks Steve.

# Current Alcohol Sanctions:

## First Offense

Attendance at Alcohol Education class.

## Second Offense

Community service or College probation with a referral to counseling for mandatory evaluation and aftercare.

## Third Offense

Suspension from College housing for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

## Fourth Offense

Suspension from College for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

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# Proposed Alcohol Sanctions:

## E. Enforcement/Sanctions

1. All violators of these regulations will be brought before the student judiciary for disposition of their cases. Alcohol offenses are subject to the following sanctions (each academic year):

First Offense: Attendance at alcohol education classes. (This sanction only applies one time and will not be repeated each year.)

Second Offense: Suspended from campus for three (3) consecutive weekends with a referral to counseling for mandatory evaluation and aftercare.

Third Offense: Suspension from College housing for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

Fourth Offense: Suspension from College for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

Legal Age Alcohol Offenses: Students of legal drinking age shall be subject to the above same sanctions except that for minor offenses such as open container in public area and failure to sign in alcohol, students shall receive a warning before the first level of sanction occurs.

# Current Drug Policy

## DRUG POLICY

### POLICY

#### A. Drug Use or Possession

1. The Westfield State College Board of Trustees in upholding state laws and regulations and in supporting the mission of the College requires its agents to enforce College regulations regarding the unlawful use or possession of controlled substances, drugs or drug paraphernalia on the Westfield State College campus. Any student found in possession of an illegal drug substance or drug related paraphernalia and found guilty of such possession shall (this applies only to first-time offenders) remain as a student on a probationary

basis provided the student completes a drug rehabilitation program prescribed by the Office of Student Affairs at the student's expense.

2. Any student found guilty of a second offense of possession of an illegal drug substance or illegal drug paraphernalia shall be suspended from the College for the remainder of the semester and the next full semester with the possibility of returning to the College pending drug counseling and by the decision of the Vice President, Student Affairs with no right of return after a third offense.

#### B. Drug Sale or Distribution

1. Any student found guilty of the sale or distribution of controlled substances or drugs on the Westfield State College campus by the College Student Judicial System will immediately be suspended from College for the current semester plus one (1) complete academic year. A student may apply for readmission through regular College procedures on written recommendation from an ad hoc committee of students and administrators appointed by the Student Government Association President and the Vice President, Student Affairs to review the case. The review will include, but not be limited to, documentation from the student that he/she has undergone drug counseling. The student, if readmitted, will be on a probationary status for one (1) year with no right of return after a second offense.