**Student Government Association Minutes**

February 07, 2017

1. ROLL CALL: Ashley Deleon, Shayna Arnott, Patrick Kelly, Lindsey Crain, Gabrielle Knight and Allison Terkelsen were absent. Alina Bracken was excused.
2. APPROVAL OF MINUTES FROM January, 24 2017: Minutes were approved.

1. PRESIDENT’S REPORT: ***Brendan McKee***
2. Brendan McKee: Quick Thank you to everyone for leaving the globe standing after the fantastic Super Bowl victory.
3. Welcome Junior Delgado, the Director of the Career Center, to tell us all about what the Career Center offers.
4. **Junior Delgado**: My name is Junior Delgado. I am the Director of the Career Center here at Westfield. Many of the faces here look very familiar, so hello to those of you who don’t know me. Thank you for the opportunity to come out here and speak to you about the Career Center, it’s something that I am passionate about. I was brought to western Massachusetts as a child from Carolina, Puerto Rico so English is my second language. I am a father of a three year old daughter. Western Mass has been my home for quite a bit, outside of the two years I lived in Boston, and three years I lived in Worcester. Westfield is my home, it has been my community, and one of the things that I would say is I think higher education or the field of higher education I happened to find by accident, or it found me, one or the other and it’s something that I have found to be very passionate.
5. I started in admissions and for the last eight years have been the Director of the Career Center here at Westfield. In total I have been in my office over in Lammers Hall Annex for sixteen years. I have not changed offices. We are open every day in the Career Center from 8:30 to 5:00 Monday through Friday. There are a couple of us that do the same work, Giselle Abed, Dino Innarelli, Jennifer Sera, and two admin professionals, Sharon King and Laurie Putnam. We have all these services on our website, which you can find on that piece of paper in front of you. We offer services in everything from writing resumes and cover letter development, some of our basic services, to mock interview preparation, job search assistance, part time newsletters, graduate school advising. Those are just some of the few things. We have three major career fairs on campus. We have one that takes place every fall.
6. We also at the Career Center have networking nights. We also do career chats and we set up to talk to students about the Career Center. Every type of program that we do we offer a raffle for a free pad folio. The other part of the Career Center that I think is important for everyone to know is that there is a variety of workshops on our website that you can take advantage of. Next week on February 15 University of Mass Amherst will be having one of their largest Career fairs that takes place every spring. They already have 35 organizations signed up, that is open to all students.
7. Again our appointments are as short as 15 minutes, no longer than an hour; Wednesdays and Thursdays we have open hours, walk-in hours from 2:00pm to 4:00pm. You don’t have to schedule an appointment. If you do want to schedule an appointment with a counselor just please give us a call or you can drop in and schedule the appointment. I would say for anyone who is a senior now is the time according to the celebration on Thursday night, February 9, 100 Days until Commencement. Those of you that are juniors start thinking about internships. Those of you that are sophomores again you want to start thinking about internships and developing your resume and cover letter, and the same for first year students.
8. Thank you so much I hope you take advantage and come over to the office for the resources that are there for you. The website has many more things, but again we look forward to working with you. Thank you for your time.
9. Interviews for the vacant Vice President of Student Life position took place last night, and after six great interviews, the interviewing board has made their decision.
10. I move to appoint Arielyss Santiago as SGA Vice President of Student Life for the remainder of the 2016-2017 academic year. Motion carries.
11. I accept the resignation of Daisha Serrano as Diversity and Inclusion Representative to SGA.
12. I have the contact sheet to pass around for Rebecca Kennedy, if you could please fill in the missing information or confirm the information that is listed, that would be wonderful. Also, I’m passing around a card for Father Dean. For those of you who don’t know, father Dean was the Catholic Chaplain at Westfield for many years. While he worked at Westfield, he had a tremendous impact on students, leading to the Dining Commons being named after him. Dean of Students: Sue LaMontagne got word that his health is not well, so if you could all sign the card, that would be great.
13. An email was went out to all students by Kim Morgan stating that the Westfield Foundation announced over $200,000 available in scholarship aid for the next academic year. Applications are now being accepted, and if there are any questions, email Lisa McMahon at [lmcmahon@westfield.ma.edu](mailto:lmcmahon@westfield.ma.edu).
14. The Student Conduct Board was left with two vacancies due to one student graduating and another studying abroad. Interviews were held last week, and the two vacant positions were filled. An alternate was also selected, in case one of the three board members has obligations that overlap with a hearing.
15. We have decided to tentatively schedule SGA Bonding for Tuesday, April 4 after the scheduled SGA meeting. Details are to come, but be sure to mark that on your calendars.
16. In other news, an email was sent out last Tuesday, January 31 regarding the new Science Center. The Massachusetts Board of Higher Education has approved the naming of the center for famous Westfield alumna Dr. Nettie Stevens, known mainly in her work regarding genetics and the discovery of the X and Y chromosomes. The official date of dedication will be Friday, May 5, with more details to come in the near future.
17. The campus visits for the Vice President of Enrollment Management finalists finished up on Friday, February 3. Jacob Lotter will be talking about the student forums for the search for a new Vice President of Academic Life/Provost, but I just want to throw out the importance of these forums. These are two incredibly important campus positions, that will play a large part in University matters, likely throughout the rest of your tenure here at Westfield. Therefore, it’s genuinely important to have a sense of who is interviewing here on campus for these positions, as they’re going to influence your experience through their work as Vice President. We had all of SGA Executive council and one student ambassador on Monday at the student forum, six students on Wednesday with the only senator representation being Rehana Yusif, Cam Swan and myself on Friday. I don’t mean to sound insensitive to your commitments and schedules, and I understand that some of the times for student forums are not reasonable at all to fit into your schedules, but these are great opportunities that you all as student leaders should be taking advantage of when given the chance.
18. Items not listed on the agenda.

