**STUDENT GOVERNMENT ASSOCIATION MINUTES**

**January 29, 2019**

I. ROLL CALL: Lorenze Beltran, Mike Reid, Andre Ruiz, Rickey Fonseca, Rose Guillaume, Orialys Delgado, Bradley Harvey, Tabitha Rucks-Smith and Aleah Grande were absent. Ethan Goodfellow sent an alternate.

II. APPROVAL OF MINUTES FROM January 22, 2019: Minutes were approved.

III. PUBLIC REMARKS: No Remarks

1. PRESIDENT'S REPORT: **Marcus DiBacco**
   1. With the founding of the new four college system, the very structure of the University has changed. We are the first SGA to be in office with the colleges in place and so we have a great responsibility to incorporate the new system into our community and way of life. In accordance with this goal we have invited the founding deans to come and speak with us. At each meeting for the next several weeks, including this one, we will have a dean speak with us.
   2. I am delighted to introduce Emily Todd to you as the interim dean for the College of Arts, Humanities, and Social Sciences. Previously, Dean Todd served as a faculty member and English and as the chair of the department. Please welcome Dean Emily Todd.
2. **Dean Emily Todd**: Thank you for having me down, I am excited to be representing our College of Arts, Humanities and Social Sciences. I’ve been at Westfield since 1999 and I love this institution. This is where I have grown up professionally and am thrilled to be in this new role as a founding Dean for the Arts, Humanities and Social Sciences. I have a presentation for you and I am going to tell you about the structure.
3. We are CAHSS, College of arts, Humanities and Social Sciences my office is in Dower 181. Our departments are Art, Music, Theater, English, History, Language and Culture Studies, and Philosophy. Also, Communication, Ethnic and Gender Studies, Geography Planning and Sustainability, Political Science, and Sociology. Westfield has a strong Liberal Arts core in its curriculum. We are in the process of revising the core, but our new strategic plan still articulates the value of Liberal arts preparation and degrees, and I think that all of you should know that that is really valuable for all of you. And it's really valuable because it gives you broad knowledge and experience and introduces you to multiple perspectives. What you learned in your Liberal arts studies will get you ready for Life after College, even if it is not your major.
4. Within our College we have 11 distinct majors, which is also a benefit at Westfield, because you get an expertise in one discipline, so you get more faculty expertise and have more upper level classes. We also have distinct minors.
5. My goals as the CAHSS Dean, I have been focusing on building community. I’ve been getting to know people. Getting to know faculty, chairs, students, and working on building relationships. Also, providing support. As a leader, I want to make it easier for people to do their work, I did this as a Department Chair, and now I am doing this as a Dean. My broader goal is to advocate. Advocate for arts, advocate for humanities and advocate for social sciences, here at Westfield and beyond. I also charter support events and plan events that promote the arts humanities and social sciences I'm looking for opportunities that are out there already and connect opportunities to our college.
6. How can I strengthen community relations? How can I support departments and our University as a whole? How do I make sure the students are connected to get the most out of our College. There is a frequently asked question list that can give you a bunch of answers on our website that you can always reference. Support community, I'm holding Donuts with the Dean, on February 14 with donuts from Mrs. Murphy's. Stop by the office even if you are not a student in any of these Majors, but just want to come to share ideas. I'm putting together a group to work on programming and ideas to get involvement. I love to hear from you and because the more I do the better position I am to make things best for you.
7. **Tommy Howard**: You said your office is located in Dower, I was just wondering, with the Parenzo construction will the college be moving over there?
8. **Dean Emily Todd**: I don’t think I’m moving my office over there because there are so many other departments that need to be housed there. I want to hear from you for ideas for classroom needs.
9. **Marcus DiBacco**: How do you plan on supporting student clubs in the Theater Arts?
10. **Dean Emily Todd**: In terms of promoting for the clubs, I can help advocate to make sure people know what is going on. One of the benefits of the college structure is that I am focused on a cluster of departments to advocate for.
11. **Liz Ferrara**: You mentioned connecting the college to the community do you have anything in the works already?
12. **Dean Emily Todd**: Identifying organizations and collecting contacts in Massachusetts and Western Mass to get students involved. I have talked to multiple organizations informally, to let people know about Westfield, and get even more Internships or opportunities. This semester I am going to meet with more people.
13. **Tommy Howard**: How can we get departments involved with each other? For example, joining departments together for certain events.
