**Student Government Association Minutes**

September 27, 2011

1. ROLL CALL: Allison McLaughlin, Nicolas Villante, Yadira Garcia, and Prischilla Aguilar were absent. Tim Egan sent an alternate.
2. APPROVAL OF MINUTES FROM SEPTEMBER 20, 2011: Minutes were approved.

1. PRESIDENT’S REPORT: *Lou Cimaglia*
2. Hello everyone, great to see the Senate full of new faces.
3. I move to accept the election results for the Class of 2015 and the Hall Councils.
4. I move to accept our advisors, Barbara Hand, David Smailes and Aurelio Sanchez. Michael Mazeika is not here but we will accept him next week.
5. Now, I would like to invite up the Dean of Students, Sue LaMontagne.
   * + 1. **Sue LaMontagne**: Welcome back to everyone, and congratulations to all of you in your elections. I will keep my comments brief, but I just wanted to let you know my office is right upstairs in Ely 208, along with Dr. Carlton Pickron. I invite all of you up to visit one on one, and I will talk Amy Wing into giving a unit for a visit. I do want to speak about the NEASC accreditation. NEASC is the organization that decides whether or not schools and universities should continue to be accredited. Accreditation is what makes your degree worthwhile. Every ten years we have to renew our accreditation, which we are in the process of doing this year. Last year we did a self study and looked at each area of the college and reviewed our strengths and weaknesses. We then develop a “report card” and present it to a NEASC visiting group in April. Right now, we have the report done, and we broke down the campus into eleven different areas. Here is where you all come in: we will send you all the report, I will not ask you to read the entire thing, but we would ask you each pick one chapter. We would like to hear from you as to whether or not we have captured the University accurately. In early November, Lou Cimaglia and I will take your feedback. I will end there. It was great to see all of you, and I look forward to your visit.
6. Thank you Sue. Again, congratulations to all of the newly elected Senators. I would like to introduce myself, my name is Lou Cimaglia, and for those of you who are new, I am the President this year. My office is right behind the podium; fell free to stop in any time. My office hours are posted on the door. You will be meeting the rest of the Executive Board tonight.
7. The Executive Board and I have decided to implement a new program to make the transition easier for first year senators. Each of us will be meeting with a select group of you to get to know you and check on you every few weeks to see how your Student Government association experience is going. So if I could see Victoria Landry and Richard Darrach in my office after the meeting. I look forward to getting to know you.
8. I understand Student Government Association can be somewhat overwhelming for the first few meetings, you will get used to it very quick. Next week, we will do a quick rundown of Robert’s Rules of Order, which is how all of our meetings are structured.
9. A little more business to attend to, we need to elect a parliamentarian. The parliamentarian enforces Robert’s Rules and chairs the Rules and Regulations committee, which oversees all of the club constitutions. The Rules and Regulations committee is made up of Parliamentarian, The President, Vice President of Student Life, Vice President of Finance and one Senator from each Class. Are there any nominations?
   * + 1. Ross Beck was appointed as Parliamentarian
       2. Ryan Meersman, Emily Hamel, Taylor Fote and Elizabeth Cauley were appointed to the Rules and Regulations Committee.
10. Thank you everyone. Also tonight, September 27th there are pancakes with President Dr. Dobelle in the dining commons at 10:00 PM. There is a ceremonial ribbon cutting at 9:30 PM, to officially unveil the new dining commons addition.
11. Finally, I need a few of you to help out this week. Chris Hirtle, the Chief Information Officer, wants 10 students to head over to Information Technology department in Wilson Hall room 100-A to get the program downloaded that enables the new printing system. Is anyone interested?
    * + 1. **Matt Durant**: So if we volunteered for the IT thing, where do we go?
        2. **Lou Cimaglia**: To the Information Technology Department in Wilson Room 100-A, bring your laptop and say you are with The Student Government Association.
12. BOARD OF TRUSTEES’ REPORT**:** *Ryan Meersman*
13. Hi everyone, I hope you all had a great week, and welcome to all of our new members. It’s good to see this room almost full again. For those of you who may not know me, my name is Ryan Meersman and I am the student member on the University’s Board of Trustees. This is my third and final year in this position, and I’m looking forward to another exciting and productive year. Be sure to check out my office hours they are posted on my door in the back. You can catch me down here during those times or, if you need to schedule a time to see me, I can try to accommodate you.
14. The first Board meeting will be Wednesday, October 12th at 6:00 PM in the President’s Board Room at the Horace Mann Center. If you’re interested, the meeting is open to the public and the board will be taking votes on approving a number of things including the University Hall and Campus Center plans. Have a good week everyone.
15. All College Committee: **No Report**
16. Long Range Planning Committee: **No Report**
17. Strategic Planning Committee: **No Report**
18. Alumni Report**: No Report**
19. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Stephanie Close*