1. BOARD OF TRUSTEES’ REPORT**:** ***Brandon Trafford***
2. I am coming forward to you today not about things that are going on in the world of Trustees, I will be reporting on their events after the full Board meeting next Thursday, February 16 from 3:00pm to 5:00pm in Horace Mann, in the Presidents Board Room.
3. **Dr. Carlton Pickron**: The Board of Trustee’s meeting may be moved to the Dower Center.
4. I am reporting about our Annual Statehouse Day Trip is, it’s an event that is going to be taking place on March First this year. Essentially, what we do is get a bus of about 10-15 Westfield State Students together, and we all drive out to the Statehouse over in Boston. Here we will meet up with students from other schools all throughout Massachusetts and we will have the opportunity to walk the state house, have some lunch and most importantly this trip gives us the opportunity to sit and talk with the Legislature of your own district. For example, since I live in Brimfield Massachusetts, I will be meeting with the legislator that covers Brimfield, not Westfield where I go to school. Basically, in summery it’s a really fun day spent with ourselves as well as other students from all over, it serves as a great networking for yourself as our school, and most importantly, we get a free lunch out of it. The trip will leave here at 8:00am from Scanlon and we will be back on campus by 3:30pm. I am passing around a signup sheet for anyone interested in joining us on this trip. I will also be posting links on Facebook group where you can sign up online and I will also be bringing it to the senate again next week. I would really like to see a big of a group as possible go on this trip so, please bring yourself, bring your friends, and lets show off Westfield States strength to our Legislators as well as our sister schools.
5. My new office hours are Monday 9:15am until 11:15am and 4:00pm until 4:30pm, Tuesdays from 4:30pm until 3:30pm, Wednesdays from 4:00pm until 5:00pm and Thursdays from 10:30am until 11:00am.
6. All University Committee**: No Report**
7. Neighborhood Advisory Board**: No Report**

1. VICE PRESIDENT’S REPORT-STUDENT LIFE**: Arielyss Santiago**
2. Student Affairs Committee**: No Report**
3. Diversity/Inclusion Committee**: No Report**
4. Food Services Committee**: Rehana Yusif**
5. The Dinning Commons is on a four week menu cycle for the entrée line and a two week cycle for the specialty line. We now have three new local distributors: Dolan Bailey, Red’s Best, and Marty’s produce. This new change increases our fresh food product percentage to about 14%.
6. I know many of you have been complaining about the French fry switch, but the switch is to be able to accommodate vegetarian and gluten free students. The DC is trying to incorporate different cultures and different meats in their menu. We highly recommend that if you see something different you should try it because if you don’t try it you won’t know if you like it.
7. There will be a Thursday Global awareness lunch once a month. This will feature a cuisine from a different location. This month they will be serving a variety of food based off the island Gullah located near South Carolina. These dishes are a mix of traditional cuisines that were brought to this island by West African slaves. The DC is working hard with facilities so that the new equipment can be installed during the summer break.
8. In Ely Harvest we have nine new hot panini sandwiches. There are also cold grab and go wraps and salads from $6.50. You can also get a hand fruit, cookie, drink and hot or cold item on the menu for $8.50. there will also be cold wraps and salads in the Market place for $6.50. Bistro grab and go will be from 7:30am to about 5:00pm. At 5:00pm they will open the late night menu. This change will start on Monday, February 13.
9. I want to take a quick straw poll, so raise your hands if you go to the DC between 3:00pm to 4:00pm. Also, if you have any DC utensils please return them we have a don’t ask policy.
10. Cam Swan: I’ve heard a lot of people complain about the lack of gluten free pasta this semester. I just wanted to let you know.
11. Health Committee: **No Report**
12. Parking Control Board: **No Report**
13. Student Athletic Advisory Board: **No Report**
14. Substance Advisory Committee: **No Report**
15. Community Relations/Fundraising Report**: Marissa Cremin**
16. Our third Blood Drive on the year is tomorrow, Wednesday, February 8 from 1:00pm until 7:00pm in the Parenzo Gym. All donors and volunteers will receive a t-shirt and a $5.00 Dunkin Donuts gift card.
17. I need a few more volunteers, so please sign up if you’re available.