14. **Dean Emily Todd**: I have been thinking about cross disciplinary events, and matching who should talk to who.
15. **Jake O’Kane**: Do you have speakers planned for this semester?
16. **Dean Emily Todd**: I don’t have specific speakers or dates planned yet. I am working on getting Alumni speakers that represent different disciplines in our college so they can talk to people about how they transferred their Liberal arts degree. I would like to bring someone who is involved in casting, some writers. And I have been thinking about an Arts Networking Night. One event that is more settled right now is the Cross-Cultural Symposium on March 22.
17. **Tommy Howard**: I was wondering if there was any talk about streamlining interdisciplinary options. For example, can courses double count?
18. **Dean Emily Todd**: There are some departments that do that, but that is not driven by me. But I can start conversations with people. This is something I will definitely be thinking about now.
    1. Thank you Dean Todd. Our next guest is one that many of us have had the distinct pleasure of working with through the years. Tom Convery works in the Division of Institutional Advancement and has single handedly aided numerous students throughout the years. There are many people who work at our institution that have the best interests of the students in mind. Among the many, Tom’s name rises to the very summit of that list. So please give Tom a very warm welcome as he updates on a few things.
19. **Tom Convery**: I want to tell you about Give a Hoot Day on April 10 and April 11. Most of the money we raise is going back to scholarships and internships. We are having money prizes that are awarded to the Class Councils. The four classes are competing against each other with participation and donation. The class in first place gets $400.00, second place $300.00, third place $200.00, and fourth place $100.00. It starts April 10 and goes for 1839 minutes until 2:39 on Thursday, April 11.
20. Talking about money and scholarships, Institutional Advancement, and the Foundation currently have 69 individual scholarships on the page and it will open February 1 and be open until March 31. There are all sorts of different types of scholarships for students to apply for. We are making it easier for you to apply, you can save your work and go back to submit the scholarships later.
21. Lifetime Owls costs $75.00 to join. Twenty percent of the $75.00 goes to SGA. First semester we had 363 students sign up, which brought us to $27,225.00 which means that there is $5,445.00 more in your budget than when you left for break.
22. **Cam Swan**: How do students donate to Hoot Day?
23. **Tom Convery**: As of right now, we will have five jars in the Dining Commons and five jars in Wilson. One jar per class and one for faculty and staff. Students put their money in and their name and class year so we keep track. You can donate online; we ask if you do that that you donate at least $5.00 for bookkeeping. There is no extra charge on the site. All the money will be counted and we’ll let you know who won.
24. **Tommy Howard**: Are XRG students allowed to apply for scholarships?
25. **Tom Convery**: It depends which ones they are. Most of the scholarships are for undergrad, it is specified if not; and there is a spot you can leave questions. And you can always call Lisa McMahon or our intern with any questions.
26. **Dave Youngerman**: For the Give a Hoot Day Contest, what is the prize money you mentioned?
27. **Tom Convery**: We are giving $1000 in prize money as an incentive that goes to the Class Councils, and they get to decide what to do with that money for that class.
    1. The first Blood Drive of the Semester will be held next Wednesday, February 6, from 1:00 pm -7:00 pm in the Parenzo Gym. We need volunteers to both sit at tables in the DC and to help out during the Drive itself. Because we do not currently have a Comm. Fund Rep. we really need everyone to help out with this Blood Drive. Although many of us may not be donating blood, we may be able to help or convince others to do so. Only 38% of people are eligible to donate blood and each donation has the potential to save at least three lives. In the *Talmud* it is written that “whoever saves one life, saves the world entire”. If Wednesday is not your time to save the world three times, then help someone else to do so.
    2. As many of you have seen, we sent out an email this morning about open positions on SGA. Although there are some open Hall Council positions, our main focus right now is filing three open Rep-at-Large positions and the position for Community Relations and Fundraising. If you are or know anyone who is interested in any of these positions, please email me at president.sga@westfield.ma.edu. It is crucial that we fill these positions as soon as possible, thank you.
    3. I accept the resignation of Simone LaPlant as Representative-at-Large to the SGA.
    4. I accept the resignation of Aleah Grande as the University Hall President.
28. **Maddy Scott**: Please sign up to sit in the DC to help people signup to donate blood.
    1. Items not listed on the agenda.
29. BOARD OF TRUSTEES' REPORT: **Cameron Swan**
    1. All University Committee: **No Report**

