**Student Government Association Minutes**

December 3, 2013

1. ROLL CALL: Dana Kilby, Samantha Pellerini, Yaira Castellon-Torres and Jonathan Dileo were absent. Noelani Washington, Jenna Henderson, Amy McDonald were excused.
2. APPROVAL OF MINUTES FROM November 12, 2013: Minutes were approved.
3. PRESIDENT’S REPORT: *Taylor Fote*
4. Hi everyone, I hope you had a wonderful break.
5. We will have Janet Garcia, Director of Marketing speak with us about the new website design during new business, I encourage those of you who can to stay after and help them with the focus group for that.
6. I accept the resignation of Adam LaMontagne as a Representative at Large.
7. I move to appoint Caitlin Loud as the Apartment Complex President for the remainder of the 2013-2014 academic year. The motion carries.
8. Our sweatshirt order forms are ready. You will only need to pay for half of the sweatshirt; SGA is covering the rest, so it’ll be only $20.00. The photo will be on the order form, which you can pick up after the meeting. Please return those filled out before break and we’ll get them for you at the beginning of the spring semester. If you’re studying abroad for the semester, we can mail it to you.
9. I’d like to remind you all about the AIDS quilt on presentation this week. I really encourage you to see it.
10. We also have a Lifesaver of the Week this week. This Senator went above and beyond, when we needed volunteers to exceed our Turkey drive collections, this senator volunteered based on her free time to help. That’s why Shannon Cullinane has received the Lifesaver of the Week award.
11. I have also received a special invite from the Alumni Association for an event in Springfield called “Cocktails in Culture”. They have offered students on SGA ten complimentary tickets, but it is 21 and over. Come see me if you’re interested.
12. Next week is our last meeting of the semester. I won’t be too long; we will have Junior Delgado coming to speak with us from the Career Center and then we will be having an end of the semester holiday party with some food and exec is making gifts for everybody, so you’re welcome to stay after with us for that.
13. Our next scheduled meeting is Tuesday, December 10th at 5:30 pm.
14. Items not listed on Agenda.
15. BOARD OF TRUSTEES’ REPORT**:** *Stone Koury*
16. I have a few things.
17. First on December 9th, at Berkshire Community college is the new date for the Student Debt Hearing. Once again it is when Students can testify in front of Legislatures for Student Loans.
18. The Board of Trustees met last Monday, with four agenda items.
19. We no longer will consider the Universities attorneys investigation as personnel changes do not need to be examined.
20. The appointment of Dr. Elizabeth Preston as Interim President of Westfield State University.
21. The 2013 Audit was appropriate.
22. The Finance Sub Committee has looked at cleaning up travel and credit card policies.
23. The next scheduled Board of Trustee’s meeting is December 12th at 6:00pm in the Horace Mann Center.
24. All University Committee**: Joshua Clark**
25. The last meeting of the AUC was on November 20th and we had a very typical meeting.
26. We forwarded two items to the Curriculum Committee and approved all of the items that were sent back to us by Curriculum.
27. We also reviewed the Academic Honesty Policy that was sent back to us by the Academic Policies Committee. They made some revisions based on AUC recommendations that were made last semester. We looked over their work and decided it was not ready to be sent to President Preston, so we sent it back. Some of the concerns were semantic, but there was an issue with the membership of a committee that would review cases of academic dishonesty. Taylor Fote, Rebecca DiVico and I all advocated for more student representation on the committee, so hopefully APC will work that in.
28. Our next scheduled meeting is December 10th at 4:30 pm in the Parenzo Board room.
29. Neighborhood Advisory Board**: No Report**
30. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Rebecca DiVico*
31. Two weeks ago I had said that anyone who would help us pass our goal for turkeys would get wome type of reward. So, I spoke to Sarah Hegarty and she has agreed to put Richard Darrach, Shannon Cullinane and Evelyn Dinas’s names twice into the unit lotto**.**
32. Student Affairs Committee**: No Report**
33. Multicultural Committee**: Jocelyn Herrera-Lazo**
34. Things have been a little crazy with everything that has been going on this semester, but was finally able to meet with Waleska Lugo-DeJesus and we decided that starting next semester we would plan multicultural events due to the fact that we couldn’t this semester because of everything happening in the President’s office.
35. Later on this week, The Voice is coming out with an article that will discuss Black History Month on behalf of the Multi-Cultural committee and will ask students to put their ideas on paper or by email whichever is easier. I would appreciate it if you guys would put your input through the link, which is going to be given in the Voice, to help plan out events for Black History Month.
