**STUDENT GOVERNMENT ASSOCIATION MINUTES**

**February 18, 2020**

1. ROLL CALL: Matthew McMeekin, Scotty Howe, Daniel Coakley, Seldine Chambers-Sutton, Jason Phillips, and Marilyn Maison were absenst. Daniel McElhiney, Hannah Swanick, Kaylin Carpenter, Riley Gregoire, Derrik Harnish and Randi Robbins were excused.
2. APPROVAL OF MINUTES FROM February 11, 2019: Minutes were approved.
3. PRESIDENT'S REPORT: ***Kaytlyn Mekal***
4. Good evening everyone. Tonight, we have President Dr. Torrecilha to speak with us tonight. Please welcome Dr. Torrecilha*.*
5. **President Torrecilha**:Good afternoon, what's up with this weather? We were just talking yesterday, and I went for a really long walk and tomorrow we have an accepted student’s day but forecasts say it should be much better.
6. I have a few items to talk to you about. The first one is about my retirement, I think you guys heard about it right. So, the end of august I will be transitioning I’m not going to another job. I have been in higher education for 30 years and it’s really time. I remember I came to SGA some time ago and were you the ones that asked me if this was a steppingstone job. Well there you go, this is really retirement, my spouse retired last year and over the holiday break when we put our heads together and we figured out that life is too short and we do not want to be apart. That's the decision to bid goodbye to higher education. I have to say that I have admired your commitment as being commitment not only to this class but for the years I've been here for today’s institution and I wanted to thank you for that.
7. A few updates are February 14 there was an update on the Parenzo renovations we had a meeting at 1:40 pm. I don't know if you were able to attend I know it was just before the Holidays but, some really good discussions. Architects submit their initial plans for Parenzo and this was that. The size of the envelope was a little bit more than $40,000,000 actually was a lot more than $40,000,000 was about $52,000,000. So, we paniced a little bit with that. We have $20,000,000 from the state and $20,000,000 from our own money and we said you guys have to go back to the drawing board and come back with ideas and fit the project within $40,000,000 we are very close. One good thing is that all the student services will be located on one floor. We were adamant about that. We didn't want us to be going back to the first and second floor. We said no all this student services will be on the same floor.
8. As for Scanlon, according to the timetable Scanlon is going to be taken offline in January of 2021 and that we are now working with a different set of architects to figure out that transition. We have to house everybody that lives in Parenzo into somewhere else and that someplace else will be Scanlon at the end of the project we will take Scanlon back and Scanlon will continue to be a Residential Hall, that said, however, there will be some academic offices on the first floor that we wanted to make sure that Parenzo is really about students and student success. So we're moving a lot of administrator offices that are located in Parenzo into the first floor of Scanlon and that's going to be a permanent move.
9. It's almost springtime in Massachusetts and that means that budget season has started and when I say budget season I'm talking about the budget for the Commonwealth. We have been working with COP, the Council of Presidents, to take our voices to Boston who talked about the Statehouse about what really matters in our institutions. We know that state appropriations, next year, those appropriations are going to be flat. Westfield was given the number schools will have. Westfield state is about 8 million dollars behind in state appropriation but, COP the council of presidents decided that we're going to unite. You're going to ask for additional Financial Aid dollars we're not asking for additional appropriation funds but we are going to ask for the additional Financial Aid for our students. I think that's our best bet in getting the Statehouse to come through without additional funding. We are also asking them to rethink their timetable, what do I mean by that, most of the time state allocation for Financial Aid comes towards the end of the academic year and so we want to be able to get Boston to give us those monies at the beginning. So, that we can award those monies right away. The Financial Aid office often times has it challenging in making sure that those dollars get paid. For the most part those dollars are spent but we're trying not to have that squeeze towards the end of the spring semester or even the middle of the spring semester.
10. The other thing that we're working with the Statehouse is in legislation to the effect of endowment match. You know that colleges and universities that apply for Westfield State University as well we are constantly raising funds, we're trying to match dollars with programs as much as we can. So, there is language and the governor's budget to include an endowment match that is to say if we raise $2,000,000 for are endowment, the state will match together it is terrific and this program has existed before. But, there's a catch and the catch is that the state house once they match it will only for new donors and we're saying you know that really doesn't go too well with us because if you know anything about fundraising it takes a long time to cultivate those. It's not that you talk with a donor and he or she will say not a problem here is a check for $10,000. No before we get the check your many phone calls there’s visits that we make to individual donors and so it takes a while and a donor may not give $10,000 the first time you talk to him or her. Maybe the first gift is $500 or $250 so there is a cultivation period. And we're trying to change the language in the legislature so that endowment match applies to all donors and not just new donors.