20. Hi Everyone! It’s really nice to see a full room. I’m Stephanie Close, the Vice President of Student Life. I basically am the liaison between all of the student life administration on campus and the students. Problems with the Dining Commons and the Resident’s Halls are some examples of what I deal with. If you ever have any problems with campus life, please feel free to bring them to my attention. My office hours are posted on my door, so please stop by.
21. I also oversee the Student Life Committees that we have on campus. The Student Affairs Committee is looking for six more students. This committee only meets once a month. Substance Advisory Committee is looking for two more students. Sustainability Committee is looking for two more students. Health and Food Committee are also looking for more students. If you would like more information about these committees, please let me know. I have a signup sheet for these committees outside of my office.
22. Speaking of committees, I still need a Health Committee Chair. If any of you are interested, please let me know. Co-chairing is an option, so the work load isn’t as heavy.
23. The first blood drive is coming up on October 5th. I need people to sit in the Dining Commons this week with the appointment sheet for that. I am sending around a signup sheet for those shifts. I also need volunteers for the day of the blood drive. This is a unit opportunity and I am sending a separate signup sheet around for that day.
24. After the meeting, I would like to see the Hall Council Presidents briefly, on the couches. I would also like to see Ryan Dolan and Matthew Durant by my office quickly after the meeting.
25. Student Affairs Committee: **No Report**
26. Multicultural Committee: **No Report**
27. Food Services Committee: **No Report**
28. Health Committee: **No Report**
29. Parking Control Board: **No Report**
30. Sustainability Committee: **No Report**
31. Student Athletic Advisory Board: **No Report**
32. Substance Advisory committee: **No Report**
33. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Tony Iozzo*
34. Hey guys, welcome and for those of you that do not know me I am Tony Iozzo, the Vice President of Academic Life down here in the Student Government Association. This is my second year in this position and I’m looking forward to a great year. My duties include being the main liaison between the Administrators of Academic Affairs and students. I also oversee various Governance Committees along with the Student Trustee.
35. Anyone is welcome to my office any time: my office hours are posted on my door.
36. Academic Affairs is looking for 2 students for their Grade Appeals Committee; if anyone is interested stop by my office after the meeting.
37. Can I see Steph Souers in my office after the meeting?
38. Academic Policies Committee: **No Report**
39. Curriculum Committee: **No Report**
40. Enrollment Management Committee: **No Report**
41. Campus Technology Committee**: No Report**
42. International Programs Committee: **No Report**
43. Institutional Assessment Committee: **No Report**
44. Academic Strategic Planning Committee**: No Report**
45. Library Advisory Committee**: No Report**
46. Learning Communities**: No Report**
47. VICE PRESIDENT’S REPORT-PROGRAMMING: *Brandon Burr*
48. Hello every one, for those of you who do not know me my name is Brandon Burr, I am the Vice President of Programming. I run some of the Student Programming on campus and am the President of the Campus Activities Board. The Campus Activities Board meets every third Wednesday at 5:00 PM down in the Student Government Association Room, for about 15 minutes. We are always looking for new members and ideas.
49. Programming update:
50. Family Day was a success. Thank you to all who helped out and made that day great! I hope everyone who attended had a great day and I hope your parents had a good time as well.
51. Trivia night, on Wednesday, September 21st went over well; we had about 19 teams, which is great.
52. We have Brown Bag Bingo Friday, September 30th at 11:00 PM in the Ely Campus Center; I hope to see everyone there. It’s a great time with good prizes!
53. Could I see Elizabeth Cauley and Prischilla Aguilar in my office after the meeting?
54. There is a Campus Activities Board meeting on Wednesday, September 28th at 5:00 PM in the Student Government Association Room.
55. Neighborhood Association Committee: **No Report**
56. Neighborhood Advisory Board**: No Report**
57. VICE PRESIDENT’S REPORT-FINANCE: *Stone Koury*
58. Hi everyone, my name is Stone Koury and I’m the Vice President of Finance this year. I’m a sophomore here at Westfield State University. Last year I served as the Dickinson Hall President along with a number of other groups and committees. I am excited to be here.
59. If you ever have any questions, you can ask me anytime or during my office hours, which are posted on my door.
60. If you would like to sign up for the Finance Committee, that is also posted on my door.
61. Can I see Natalee Brucks and Jennifer McDiarmid in front of my office after the meeting
62. Finance Report: **No Report**
63. Foundation Report**: No Report**
64. SERETARY’S REPORT: *Krysta Livingstone/Amy Wing*
65. Executive Secretary Report: Krysta Livingston
    * + 1. For those of you new Senators who don’t know me, I am the Executive Secretary this year.
        2. I just want to go over a few things;
66. Presidents and reporting members for committees: if you are giving a report, please write it on a report form, located in front of the mailboxes. Please write neatly and in complete sentences and place them next to me before returning to your seat.
67. Each of you should have a binder in your mailboxes, if you don’t please let me know.