36. Waleska Lugo-DeJesus wants more student based input into these events and would appreciate any ideas that you guys may have for the upcoming months whether it is for Black History or any month after that. If you guys have any ideas, feel free to speak to me or email me or Waleska whichever is easier.
37. Food Services Committee**: Olivia Dumas**
38. We started off our meeting today, by answering comment cards as usual.
39. We discussed the success of the craft fair and that there will be another one on Friday, December 6th from 10:00 am until 2:00 pm in the same place.
40. We talked about how before the Winter Feast, which will be next Thursday, December 12th, we are going to have appetizers beforehand as well. Students will receive a ticket upon entrance and will be able to get in the specialty line and receive two spring rolls, mac n cheese bites and mozzarella sticks.
41. Then we got the menu for the dinner portion of the upcoming Winter Feast. We will be having roast beef, ham, vegan stuffed ravioli, sweet potatoes, garlic mashed potatoes, bourbon glazed carrots, broccoli and cauliflower with cheese, and a special bread bar. For desert we will have apple crisp, cream pies, peppermint cakes, decorate your own sugar cookies, eggnog, apple cider, hot fudge and peppermint and mint chocolate chip ice cream.
42. Health Committee: **No Report**
43. Parking Control Board: **No Report**
44. Student Athletic Advisory Board: **No Report**
45. Substance Advisory Committee: **No Report**
46. Community Relations/Fundraising Report**: Brittany Walters**
47. So just a reminder tomorrow, December 4th is the Blood Drive from 1:00 pm until 7:00 pm in the Parenzo Gym. I have the sign-up sheet again in case you missed me last time or need to change the time that you signed up since end of the semester schedules are getting hectic. If you have the chance, go donate tomorrow, December 4th.
48. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Andrew McCormack*
49. Hello everyone, there will be a first year survey that will be completed on paper in first year only courses, this week. Academic Affairs is encouraging students to be thoughtful in their responses, and they will take the responses seriously and use them to add programming or make adjustments to existing programming for first years. So please look out for that to give feedback.
50. There is a really cool internship offered though the International programs office, It is a t Unite International College in China. It runs from August to June and you would be working as either a teacher’s assistant or at another office on their campus. With this there is free housing and a monthly stipend of around $800.00. Also, if you stay the whole year, airfare is reimbursed.
51. Academic Achievement is developing a program, using money from the grant they received from the state, to help with first year and transfer student achievement. They will be looking at DWIF, which are classes that students received D’s, withdrawal, incomplete or failed. Since these classes are causing trouble, we are looking at ways to help students with these courses. Such as having special tutors in these classes and also having more attention to transfer students to help make the transition more smoothly.
52. I would like to get feedback on how registration went. Was it hard to get times to meet? Registration itself, are there any suggestions for improvement?
53. **Rebecca DiVico**: It went very well.
54. Tom Durkee: It went well as a senior, I would ljust like to
55. **Sarah Hegarty**: It would definitely help if bugs involving pre-requisites were fixed so that people could get their classes, especially
56. **Sarah Varghese**: It would be helpful for there to be more classes for the reading concentration for Education majors.
57. **Taylor Fote**: Request of Information: They set the number of classes and they need to add more due to the number of education students. I’d recommend seeing Sandy or Cathy.
58. **Olivia Dumas**: I feel that they save too lmany spaces for first-years and transfer students and they reserve the spaces for longer than necessary. I’m sure there is an algorithm for how many spaces they hold but I think they might hold too many.
59. **Amanda McCarthy**: I have one class left to take in order to graduate, but Sandy said they are waiting on approval from the Registrar, but there is doubt it will be approved. So, working out issues like that would be helpful for seniors like me.
60. **Justin Doss**: Registration went well for me this year, I just wanted to comment on the dichotomy of the DGCE registration process in comparison to the Day student registration. I would be tearing my hair out if I had to deal with that, so consideration for them would be beneficial as well.
61. Academic Policies Committee: **Matthew Carlin**
62. At the last APC meeting, we sent our revised recommendations on the Valor/Quinn Bill policy for awarding credits to military students and student with prior learning. No new policy was recommended by APC, it was simply approving the revisions, which passed unanimously. The revisions included that the Prior Learning Portfolio (PLP), Military Experience, and the College Level Examination Program (CLEP) will be treated as community college level course work that will have a 67 credit maximum. Prior experience awarded credit by the American Council of Education (ACE) will be reviewed and if accepted treated as community college level work alongside the same 67 credit maximum. APC agreed that Academic departments reserve the right to determine if courses/credit can be applied to students major or minor.
