**Student Government Association Minutes**

October 11, 2011

1. ROLL CALL: Sarah Hagarty, Emily Tobin, And Natalee Brucks were absent, Taylor Fote sent an alternate, and Victoria Downs was excused.
2. APPROVAL OF MINUTES FROM October 04, 2011: Minutes were approved.
3. **Matthew Durant**: My name is still not being called on attendance.
4. **Amy Wing**: I will add you to the list.

1. PRESIDENT’S REPORT: *Lou Cimaglia*
2. I move to accept Michael Mazeika as a Student Government Association Advisor for the 1022-2012 academic years. Motion passed.
3. For those of you who may not have seen it, there is a story in the Westfield News, on the Washington Street property; I have a copy here if anyone would like to see it.
4. You should all have gotten an email from me, about the leadership retreat this weekend, if you are still interested in going, please see me after the meeting.
   * + 1. **Alicia Thomas**: I did not get an email about the retreat, what is it?
       2. **Shannon Broderick**: (POI) The leadership retreat this weekend is: some on campus fun on Friday night, and we will be going to a camp on Saturday morning to do workshops and team building exercises until that evening, so it is not an overnight event. It is open to anyone interested in leadership opportunities. There is no cost associated with it, so if you were told otherwise that is not true. All of your meals will be provided during the retreat. If you are interested in going, please see me after the meeting.
       3. **Lou Cimaglia**: I will send around a signup sheet, for those who are interested.
5. Many of you should have received an email about the All-College Committees Open Forum on various campus initiatives. The forum is on Friday, October 21st at 2:30 PM in the Scanlon Banquet Hall. It is very important to attend, if you have any campus related questions.
6. The Campus Technology Committee is still looking for members, please see me if you are interested.
7. Jess Hufnagle from Residential Life will be coming down next week, to talk about the new Collegiate Link software, so please think of some questions for her.
8. Our next meeting is scheduled for Tuesday, October 18th at 5:30 PM in the Student Government Association Room.
9. BOARD OF TRUSTEES’ REPORT**:** *Ryan Meersman*
10. All College Committee: Jim Robertson
    * + 1. Hello everyone, I just wanted to let everyone know about the Campus Wide Forum that will be occurring on Friday, October 21st at 2:30 PM in Scanlon Banquet Hall. This is an open invite to Students, Faculty and Staff. All campus topics will be discussed including construction, renovation plans, resident halls, Ely, strategic and long rang planning. We hope to see all of you there.
11. **Rich Darrach**: Was there an email sent out about the forum?
12. **Lou Cimaglia**: I believe there was.
13. **Barbara Hand**: I have the email; I will have Kim Hosmer forward it to all senators.
14. Long Range Planning Committee: **No Report**
15. Strategic Planning Committee: **No Report**
16. Alumni Report**: No Report**
17. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Stephanie Close*
18. The Blood Drive went well. We had 181 present, 154 pints were collected, and 55 first time donors. Thank you to everyone who volunteered that day and also those that sat in the Dinning Commons, the week before, for sign ups.
19. Can I see Peter Sepe after the meeting?
20. Student Affairs Committee: **No Report**
21. Multicultural Committee: **No Report**
22. Food Services Committee: Michelle Brown
    * + 1. Today is 20% off Pandinis Day. Thursday October 13th, is 20% off Dunkin day, and coffee and pastry deal day at Jazzman’s. At Subway on Friday October 14th they will be giving away a free 30 ounce fountain drink with the purchase of a Sub. Also on Friday, October 14th Pandinis is hosting a free coffee and snacks event from 11:30 AM until 2:30 PM.
23. **Katie Turner**: Will they be doing the Apple Fest again this year?
24. **Michelle Brown**: Yes, however I am not sure of the date.
    * + 1. Our next meeting is scheduled for October, 18th at 4:15 PM in the Dining Commons.
25. Health Committee: **No Report**
26. Parking Control Board: **No Report**
27. Sustainability Committee**: No Report**
28. Student Athletic Advisory Board: **No Report**
29. Substance Advisory committee: **No Report**
30. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Tony Iozzo*
31. Hi Everyone, I hope you all had a great long week-end. Today, October 11th is the last day to withdraw from Session A classes, which end on October 25th. Course offering booklets for the spring 2012 semester are available in all the Academic Buildings. I also have some in my office if you want to take one.