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: ***Jacob Lotter***
2. I have two more VP of Academic Affairs and provost Student Forums in the next week. The VP/Provost of Academic Affairs oversees all Academic Departments and is heavily involved in making decisions that affect all of our academic lives. As Brendan McKee noted, it’s extremely important that you be present at these forums as student leaders, so we have a voice on who has that job. I understand the times are a little wonky, but if you can be there you should be. This Thursday, February 9 is the next one. That is Dr. Parviz Ansari and it will be at 11:30am right here in the SGA room. The last candidate’s name hasn’t been released yet, but that person’s open forum will be on Monday, February 13 at 11:15 am right her in the SGA room.
3. Academic Policies Committee: **No Report**
4. Curriculum Committee: **No Report**
5. Enrollment Management Committee: **No Report**
6. Academic Technology and Information Services Committee: **No Report**
7. International Programs Committee: **No Report**
8. Writing Liaison**: No Report**
9. VICE PRESIDENT’S REPORT-PROGRAMMING: ***Madeline Dexter***
10. Programming update**: Madeline Dexter**
11. I want to thank everyone for coming out to the Winter Weekend events. We have approximately 175 people at Ice Skating, 100 people at Eric Dittelman, 300 people at Bingo, and all of the time slots filled for the Escape room. I saw a ton of senators out for those events and I would like to thank you all for coming out.
12. The Celtics Bus Trip tickets went on sale Monday, February 6 at 8:00am and sold out within the first minute. If anyone did buy a ticket, please make sure you see Kim Hosmer and sign your travel waiver as soon as possible.
13. In the world of Westfield, programming is hopping. Tonight from 6:00pm until 8:00pm in the Loughman Living Room in Scanlon Hall, the Multicultural Student Association is presenting “America Runs on Privilege”. This event was supposed to run last Tuesday, but because we live in New England and the weather hates us, it was postponed. This is an event I will highly encourage senators to attend. This is an event I will highly encourage senators to attend. There will be Dunkins and opportunity for students to come discuss privilege in America. I will be going right after SGA is finished so, if you are interested, we can walk over together.
14. There is an open mic night run by Student Activities starting at 8:00pm in the Owl’s Nest. If you are interested, hop right on over and share your talent with an audience of supportive students.
15. On Thursday, February 9 at 6:30pm, Diversity and Inclusion will be hosting, “Don’t Touch My Hair” in the lobby of University Hall. Come Join in an interactive dialogue with a panel of professional hair stylists on the perceptions of hair in communities of color. This is an event with Black His/Her story month that we should all go out and support, if you have the time.
16. This weekend The Vagina Monologues are being presented on Dever Stage. The performances are Friday and Saturday at 7:00pm and Saturday at 1:00pm. The tickets are $5.00 for general admission and $3.00 for students, you can get into the show for free if you bring an unopened box of pads or tampons which will be donated to the Westfield New Beginnings Women’s Shelter.
17. On Saturday night at 7:30pm in the Owl’s Nest Whip Comedy Improv is hosting a show. Tickets are $3.00.
18. Next week is Single Awareness Week. Some events are still being organized but these are the events we have right now: Monday, February 13, Stuff a Plush and an ice cream bar in the Owl’s Nest from 7:00pm until 9:00pm Tuesday, February 14 from 7:00pm until 11:00pm Black His/Her story event Love and Laughter: Movie night in the Owl’s Nest. Light refreshments will be served. On Wednesday, February 15 from 7:00pm until 11:00pm in the Owl’s Nest is an event I am personally super excited about: Condom Casino. You can play casino games all night and learn about safe sex, but instead of playing with poker chips, you use condoms. The condoms you win, you take home.
19. Also, SGA bonging is on April 4, right after SGA.
20. CAB’s next scheduled meeting is February 8, at 5:00pm in the SGA room E017.
21. VICE PRESIDENT’S REPORT-FINANCE: ***Marcus DiBacco***
22. Finance Report: **No Report**
23. Foundation Report: **No Report**