11. Late December very late December we sent a proposal for the DCAM, Division of Capital assets and the proposal is to fund about $5,000,000 for the Center for Equity, Inclusion, and Diversity. Remember is the same pot of money that we got for Parenzo, for the renovation of Parenzo. Each year the Department of Higher Education allocates a certain amount of money for capital projects so, we were very strategic because last time around we asked for $20,000,000 and we put in $20,000,000. So far given the politics of the Statehouse we knew that it is very likely that Westfield State will get another major project and remembered that this came of the Parenzo from Nettie Stevens and the State funded the project. So, we were strategic we still got letters support from our partners and we're asking for about 4.9 million dollars. Less than $5 million dollars and the reason why we did this is because DCAM, sometimes they have a lot of big projects and there might be monies leftover and they're trying to fit one project that is not so big and so we are hoping that they will look at our proposal in a positive light. We also have committed about half a million dollars every year in support of the Center so we get about $5,000,000 if we get it and then institution will put $500,000 every year in support of the Center, the Center it's overdue, a lot of college and universities have a dedicated space for Diversity and Inclusion and Equity and I personally am very hopeful one of the things that I've learned how to do when I go to the State House. I usually don't make an appointment with anybody, I get the schedule of committee meetings and I hang around the hallways because sooner or later a legislature is bound to get out of a of a room. I know where the meetings are scheduled and that's the time where you know undivided attention from an elevator speech and believe me you’d be surprised how much we've been able to interact with State Legislature that way.
12. I don't know if you have heard of our Housing Pilot Program for HCC, it has come to our attention that some of her students have to deal with housing security its real and it's affecting not only Westfield State University but affecting college and universities throughout the nation. The Department of Higher Education and again a pot of money and it was a call for proposal competitive proposals and we partner with HCC and guess what we got the grant and so we are able to support three full time students from Westfield state and two full time students for HCC. The program is a little bit more than housing it also includes access to the dining commons and also includes access to the library or to the gym. We are working on transportation because transportation is an issue in Western Mass and I know that Dr. Lopez will be here shortly to talk to you about PVTA, and I am hoping that we will be able to expand this collaboration with HCC going forward it's a really important program for us and for our shoes that's what I have for you guys. Any questions?
13. **Samuel Tsongalis**: Hello, thank you for coming down. First of all I just want to say that program with HCC is great, Kaytlyn Mekal talked about it a few weeks ago when she came back from SAC and it is a really good idea. Shifting topics to enrollment, in enrollment management we often talk about the offices that do really good. One of them actually happens to be right next door to us, Matt Dellea in Student Activities. This is a specific office that time and time again has been able to get students out of their rooms. I personally feel makes a great impact in retaining students at Westfield. That being said, does the school have any plans to build off ideas and interact with students more in the personal setting rather than the academic setting?
14. **President Torrecilha**: I’m going to let Dr. Lopez take that question but, I’ll say this. We had a Board of Trustees meeting two weeks ago and there was discussion about enrollment, retention, and capital assets. Unfortunately, because of the weather the enrollment management subcommittee was unable to meet and then I spoke about it in my own report and one of the things that I said and I continue to stay is yes enrollment is going down throughout Massachusetts this is not unique to Westfield but our real challenge is not necessarily bringing the class recruiting students. But, retaining students and retention is everybody's business. It’s our business, it’s your business, it’s this school’s business and so we are trying to sort of shift the thinking and yes, I think Matt’s office has done a lot. And I was wondering if Doctor Lopez has an additional comment or two.
15. **Dr. Gloria Lopez**: Absolutely Student Activities is a critical office. I would say that part of what we're doing as a division is really thinking about what are the different ways that we can reach out to students who might not be participating on campus and so I think I feel like that's an evolving conversation an ongoing conversation. We do have plans to post a full time position that is going to be working with Matt Dellea in the Student Activities office and what we're hoping is that that individual can support the work that Matt is leading and also begin to create other opportunities and partnerships for students.