32. The advising dates and registration are as follows:
33. Seniors, our last time ever, advising dates are October 24th thru October 27th with registration on October 28th.
34. Juniors advising dates are October 24th thru October 27th with registration on November 4th.
35. Sophomores advising dates are November 7th thru November 10th with registration on November 14th.
36. Freshman advising dates are November 15th thru November 18th with registration on November 21st.
37. Also, we really need people for The Campus Technology Committee. Please see me after the meeting, if you still need a committee assignment.
    * + 1. **Lou Cimaglia**: (POI) The Campus Technology Committee is a really important committee to have student input on. This year, their main focus will be redesigning the portal. I really encourage everyone to join.
        2. **Meaghan MacDonald**: When do they meet?
        3. **Tony Iozzo**: I don’t know if they have a set meeting time yet.
        4. **Alicia Thomas**: Do you have to be good with technology to join?
        5. **Tony Iozzo**: No you do not.
38. Academic Policies Committee: Tony Iozzo
    * + 1. The Academic Policies Committee met today to discuss a proposal to define the credit hour, as of right now we don’t have it fully spelled out in any publications. There are Federal Guidelines that we follow for public funded institutions which state, a credit hour should be, one hour of classroom time, with 2 hours of out of class student work each week for 15 weeks. This would mean 6 hours of out of classroom work each, for a normal 3 credit class. Obviously, this doesn’t happen too often, but it is the guideline and is possible. We are going to vote, to get this into student handbooks, into syllabi and on the website just so the federal guidelines are known.
39. Curriculum Committee: **No Report**
40. Enrollment Management Committee: **No Report**
41. Campus Technology Committee**: No Report**
42. International Programs Committee: **No Report**
43. Institutional Assessment Committee: **No Report**
44. Academic Strategic Planning Committee**: No Report**
45. Library Advisory Committee**: No Report**
46. Learning Communities**: No Report**
47. VICE PRESIDENT’S REPORT-PROGRAMMING: *Brandon Burr*
48. Programming update: Brandon Burr
49. We have some good events planned for the next few weeks. This Friday, October 14th we have Brian Stokes at 8:00 PM in the Ely Main Lounge. The show should be very good.
50. Next Wednesday, October 19th we have Trivia and there will be free pizza, so you all better check it out.
51. Next Saturday, October 22nd we have the Halloween Dance from 8:30 PM until 12:00 AM in the Scanlon Banquet Hall.
52. Also, Say What Karaoke is coming up quick and we are accepting sign ups now. You can sign up by messaging the Westfield State University Campus Advisory Board on *Facebook* with group name and song choice by Friday, October 21st. The first round is October 26th at 7:00 PM in Ely. The grand prize is a limo for 4 to New York City and 4 tickets to the NBC Studio Tour.
53. Our next meeting is scheduled for, Wednesday, October 12th at 5:00 PM. in the Student Government Association Office.
54. Neighborhood Association Committee: **No Report**
55. Neighborhood Advisory Board**: No Report**
56. VICE PRESIDENT’S REPORT-FINANCE: *Stone Koury*
57. Just a reminder, the first meeting of the Student Organization Council will be on October 27th at 3:00 PM in the Student Government Association Office. If you are in a club or organization, make sure to be there.
58. I need 1 more sophomore to fill the Finance Committee. I would like to speak to the Finance Committee after the meeting.
59. Finance Report: **No Report**
60. Foundation Report**:** Stone Koury
    * + 1. I met with the Foundation, just for an introductory meeting with a couple members. For the past couple of years, the Foundation has been hard pressed to fund everything it would like to at our University. The troubles have been due to the economy, now they have a new, very experienced, executive director and it looks pretty good. We had higher returns in June than Harvard at 22.6% which is huge.
        2. They do a phone marathon every year and usually hire outside labor. This year they want to pay students to do this. To give students money and parents like to hear from students more.
        3. Our next meeting is scheduled for Thursday, October 20th at 4:00 PM.
61. SERETARY’S REPORT: *Krysta Livingstone/Amy Wing*
62. Executive Secretary Report: **No Report**
63. Legislative Secretary Report: Amy Wing
64. I am passing around a committee signup sheet; please write your name and the committees you serve on, on this form. I am also passing around the contact sheet for your edits. Please double check that and write in your position on Senate.