24. SERETARY’S REPORT: ***Karina Sallaway/Rebecca Kennedy***
25. Executive Secretary Report: **Karina Sallaway**
26. Since we did not have a meeting last week we have two lifesavers of the week today.
27. This senator has been a huge help when it comes to sitting on and going to important committees. Whenever we have an open spot on a committee this senator is always more than willing to fill it and because of that our first Lifesaver of the Week is Molly Lucey.
28. Our next lifesaver of the Week truly was a lifesaver Sunday night. She not only used her words, she used her body as a shield to protect our precious globe when people got anywhere near it after the Super bowl win. Because of that our other Lifesaver of the Week is Ashley Deleon.
29. I have formed the Cotillion Committee so those on it should have received emails from me. Can those on the committee please see me after the meeting? Don’t forget to mark your calendars for March 31 and this year the ticket price will be $34.00, with it being $17.00 for senators, but remember if you don’t get your ticket by a certain date you will have to pay the full $34.00. That said that date has yet to be determined and I will let you know when it is as soon as I know. If you have any questions about Cotillion feel free to see me after the meeting or send me an email.
30. Legislative Secretary Report: **Rebecca Kennedy**
31. Welcome to all the new faces. Since it is a new semester, I am going to do a refresher on what Senator requirement and what is expected of you as a member of SGA.
32. All senators are allowed to have four absences for the entire year. You can earn an absence in a few different ways. First is missing a roll call that is a half absence. If you miss both roll calls that is a whole absence. If you do not submit units on time, and I will explain all about units in a second, or if you do not submit enough units for a month, you will receive a half absence. If you are absent from a committee meeting and you are not excused from your committee chair that is also one whole absence. If you know you are going to be absent from an SGA meeting, you are allowed to send in an Alternate, which is someone from your constituency that sits in your place for one meeting. You can also send me an email which can be found in your binder and let me know ahead of time that you will be absent. Absences will typically only be excused for medical or academic reasons.
33. All senators are expected to sit on two different committees. If you are on Hall Council, that is one committee and you need to sit on a second committee like CAB, or the upcoming Blue Key Committee. If you do not have a second committee, come see me and we can find something for you. You are expected to attend every committee meeting.
34. All senators are required to complete units, which is our way of measuring how active you are in the campus community. Units are events that are held on campus throughout the month that you attend or that you put on. Examples of events that are unit opportunities can be found on the unit calendar across the room and the little print out calendars on the front table. These are not the only events that count as unit opportunities.
35. RA events, sporting events, volunteering on or off campus, club events, attending all of your committee meetings in a month, count as one unit total, not one unit per meeting.
36. If you are part of a club and your club puts on an event, that’s a unit also. The same goes for if you are an RA, if you put on and event that counts as a unit.
37. Events that are not units are Pet Therapy, hanging posters, and events that your committees put on, so if you are on Hall Council and your council puts on an event, it does not count as a unit opportunity for you. It does not count because it is a committee responsibility that you are already required to do.
38. Each month you will be required to complete a certain amount of units and email them to me at the end of the month. As I said earlier, if you do not send in enough units or if you send in units late that will be a half absence.
39. That being said, there are four units due for February, that must be emailed in to me by March 7 at 3:30pm.
40. I am also updating the binders over the week so if you take your binder home, please leave it in your mailbox. If you do not have a binder please let me know so I can make you one.