16. **President Torrecilha**: Academic Affairs in conjunction with Student Activities are going to be doing a few different things for example Fall Registration for incoming students will take place during the summer and this is huge because what it does it takes the student commitment to come to Westfield State and then gives something very tangible for the incoming students in relation to classes that he or she can look forward during the
17. **Dr. Gloria Lopez**: Can I just add a little bit to the orientation, so one of the things that we have been thinking about is what the students get out of orientation. President Torrecilha mentioned they will be able to register at orientation. The other piece is that when they come to campus, we don’t want to talk at them, we want them to have the experience of getting to know each other, the fun that it is to be at Westfield State. So, that’s going to be a big focus during orientation that we are really excited about.
18. **Joey Joyal:** I just want to say I like that because a big piece of orientation is that you meet your friends at orientation. When you talk about retention that is absolutely great. So, instead of watching people talk if you are meeting other students you’re probably going to feel more like a community.
19. **President Torrecilha**: Another thing that came up during meetings there from Vice President Steve Taksar for Finance Administration, he had some campus conversations about ideas and has also came up in Enrollment Management. One of the things we're going to try to do next fall is to have that club fair right at the beginning, right at the beginning of the semester because we know that student engagement in a club or organization translates well to student retention.
20. **Ethan Goodfellow**: What are you going to do after you retire?
21. **President Torrecilha**: That is a very good question. You know I have been thinking about this, remember when I came here and I turned 60 last year and I drew this line that I remember that we had that conversation and I looked to my left and I looked to my right and I said the right is getting really scary. There are a lot of things that I haven’t been able to do just because of crazy schedules but I think I will get more involved with art. Potentially maybe starting a gallery in Cambria, that's our city in California. Cambria is between San Francisco and LA and its right in the middle of the coast. It's a beach community, we've been going to Cambria for a long time, we kept our house there, and Cambria is really interesting, you would love this. It's about 6000 inhabitants but, it takes about 25 years to get a water meter, yes. So, there has been no developments, they wanted to maintain the city and the size that it has been for over 25 years and the way that they do it is by rationing water. So, the city hasn't grown and I don't expect it will grow up but, it's a cool place. Check it out.
22. Thank you President Torrecilha. Next we have Dr. Lopez to speak about the PVTA schedule, please welcome Dr. Lopez.
23. **Dr. Gloria Lopez**: Thank you everybody and good evening and thank you Dr. Torrecilha for your leadership. We've got e still got seven or eight months with you but, thank you so much for your leadership and your enthusiasm for students on campus.
24. Tonight, I want to thank you for this opportunity to talk with you a little bit about a kind of work in progress. As a kind of a refresher last year the PVTA got in touch with us pretty late in the fall time frame and let us know that they were going to have to increase our fees, due to a little bit about their relocation of their kind of base station and how that was going to impact who they needed to employ at what times they needed to employ them to be able to meet the bus routes. One of the things that they suggested was that we create a hybrid schedule for this it's called the Westfield state, well Owl Express which is different from the Owl Shuttle so the PVTA Owl Express and then the R10S. So, as we were in my office looking at the schedules we initially resisted the idea of a hybrid and then started thinking well maybe there are some possibilities in creating a hybrid schedule which means we would get rid of the separate routes but, creating a unified route. So, we started to draft a schedule that we presented to the Student Affairs Committee and had a really great conversation, a lot of really good suggestions and so I want to let you know any suggestions that you share today, we will go back to the drawing board and try and figure out how can we make this scheduled better so that it meets your needs.
25. The feedback that we did get last year having conversations with all of you and other students where you were really concerned about making sure you could get to your next class on time. That's something that I would say we're still trying to perfect in this schedule but, I wanted to show you what we have so far so that if there's something else that we're missing you would be able to provide any feedback based on your own schedule maybe based on other factors that we could then incorporate into the schedule.