63. Other than that, the meeting just updated some terms from the transition phase of Westfield becoming a University.
64. We will begin discussion on a new meeting time for next semester.
65. We had a few proposals sent back to us from AUC that we will go over for our spring semester meetings.
66. Curriculum Committee: **No Report**
67. Enrollment Management Committee: **No Report**
68. Campus Technology Committee**: No Report**
69. International Programs Committee: **No Report**
70. Library Advisory Committee**: No Report**
71. Writing Liaison**: No Report**
72. VICE PRESIDENT’S REPORT-PROGRAMMING: *Steve Kligerman*
73. Programming update: **Steve Kligerman**
74. The December movies are now playing on the Movie Channel 80 and 81. They are 8 Crazy Nights, A Christmas Story, Elf, The Grinch, Love Actually, 2 Guns, White House Down, and We’re the Millers.
75. The NYC Bus trip is this Saturday, December 7th. If you purchased tickets but have not come down to SGA to get them and fill out a travel waiver please do so tomorrow, December 4th. We will be leaving at 7:00 am in front of Scanlon and heading back to campus at 8:00 pm.
76. The Gingerbread Throwdown is next Wednesday, December 11th at 8:00 pm in the Owls nest. There will be an Ugly Sweater Contest, hot chocolate, decorate your won cookie and a Gingerbread house Building competition. If you would like to participate in the Gingerbread competition you can come pick up a kit in SGA starting tomorrow morning December 4th. We have a limited supply so; make sure to pick it up as soon as you can.
77. Our next scheduled meeting is December 4th at 5:00 pm in the Owls Nest.

1. VICE PRESIDENT’S REPORT-FINANCE: *Joshua Frank*
2. Finance Report: **Joshua Frank**
3. I have one finance proposals to present tonight.
4. Finance Committee met with the Athletic Training Club Yesterday, December 2nd, they are looking for funds to attend the EATA Conference. At this conference students will be able to network, attend keynote speeches, and participate in hands on clinics that will improve them as Athletic Trainers. The club is looking for funds to help cover the cost of registration as well as half the hotel cost.
5. I move to allocate $1,734.90 to the Athletic Training club. The Motion carries.
6. Foundation Report**: Joshua Frank**
7. SERETARY’S REPORT: *Alexis Wagner*/*Sarah Hegarty*
8. Executive Secretary Report: **No Report**
9. Legislative Secretary Report: **Sarah Hegarty**
10. First off, thank you to everyone who did their units. I would like to congratulate this month’s Big Unit Winner, Allison Davis.
11. Next, this month’s Unit Lotto winner is Chris Michaud, congratulations.
12. One unit will be due for December. The one unit will be due by 5:00 pm December 13th. The calendar is fully updated and even though it’s only two weeks left, there are a lot of great events.
13. PARLIAMENTARIAN REPORT: Jennifer McDiarmid
14. Rules and Regulations Committee: **No Report**
15. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
16. Commuter Council: **Luis Arzola**
17. We would like to thank the Parking Control Board for allowing us to express the Commuter concerns two weeks ago. It was a very productive meeting and valuable information was received.
18. The electronic version of the commuter survey was sent last week and I believe it closed on Sunday, Thanks to Dean LaMontagne, and the whole student affairs office of enhancing the survey and getting it to the students. We will be publicizing the results at the beginning of next semester. By then we will present our political agenda for the Spring of 2014.
19. On another note, the Holiday Commuter Luncheon is next week, Monday, December 9th from 12:00 pm until 3:00 pm. all are invited; you already know we will be serving Traditional Puerto Rican Food from Santiago’s Restaurant. Now with that said, we need the help of our beloved Student Government Association to serve the food and greet the students. I spoke with our Legislative Secretary and whoever volunteers will receive a unit.
20. Senior Class: **Brittany Moniz**
21. Last week, we met with several Student Affairs Administrators to discuss our Senior Fest plans. We had to make a few small changes but the schedule includes: an exclusive night at Whip City Brew, a day of fun at Brownstone Adventure Park, dinner at the Hu Ke Lau with a DJ and Hypnotist, a day in Northampton, and more. Packets will be on sale as soon as we finalize the schedule; look out for emails with details.
22. A few reminders for Seniors: February 6th is the Final Countdown: 100 Days until Commencement Champagne Toast at 5:00 pm in the Owl’s Nest. In celebrating the last 100 days, we will have information on diploma order forms, Commencement rehearsal, and cap and gowns. There is a possibility we will be raffling off a couple cap and gown packets as door prizes. Seniors must be sure to bring a valid ID to this event. Please note Commencement rehearsal is Friday, May 9th, 2014 from 4:00 pm until 6:00 pm in the Woodward Center.