1. PARLIAMENTARIAN REPORT: ***Andrew Manchino***

Rules and Regulations Committee: **No Report**

1. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
2. Commuter Council: **No Report**
3. Senior Class: Andrew Morin
4. Mr. Westfield is moving right along. We have a great group of contestants who are already working hard to put the different segments of the show together and fundraise. Please consider donating to your favorite contestant. Remember 100% of the funds go directly to Make-A-Wish Massachusetts and Rhode Island.
5. The 100 days to commencement celebration is this Thursday, February 9. The senior slideshow is ready to go, as are our guests from Alumni Relations, Financial Aid, the Counseling Center, and the Career Center. Please encourage other seniors to come to this event. We will be having a raffle tickets on sale for cap and gown courtesy of Junior Delgado and the career center. It’s $1.00 for one ticket, $3.00 for five tickets or $10.00 for an arm’s length. These proceeds will go to the Mr. Westfield program which again, benefits Make-A-Wish Massachusetts and Rhode Island. We will also be announcing the wining senior sweatshirt design, and that creator will receive a free sweatshirt.
6. We continue to iron out details for future events. I don’t have a ton of information ready to report, but I can tell you that we will be going on a brewery trip on March 30 in the evening. Again, that is all the information that I am ready to report on now, so seniors, please mark your calendars. More information should be ready next week.
7. Our next scheduled meeting is Monday, February 13 at 6:00 pm in the SGA Club room E021.
8. Junior Class: **Alexis Finn**
9. I accept the resignation of Sarah Kennedy as Representative to Senate for the Class of 2018.
10. I move to appoint Mikayla Lapne as Representative to Senate for the remainder of the 2016-2017 academic year. Motion carries.
11. We are starting fundraising for the Buzz off so look for an email with our fundraising pages.
12. We have one more SGA opening so if you know anyone interested, please tell them to contact me.
13. Sophomore Class**: No Report**
14. First Year Class: **Bryan Pimentel**
15. I accept the resignation of Kathryn Wickline as Class of 2020 Representative to Senate.
16. The Class of 2020 will be having interviews for a new Representative tomorrow, Wednesday, February 8 at 7:00 pm in the SGA Club Room E021**.**
17. We will be pre-selling carnations tomorrow outside of the bookstore from 12:00pm until 6:00pm. These carnations will go for one for $2.00 and three for $5.00. After purchasing them, you will be able to pick them up on Valentine ’s Day between the times of 12:00pm and 4:00pm. If anyone is interested in buying carnations for their significant other, friends or even buy one for themselves, now is your chance.
18. Our next scheduled meeting is February 8 at 6:15pm in the Unity Room.
19. Apartment Complex: **No Report**
20. Courtney Hall**: No Report**
21. Davis Hall: **Algenis Joaquin Ortiz**
22. I accept the resignation of Mackenzie Gagnon as Representative to Senate for Davis Hall.
23. I move to appoint Corey Parkinson as a Representative to Senate for the remainder of the 2016-2017 academic year. Motion carries.
24. Dickinson Hall**: No Report**
25. Lammers Hall: **Emmett Witherspoon**
26. I accept the resignation of Mario Richards as Representative to Senate for Lammers Hall.
27. Lansdowne Hall**: No Report**
28. New Hall**: Aleixa Gagnon**
29. I move to appoint Nate Hayden as New Hall President for the remainder of the 2016-2017 academic year. Motion carries.
30. Scanlon Hall: **Caitlin MacNeil**
31. I accept the resignation of Jerry Dixon as Scanlon Hall President.
32. I move to appoint Nick Gott as Scanlon Hall President for the remainder of the 2016-2017 academic year. Motion carries.
33. University Hall**: Carolyn Houle**
34. I accept the resignation of Alyssah Delgado as Representative to Senate for University Hall**.**
35. UNFIISHED BUSINESS**:**

1. NEW BUSINESS:
2. ANNOUNCEMENTS:
3. **Jacob Lotter**: Postcard writing event tomorrow, February 8 in the Unity room from 5:00pm to 7:00pm.
4. **Brandon Trafford:** If you guys have my State House day sheet I would appreciate that back.
5. **Andrew Morin:** Tickets for Waitress the Musical on Broadway go on sale Monday, February 13 and it’s on March 4.
6. **Marissa Cremin:** Blood Drive tomorrow, February 8, 1:00pm to 7:00pm in the Parenzo Gym.
7. **Karina Sallaway:** Cotillion Committee after the meeting and if you haven’t given me your report please do so.
8. **Rebecca Kennedy:** Can I have my contact sheet please?
9. **Madeline Dexter:** Whoever wants to go to the event with me, we will meet over there on the couches.
10. **Marcus DiBacco:** Finance Committee tomorrow, February 8 at 3:00.
11. **Brenda McKee:** Can I please get the card back for Father Dean after the meeting.
12. **Jasmine Bobbitt:** 102 Days until Commencement**.**
13. ROLL CALL: Ashley Deleon, Shayna Arnott, Patrick Kelly, Lindsey Crain, Gabrielle Knight and Allison Terkelsen were absent. Alina Bracken was excused
14. ADJOURNMENT: Meeting adjourned at 6:22pm.