26. One of the pieces of feedback that we got from the student affairs committee was to create a Monday, Wednesday, Friday schedule and then a Tuesday, Thursday schedule so this is our first attempt at that we have the meeting on Friday, February 21 so I was like let's see what we can do by Tuesday. Essentially, just too kind of give you a sense of what’s different. We felt that we could eliminate some of the Westfield Center Stop & Shop stops to maximize the ability for students to get to classes on time. Now one of the questions was can the Owl Shuttle go to Westfield Center a little bit more often to kind of offset the schedule and the removal of the Westfield Center stops. So, what Barb Hand and Ryan Meersman are handing out is the Owl Shuttle which is the Public Safety shuttle it runs Monday through Friday and what I wanted you to see is that it includes stops at Lansdowne. We actually talked to Tony Casciano today who unfortunately couldn't be here tonight but what he said was that the Courthouse Square stop and never picks anybody up. What we're thinking of doing is making that a Westfield Center bus stop instead of the Courthouse Square stop. So, part of the reason I'm sharing this is so that you recognize that with this schedule although the Westfield Center stops are few and far between, they will be covered by our Public Safety shuttle in terms of those needs and so in terms of the Monday, Wednesday, Friday schedule and the Tuesday, Thursday schedule we have about three or four stops to Westfield Center.
27. I think one of the things that we're going to continue to work on is to figure out if we can have maybe a couple of times that are available after a class let's out so that if you're talking to your faculty member or you have to do something you have at least a few more minutes to get to the shuttle then like two minutes right after your class. Another piece on the schedule that we thought would be helpful is we didn't like the 7:21 stop time or arrival time or 7:23 leave time, we thought that can be confusing and also we thought that that was too little time for the bus to arrive or the shuttle to arrive and then to leave and so we decided to do it in five minute increments to try and leave enough time for the drivers to stay between stops. Hopefully that can do a little bit to impact the timeliness you know so, hopefully having more time scheduled in could allow the shuttles to be more on time that is the goal.
28. **Kaytlyn Mekal**: Hi, so on the Lansdowne shuttle schedule, you are proposing that we change the Courthouse Square stop to the Westfield Center PVTA bus stop?
29. **Dr. Gloria Lopez**: Yes.
30. **Samuel Tsongalis**: Hello, I have a question about the logistics of traffic. The PVTA is notoriously known for running late. Let’s say that they don’t get to Horace Mann by that 8:10 time slot or they aren’t where they are supposed to be to pick up students, making it that students are running late to their next class. Are we going to start penalizing students, by the professor, for being late, because it is PVTA’s fault? I know this is a crazy scenario, but basically what I’m asking is what PVTA is going to do to ensure that they are getting there on time because they are messing with people’s livelihoods.
31. **Dr. Gloria Lopez**: Yes, thank you for that question. What we noticed was that the time that they had on their schedule between stops and arrivals did not seem realistic. So, that’s what we were trying to correct for as well. In addition, some stops they had like one minute or two minutes, which seems like a really short amount of time and so what we are hoping is that, with any schedules they are always approximate, the additional time added to the stop that we will get more on-time service then we’ve probably had. Apart of it is that the times are unrealistic between one location and another, and then leaving that location seemed like so quick. I would say part of the reason we are continuing to look at this is having at least two times after classes, is to allow for the ability to get to class on time. I noticed that the arrival of some of the buses is 9:20, if it ended at the time your other class was going to start. What we are trying to figure out for is how we make sure you have enough time to get off the bus to walk over to the class.
32. **Kaytlyn Mekal**: Is there going to be time taken at the end of the next academic year to evaluate the schedule that you come up with so say how should we change it?
33. **Dr. Gloria Lopez**: Yes, once we come up with a proposed schedule to present to PVTA, we will ask them to be open to us revisiting the schedule at the end of the Fall semester and that way we will have lived the schedule, it might look great on paper but then in practice we might find out that there are some things that aren’t working. So, we will actually have a conversation with them and ask them to expect us to assess it and potentially revise it.
34. **Alexandria Dotiwalla**: I just wanted to question the fact that on the schedule were you primarily focusing on Horace Mann and not Woodward?
35. **Dr. Gloria Lopez**: Woodward, so generally what the PVTA has on their schedule is that there would be a stop at Woodward if there was a need at that point. So, that’s what I would say, unless there is something different, the way that we would proceed.
36. **Audrey Therriault**: I was wondering if you could explain the process behind having a Westfield Center and Stop & Shop stop? I understand that both of them would still involve walking but a possibility for time cushion would be to possibly take Stop & Shop out and just make it the Westfield Center.
37. **Dr. Gloria Lopez**: I think it was on the schedule so we wanted to work with the schedule that existed but, if that is a piece of feedback that students in general agree with, we are willing to do it if it makes sense.
38. **Katherine Pinney**: Instead of just reviewing how this works for an entire semester, is it possible to ask the PVTA to run through the schedule on a Monday and a Tuesday to see if they hit the times that they said that they will, before the students even get on campus.