23. **Andrew McCormack**: Have hosts for Mr. Westfield been decided?
24. **Brittany Moniz**: Yes, we will be having two hosts this year for the event: Taylor Fote and Steve Kligerman from our SGA Executive Council.
25. Our next scheduled meeting is on Wednesday, December 4th at 3:00 pm in the SGA Conference Room.
26. Junior Class: **Richard Darrach**
27. We have two big events coming up next week
28. We have a clothing drive next Wednesday, December 11th from 7:00 pm until 8:00 pm. For this event could all Hall Presidents or Reps please see Olivia Dumas or Chris Michaud after the meeting?
29. On Thursday, December 12th at 7:00 pm in the Owl’s Nest will be “Are You Smarter than a First Year”. This is being co-hosted with the Class of 2017, so please come out and help support it. If you don’t show up I can assume you’re afraid to lose.
30. Can I see the 2017 Class council after the meeting?
31. Our next scheduled meeting is Wednesday, November 20th at 4:00 pm in the SGA conference room.
32. Sophomore Class**: Ryan Losco**
33. The Class of 2016 has been very busy the past couple of weeks.
34. You can follow us on twitter @wsu2016.
35. We are going to continue to sell our tee-shirts in Courtney hall this week.
36. Our Buzz Off cancer information meetings are this week. We have them, Tuesday, December 3rd, Wednesday, December 4th and Thursday, December 5th at 8:00 pm in the University Hall Lobby. I would appreciate it if some of you joined. It is a great cause. I have a contact sheet for those who want to sign up now or are thinking about signing up.
37. **Shannon Cullinane**: Will there be other information sessions?
38. **Ryan Losco**: Just the three information sessions this week in University Hall, but people can see me for more information if they can’t make it.
39. Our next scheduled meeting is on December 9th at 6:30 pm in conference room 03.
40. Freshman Class: **No Report**
41. Apartment Complex: **No Report**
42. Courtney Hall**: No Report**
43. Davis Hall: **No Report**
44. Dickinson Hall: **No Report**
45. Lammers Hall: **Andrew Morin**
46. The Multi-hall Flag Football tournament on Sunday, November 24th was a moderate success. Of the five halls that signed up, only two showed up but it was absolutely freezing that Sunday so, it’s understandable. Congratulations to Landsdowne for winning the tournament.
47. Lammers Hall Council will be hosting two “Wing Wednesday’s” tomorrow, December 4th and Wednesday, December 11th at 7:00 pm in the Lammers lobby. We encourage everyone to drop in and grab some wings.
48. Lammers Hall Council will also be hosting a Stress Free night on Thursday, December 12th at 6:00 pm in the lobby. We will be ordering food, listening to music, creating ooh-breck, making stress balls decorating gingerbread cookies and overall just having a good time. We encourage everyone to come over and distress with us before finals.
49. Our next scheduled meeting is Wednesday, December 4th at 8:45 pm in the fourth floor study lounge in Lammers Hall.
50. Lansdowne Hall: **No Report**
51. New Hall: **No Report**
52. Scanlon Hall: **No Report**
53. University Hall**: No Report**
54. UNFIISHED BUSINESS**:**
55. NEW BUSINESS: It was moved and seconded to open new business. Motion carries.
56. Janet Garcia: I’d like to introduce New City as they are seeking student input on our website desing. They will be having a focus group in the conference room after the meeting, if you guys have time to contribute to our brainstorming. It should take about an hour and will help us improve the WSU website.
57. It was moved to close new business

1. ANNOUNCEMENTS:
2. **Jennifer McDiarmid**: Rules and Regs is still meeting tonight, but over on the blue couches.
3. **Joshua Clark**: AUC is meeting tomorrow, December 4th at 4:30 pm in the President’s boardroom.
4. **Sarah Hegarty**: There are 2 units due for December.
5. **Ryan Losco**: Can I have the interest sign-up sheet for the Buzz Off back after the meeting?
6. **Taylor Fote**: Can I see Danny Chamberlain after the meeting?
7. **Emily Baker**: 164 Days until Commencement.
8. ROLL CALL: Dana Kilby, Samantha Pellerini, Yaira Castellon-Torres, and Jonathan Dileo were absent. Noelani Washington, Jenna Henderson, Amy McDonald, Molly Romano, Ariana Roche, Tom Durkee and Troy Doming were excused.
9. ADJOURNMENT: Meeting adjourned at 6:19 pm.