65. **Meaghan MacDonald:** Is it two committees in addition to our council or two committees including our council?
66. **Barbara Hand**: It is two committees including your council, so one additional committee.
67. **Dominic Farbo**: Does Campus Advisory Board count as a committee?
68. **Amy Wing**: Yes, it does.
69. As a reminder, 4 units are due by October 31st.
70. PARLIMENTARIAN REPORTS:
71. Rules and Regulations Committee: **No Report**
72. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
73. Commuter Council: **No Report**
74. Senior Class: Meaghan MacDonald
75. Last Thursday, October 6th several of the members volunteered at the annual Habitat for Humanity Fall Festival. It was really great and they are looking to do a building day later this semester.
76. We have planed our Senior Nights for next semester, details to follow.
77. We are leaning towards getting fleece jackets for the seniors, but we are still trying to figure out pricing.
78. Just as a reminder, nominate your friends for the Date Auction.
79. Our next meeting is scheduled for Wednesday, October 12th at 4:30 PM in the Student Government Association Clubs Room.
80. Junior Class: Allison McLaughlin
    * + 1. Starting next week, our council will be visiting each resident hall selling a variety of different snacks for $1.00.
        2. We will be selling “Classic Cookie” cookie dough, beginning November 7th. It will be in, in time for Christmas break. So if you are interested you can see anyone on the 2013 Class Council.
        3. We are starting to put together the second annual “Men of Westfield” calendar. We will be making a slight change to make it a “People of Westfield” calendar. Including pictures of Men and Women in different clubs and groups on campus. We hope to have them ready for sale when we return from break.
        4. Also we are getting many requests to join our *Facebook* page, but we had to delete the old one and create a new one. So make sure, if you are in the Class of 2013, you join the “Westfield State Class of 2013-Class Council” we will be making regular posts and updates.
        5. Our next meeting is scheduled for Monday, October 17th at 8:00 PM in the Student Government Office.
81. Sophomore Class**: No Report**
82. Freshman Class: **Richard Darrach**
    * + 1. We are interviewing for two advisors, please see me if you know of anyone interested. We also need 3 Representative to the Student Government Association. Please, have any freshman email me if they are interested. Interviews are being held this Thursday, October 12th at 5:15 PM in the Student Government Association Conference room.
        2. We will be bonding with our sister class council, class of 2013, soon, details to follow.
        3. We are going to start a program, where every Class council member will be responsible for at least 1 event or fundraiser by the end of the semester.
        4. The idea of tee shirts is up in the air, but nothing is set in stone just yet.
        5. Our next meeting is scheduled for Sunday, October 16th at 6:00 PM in the Dinning Commons.
83. Apartment Complex: **No Report**
84. Courtney Hall**: No Report**
85. Davis Hall: **No Report**
86. Dickinson Hall: **No Report**
87. Econo Lodge Housing: **No Report**
88. Lammers Hall: Hannah Persson
    * + 1. I move to appoint Brenda McCarthey as Lammers Hall Student Government Association Representative for the 2011-2012 academic years. Motion passed.
        2. We now have a full hall council and are already planning the annual pumpkin carving contest with more details to follow.
        3. Our next meeting is scheduled for Tuesday, October 11th at 9:30 PM in Lammers Hall.
89. Lansdowne Hall: **No Report**
90. New Hall: Anthony Oberg
    * + 1. Congratulations to New Hall for a full month without a fire alarm.
        2. Resident Assistant staff is putting together a thank you, congratulations package. Along with the Hall council who will be raffling off prizes.
        3. Our next meeting is scheduled for Tuesday, October 18th at 4:00 PM in the New Hall Lobby conference room.
91. Scanlon Hall: **No Report**
92. UNFINISHED BUSINESS**: None**
93. NEW BUSINESS: **None**
94. ANNOUNCEMENTS:
95. **Amy Wing:** Can I please get the contact and committee sheets back? And can anyone who didn’t get to fill it out just stay and form a line to do so?
96. **Tony Iozzo:** See me, if you are interested in Campus Technology Committee.
97. **Meaghan MacDonald:** 221 days until commencement**.**
98. ROLL CALL: Sarah Hegarty, Natalee Brucks, and Emily Tobin were absent. Taylor Fote sent an alternate. Victoria downs was excused.

XVI. ADJOURNMENT: adjourned at 6:06 PM.