39. **Dr. Gloria Lopez**: We could ask them to do that in the summer. I think the difference might be traffic it might be a little bit different when students aren’t here. We could talk with them to find out what are the ways to ensure this schedule could work with them. Absolutely.
40. **Thalita Neves**: I was just looking at the times and they kind of look good for the most part. I just want to emphasize how important having a good bus driver is. Last year, I know that there was some guy named Bob and he was amazing. He got us to class on time and if we told him that we were late to class it didn’t matter what was on the paper, he would take us to class because we did not want to be late. Today I got on the shuttle and when it was supposed to be at Horace Mann at 11:15 picking up students getting out of class, it was at Scanlon, went to South and students were late to class because he went to South then Horace Mann. So, there were students late not only getting to Horace Mann but leaving Horace Mann. So, again this might look good on paper but the importance of having a good driver who knows when its crunch time and knows when to go a little bit off schedule is important and I just want to make sure that they know that because we can finagle this too because it looks like it’s going to happen but, to have somebody in crunch time who can actually make that sacrifice and understand, oh I have a little bit of extra time here so I can take that kid to class now or that kind of thing is really important.
41. **Dr. Gloria Lopez**: Yeah thank you, absolutely.
42. **Aaron Lessing**: Correct me if I am wrong but, last semester we were talking about this was happening to HCC and STCC as well and I was wondering if, because I know you were talking about joining with them to see if we can get leverage over PVTA, wondering what came of that.
43. **Dr. Gloria Lopez**: They are having conversations with different institutions that maybe impacted. I did not have any conversations with STCC or HCC. We did note that there was a trustee who is working for the Town of Westfield, a PVTA trustee. Politically, that person probably won’t ally with us because they are part of the PVTA so, I think the challenge for us is that because the other piece is that we did have the conversation off allying with the other institutions but, the problem for us right now is the limited options that we have and so part of what I think for us moving forward is seeing if something like this could work and in the meantime if there are any new options growing out there could create some competition. Thank you.
44. **Audrey Therriault**: Going off of what Thalita said, I think that is a really good point of the drivers having to understand that what we need as students might be different than other routes they might do but, another way of kind of taking what Bob would do and putting it into the schedule. When it’s around the class start time and people are supposed to be all dropped off and then going to South lot, maybe cutting out one the south lot stops, so then that way in the transition periods of classes, it is just Horace Mann and Scanlon going back and forth. Then while classes are going on that’s when the south lot trips can happen because people going to south lot aren’t as on strict of a time schedule.
45. **Dr. Gloria Lopez**: Just so I can understand. When I was looking at the schedule I was thinking well, there could be students at South Lot who have the same start time that they are trying to get too. Is that an accurate assessment?
46. **Elizabeth Ferrara**: I would say there is a lot less students at South Lot trying to get to class then there are trying to get to Horace Mann.
47. **Dr. Gloria Lopez**: Okay, thank you.
48. **Kaytlyn Mekal**: I was just wondering if there has been a conversation with PVTA that students are going to live here from HCC that President Torrecilha was talking about or is that not a factor right now?
49. **Dr. Gloria Lopez**: Right now that is a pilot program of four students and so right now we are working more individually with them but, that’s a great question.
50. **Samuel Tsongalis**: I just have a quick question. Don’t we have a South Lot shuttle that runs to Scanlon?
51. **Dr. Gloria Lopez**: Yes we do, the Lansdowne shuttle goes to South Lot.
52. **Samuel Tsongalis**: With that being said, is there any way we can, with our own shuttle, put the Lansdowne and South Lot into one and cut the South Lot stops all together since we are the only ones going there.
53. **Dr. Gloria Lopez**: We could put that as a potential option and I think the challenge is I’ll have to have a conversation of the number of students in South Lot at any given time because our own public safety vans are smaller so they can only accommodate a small number of students. But, I can talk to them a little bit about the level of service South Lot might be able to have from the Owl Shuttle.
54. **Alexandria Dotiwalla:** As someone who takes the shuttle frequently, whenever the bus driver goes down to South, you can feel the tension from the students within the bus because they are annoyed that he is going down to South Lot. It’s his job, he’s doing his job but it’s more like a time thing. Then when we go through South, the PVTA drivers speed through it, nobodies usually at the stops, I’ve never had someone be picked up while we are down there.