68. One of the things I am in charge of is, the Senator of the Week program. If you see a Senator doing an above and beyond job, fill out a form, located on my office door and get it to me. I really love getting these and announcing them, so please be sure to recognize your fellow senators.
69. If you have any questions, stop by my office or send me an email at [execsec.sga@westfield.ma.edu](mailto:execsec.sga@westfield.ma.edu)
70. Can I see Olivia Dumas and Madelin Escobar after the meeting?
71. Legislative Secretary Report: Amy Wing
72. Hello, my name is Amy Wing, I am the Legislative Secretary. I am responsible for attendance, social media and units.
73. Attendance:I call role in at the beginning and end of the meeting. If you have a legitimate absences please notify me via email. There are very minimal excuses for being absent and even though you notify me, I may not approve of the absence. You are only allowed 4 absences for the year. Missing committee obligations also counts as a ½ (half) absence.
74. Units: Senators are required to fulfill about 4 units per month. Units are similar to credits for attending activities on campus. All unit opportunities will be posted on the calendar in the back of the Student Government Office. Please email me your units at the end of the month to [legsec.sga@westfield.ma.edu](mailto:legsec.sga@westfield.ma.edu). As a reminder to returning senators your units are due Saturday October 1st by midnight. Failure to complete units can result in expulsion from the Student Government Association. Also you cannot get unit opportunities for a club you are a part of. For instance: Campus Activities Board members cannot get units for going to Brown Bag Bingo.
    * 1. **Matt Durant**: So, we have to join another committee in addition to our duties.
      2. **Rich Darrach**: So just to be clear, attending a football game will be one unit?
      3. **Amy Wing:** Yes, other options are attending a speaker series. All of the events are on the calendar.
      4. **Torie Downs**: Do we all have to do units this month?
      5. **Amy Wing**: No, just the senators who have been here since the first meeting.
      6. **Steph Souers**: Does working in the Dining commons for the blood drive count for a unit, or just the actual blood drive?
      7. **Amy Wing**: Just the actual Blood drive.
      8. **Stephanie Close**: (POI) There are two signup sheets going around, one for the Dinning Commons, that does not count for units, that is just helping out as a member of Student Government. The actual blood drive, the second signup sheet, does count for units because not everyone is expected to help out with that.
75. Social media: In keeping with expanding social media I am responsible for the upkeep of the new Student Government *Facebook*. As senators, please “like” this page on *Facebook*.
76. Senator to Senator: I would like to see Hannah Persson and Peter Sepe after the meeting, in my office. Also any first year senators who are not first year students, that would like to be a part of the Senator to Senator program, see me in my office after the meeting.
77. PARLIMENTARIAN REPORTS:
78. Rules and Regulations Committee: **No Report**
79. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
80. Commuter Council: **No Report**
81. Senior Class: Meaghan MacDonald
82. Hello, my name is Meaghan MacDonald I would like to welcome everyone to a new year and congratulations on the elections. Last Thursday, September 22nd was Senior Convocation. I’m really happy how it turned out. We estimated that 150 to 200 students, faculty, staff and administrators attended.
83. Our next event is Senior Night, it will be held on Friday, September 30th from 4:00 PM until 7:00 PM behind the Ely Campus Center. We will be serving alcoholic and non alcoholic beverages. We will also be providing free pizza. We will also be doing “Minute to Win It” games for prizes. Hope to see you there. This is a 21 plus event.
84. Our next meeting is scheduled for Wednesday, September 28th at 4:30 in the SGA Clubs Room.
85. Junior Class: **No Report**
86. Sophomore Class**: No Report**
87. Freshman Class: **No Report**
88. Apartment Complex: **No Report**
89. Courtney Hall**: Victoria Downs**
90. Hi, I have my Treasurer: Steph Rudis and Secretary: Michelle Springer, because we are still working on getting a Vice President and Student Government Representative, we are holding interviews Monday, October 3rd at 5:30 PM at 15 minute intervals so tell your friends to sign up, at the front desk in Courtney Hall. The deadline to sign up is Friday, September, 30th at 5:00 PM. If anyone has any questions, or forgets to sign up, on the sheet, you can come to me or email me.
91. We are excited for this year and to get everything started.
92. Our next meeting is scheduled for Monday, October 3rd at 5:00 in the Courtney Hall Main Lobby.
93. Davis Hall: **No Report**
94. Dickinson Hall: **No Report**
95. Econo Lodge Housing: **No Report**
96. Lammers Hall: **No Report**
97. Lansdowne Hall: **No Report**
98. New Hall: Anthony Oberg
99. Hey guys. My name is Anthony, the New Hall President. I just wanted to let you all know, that we do not have a Secretary or Student Government Association Rep. so we are dong interviews. Please tell anyone in New Hall to come see me if they are interested.
100. Scanlon Hall: **No Report**
101. UNFINISHED BUSINESS**: None**
102. NEW BUSINESS: **None**
103. ANNOUNCEMENTS:
104. **Stephanie Close**: Can I see the hall council presidents, and my two first year students?
105. **Tony Iozzo**: If you are interested in grade appeals committee, please see me.
106. **Meaghan MacDonald**:234 days until commencement

XV. ROLL CALL: Timothy Egan sent an alternate.

XVI. ADJOURNMENT: adjourned at 6:20 PM.