55. **Dr. Gloria Lopez**: That is important to know, one of the challenging pieces with the PVTA is that they have been reluctant to provide data on ridership on each stop. These pieces of information are important to figure out what stops are actually picking up students and what stops are not so that we can better create a schedule that addresses the need versus going over there when there was no one being dropped off or picked up.
56. **Audrey Therriault**: Just too kind of offset what Sam said and the sentiment of not going to South Lot. I think we need to be careful, especially people with internships, when they are returning in the middle of the day and have to get back to classes or student teachers or people doing off-campus hours or have jobs. It seems to be a bit more of a minority for sure but, nothing is worse than standing in South Lot waiting for the shuttle in the freezing cold. So, I think it’s important that we work with Public Safety to make sure all the gaps are filled and that the bigger resource of the Owl Express is being used for the bigger trips and the shuttle being used for the smaller ones but make sure not to forget about the minorities.
57. **Dr. Gloria Lopez**: That’s a great point. The Student Affairs Committee had some suggestions including having a light put on the shuttle so that if you are in your car waiting for the shuttle you could see it. Then, the committee also talked about whether there could be some sort of communication if you are at South Lot with Public safety. So, he is thinking about that but definitely we are trying to figure out how we meet the needs but incorporate the feedback.
58. **Kaytlyn Mekal**: I just want to make a point of information off of Alex’s point. Woodward, if you are on the shuttle and need to stop at Woodward just pull the lever and if you are waiting at the bus stop sign right in front they should stop for you.
59. Thank you Dr. Lopez. I have a couple things for you guys. On Monday, March 2nd from 5:00 pm until 6:00 pm, in this room, we will be having our first Town Hall of the semester. I’m hoping to have one more later on, but I will keep you all posted. I urge all of you to come. Once I figure out what we’ll be talking about that night, I will let you all know.
60. I also wanted to remind you all of the conversation we had last week with Enrollment Management Committee, and if any of you have any ideas for a new tradition for Westfield State, please email them to Sam Tsongalis at [vpacademiclife.sga@westfield.ma.edu](mailto:vpacademiclife.sga@westfield.ma.edu).
61. Dr. Lopez is still looking for students to sit on the Dean of Students Search Committee, so if you’re still interested, please let me know.
62. Next week, we will be having Representative John Velis down to talk with us. This will be a dress code meeting, and I want all of you to try and come up with some questions for him. That’s all I have for today, and I hope you have a great rest of your week.
63. Items not listed on Agenda:
64. BOARD OF TRUSTEES' REPORT: **Thalita Neves**
65. All University Committee**: No Report**
66. Student Advisory Council: **No report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE:**Gift Madu**
   * 1. Student Affairs Committee: **No Report**
     2. Diversity/Inclusion Committee: **No Report**
     3. Food Services Committee**: No Report**
     4. Parking Control Board**: No Report**
     5. Student Athletic AdvisoryBoard**: No Report**
     6. Substance Advisory Committee**: No Report**
     7. Veteran’s Affairs Report**: No Report**

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Samuel Tsongalis**
   1. Academic Policies Committee: **No Report**
   2. Curriculum Committee: **No Report**
   3. Enrollment Management Committee: **No Report**
   4. International Programs Committee: **No report**
   5. Academic Technology and Information Services Committee: **No report**
2. VICE PRESIDENT’S REPORT-FINANCE: ***Kelson Burke***
3. I just wanted to either let you all know or remind you that there will be a Spring Semester Club Fair this Thursday, February 20 between 4:00 pm and 6:00 pm right outside in the Ely Lobby. There will be refreshments and popcorn. I expect to see the majority of you there.
4. Finance Committee: **No Report**
5. Foundation Report: **No Report**
6. Student Organization Council: **No report**
7. VICE PRESIDENT'S REPORT-PROGRAMMING: ***Cameron Kelleher***
8. Campus Activities Board: **Cameron Kelleher**
9. CAB has a few events coming up this week.
10. On Wednesday, February 19 CAB will be hosting a Black excellence Themed Trivia in the Owl’s Nest at 8:00 pm in honor of Black History month.
11. On Thursday, February 20 at 8:00 pm in the Owl’s Nest, CAB and The Step Team will be co-hosting a Caribbean Style Zumba class with an instructor and the whole nine yards.
12. Our next scheduled meeting is Wednesday, February 19 at 5:15 pm in the SGA room.

1. LEGISLATIVE SECRETARTY: **Elizabeth Ferrara**
2. Neighborhood Advisory Board: **No report**
3. Community Relations/Fundraising Report: **No Report**
4. EXECUTIVE SECRETARY REPORT: **Aaron Lessing**
5. I have two things for you all.
6. Parking appeals met last Friday, February 14 and we had a total of 60 appeals. Overall what we decided on was seven of them were being overturned, two of them were being reduced, and the rest were upheld.
7. I see a lot of people in their appeals, just for our RAs, were people saying that their RAs are telling them something which isn't usually correct or whether it be you can park in that spot or something like that just for our reason for everyone in general you can get the rules and regulations online at http://www.westfield.ma.edu/offices/parking-clerk just so you're not telling your students false information about parking so they don't get a ticket.
8. Owl Ball committee met today, and we went to the Tekoa Country Club last Thursday, February 13. We just went to look at the venue and kind of get an idea for decorations and stuff like that.
9. Today we talked about the tickets and tickets are on sale now for senators however, you have to buy them in person at the desk over there because they couldn't get the code to work online and they were afraid that other people would be able to get the code for senators so senators can pay for half price tickets over at the desk.
10. Then we talked about the menu so we finally came to a decision for the menu so this year we're having either chicken francaise or baked scrod and then the pasta is just going to be tortellini alfredo, potatoes are oven roasted red bliss potatoes, vegetable medley, and then for dessert it will be chocolate mousse and that's about all I have.
11. PARLIAMENTARIAN REPORT: **Matthew Michalik**
12. Rules and Regulations Committee: **No Report**
13. Constitutional Review Committee: **No Report**
14. ADVISORY COMMITTEES:
15. Advisory Committee on Facilities Planning: **No Report**
16. Advisory Committee on Academic Planning: **No Report**
17. Advisory Committee on Budget Planning: **No report**
18. Advisory Committee on Affirmative Action: **No Report**
19. Advisory Committee on the Westfield State Experience: **No report**
20. Search Committee for Dean of Students**: No Report**
21. COMMUTER COUNCIL AND CLASS COUNCIL REPORTS:
22. Commuter Council: **Alexa Sullivan**
23. On February 14 we had a Valentine’s Day Candy Event in Wilson Café where students made bags of candy from a selection of Kit Kats, Crunch Chocolate Bars, Fruit snacks, Skittles, and Starburst, four kinds of Hershey Kisses. It went very well.
24. As I said before, 20 lockers will be installed outside of the Wilson Auditorium by the end of the semester.
25. We talked about having a signup sheet for the locks but it would be too complicated to keep track of.
26. Does anyone have any more ideas?
27. The large pot hole in the main commuter lot was filled last week.
28. Tomorrow, February 19 from 11:30 pm to 1:00 pm, we have a Commuter Luncheon where all Commuter students, both Day, evening and CGCE undergrad and graduate students can get a free lunch in the DC or TJ’s Bistro.
29. We will be distributing Health Services flyers to inform the students of the services there, and that they have access to those resources. Those flyers will also have a paper with information on Baystate Health’s HIV and STI Testing Services and confidential test sites.
30. Our next scheduled meeting is February 24 at 4:00 pm in Ely 020.
31. Senior Class: **No Report**
32. Junior Class: **No Report**
33. Sophomore Class: **No Report**
34. First Year Class: **No Report**
35. UNFINISHED BUSINESS:
36. NEW BUSINESS: (Requires majority vote to be opened)
37. ANNOUNCEMENTS:
38. **Kaytlyn Mekal**: Primary elections are on March 3, which is in two weeks so don’t forget.
39. **Elizabeth Ferrara**: the Blue Key Committee is now accepting nominations so please spread the word.
40. **Matthew Michalik**: Can I see Con Review after the meeting?
41. **Matthew Jacques**: There are 88 days until Commencement.
42. ROLL CALL: Matthew McMeekin, Scotty Howe, Daniel Coakley, Seldine Chambers-Sutton, and Jason Phillips, were absent. Daniel McElhiney, Hannah Swanick, Kaylin Carpenter, Riley Gregoire, Derrik Harnish and Randi Robbins were excused.
43. ADJOURNMENT: Meeting adjourned at 6:27 pm

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*