B. NEASC Steering Committee: **No Report**

C. Strategic Planning Committee: **No Report**

D. Student Advisory Council: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE: **Thomas Howard V**
   1. Student Affairs Committee: **No Report**
   2. Diversity/Inclusion Committee: **Mitchel McKittrick**
2. Diversity Inclusion Committee it's looking for more members, unfortunately we have lost two members this semester due to resignation. I still need a Freshman and a Sophomore on this committee. Please let me know if you're interested in joining and come see me after the meeting. Our meeting will most likely be at 7:00 pm on Wednesdays.
3. There are many events coming up in February for Black History Month, the flyer detailing all of the events was sent out at the beginning of the semester. I highly encourage all of you to attend as many of these wonderful and educational events this semester.
4. The Diversity/Inclusion Committee will be hosting a Community Sing of African-American Spirituals, hosted by Dr. Felicia Barber. This event will take place February 6 6:00 pm-7:15 pm in Dower 134
   1. Food Services Committee: **Elizabeth Ferrara**
5. I talked to Andrew Mankus from Dining Services to set up a meeting time for this semester, it looks like Wednesdays at 4:00 pm. So, if you still need a committee or just want to join so that you have a say about your food here, Food Committee is a great place to go. Let me know if you have any questions or are interested in joining. Thanks.
6. Our first meeting is next Wednesday, February 6, at 4:00 pm in the Tekoa Room.
   1. Parking Control Board: **No Report**
   2. Student Athletic Advisory Board: **No Report**
   3. Substance Advisory Committee: **No Report**
   4. Veteran’s Affairs Report: **No Report**
7. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Madeleine Scott**
   1. Academic Policies Committee: **No Report**
   2. Curriculum Committee: **No Report**
   3. Enrollment Management Committee: **No Report**
   4. International Programs Committee: **No Report**
   5. Academic Technology and Information Services Committee: **No Report**
   6. Writing Liaison Committee: **No Report**
   7. Guest Lecture Committee: **No Report**
8. VICE PRESIDENT’S REPORT-FINANCE: **Thalita Neves**
   1. Finance Committee: **Thalita Neves**
9. The Finance Committee received a Finance Proposal from the EMS Club last week. Outlined on the projector is the funds that they are requesting. They are asking for this money in order to buy more radios for the club in order to serve the Westfield State Community more effectively. They are requesting a total of $5,449.29 for three radios. Upon review of the requested amount, the Finance Committee amended this proposal to give them two radios due to the agreement that they established with SGA saying that they will request two radios every year.
10. **Jake O’Kane**: Why not give them all three requested radios?
11. **Thalita Neves**: They sat down with Barbara Hand and they agreed to ask for two radios every year since they are expensive. So, we will most likely have another proposal next year.
12. I move to allocate $3,632.86 to the EMS Club. Motion carries
    1. Foundation Report: **No Report**
    2. Student Organization Council: **No Report**
13. VICE PRESIDENT'S REPORT-PROGRAMMING: **Matthew Howe**
14. Campus Activities Board**: Matthew Howe**
15. Just wanted to give you all a few updates that went on over this past weekend.
16. As you know, CAB just wrapped up their Winter Weekend and it was a huge success. There was an increase from last year with all of our events.
17. Ice skating on Friday, we had over one hundred and thirty students attend, our comedian on Saturday we had over one hundred attendees, and our escape rooms were nonstop on Sunday.
18. Thank you to everyone who either helped with an event or came out to one. The fun does not stop because there are even more events happening this week.
19. On Thursday, January 31 at 8:00 pm in Dever Stage there is Summoning Spirits with Peter Boie. CAB saw him perform while down at NACA at his show was very spooky. He combines séances and magic tricks to bring to life a heart pounding performance.
20. Then on Friday, February 1 there is the Winter White Out Dance in Scanlon Banquet Hall from 9:00 pm until 11:00 pm. This is a black light event so make sure you wear white so you can glow like the star you are. There are going to be over six hundred glow sticks and LED swing sets and see-saws. Also, DJ Boogy will be performing, so you definitely don’t want to miss that.
21. It is never too cold for ice cream! Come to the Owl’s Nest on Saturday, February 2 starting at 8:00 pm for an ice cream social.
22. Lastly, the DC is hosting a Super Bowl party on Sunday, February 3 from 4:30 pm to 8:00 pm. There will be wings, subs, and hot dogs served to name a few treats. You’re definitely going to want to check it out.
23. **Kaytlin Mekal**: Can people that are not Westfield students come to the event
24. **Matt Howe**: Yes.
25. That is all for events, CAB will be meeting right here tomorrow starting at 5:00 pm.
26. Neighborhood Advisory Board: **No Report**
27. Community Relations/Fundraising Report**: No Report**
28. SECRETARY'S REPORT: **Elizabeth Ferrara/Courtney Smith**
    1. Executive Secretary Report: **Elizabeth Ferrara**
29. As you know spring semester flies by, so before we know it it’ll be Owl Ball! For those of you that don’t know yet, Owl Ball is Westfield’s annual Semi Formal. This year it is being held on March 29 at the Tekoa Country Club. So come enjoy some great food, music, dancing, and an overall fun time getting dressed up with your friends. Tickets go on sale February 11 at $34.00 for the rest of the school. But since you are all amazing senators, if you buy your ticket early, from now until the February 11 you can get your ticket 1/2 off. Please let me know if you have any questions or want more information.
30. As for Owl Ball Committee, we are meeting Wednesday’s at 5:00 pm in the SGA conference room starting tomorrow. If you didn’t get a chance to sign up last week and are interested in helping out in any way, let me know after the meeting.
31. **Barbara Hand**: Senator Tickets can be bought from either Kim Hosmer or myself, not online.
32. **Liz Ferrara**: You will get a receipt when you buy it then can pick up your real ticket when you select your tables.
33. **Jake O’Kane**: How much are tickets again?
34. **Liz Ferrara**: $34, but half off for senators, so $17.00.
    1. Legislative Secretary Report: **Courtney Smith**
35. PARLIAMENTARIAN REPORT: **Jacob O’Kane**
36. Rules and Regulations Committee: **Jake O’Kane**
37. Constitutional Review Committee: **No Report**
38. ADVISORY COMMITTEES:
    1. Advisory Committee on Facilities Planning: **No Report**
    2. Advisory Committee on Academic Planning: **No Report**
    3. Advisory Committee on the CURCA**: No Report**
    4. Advisory Committee on Budget Planning: **No Report**
    5. Advisory Committee for Equal Opportunity, Diversity and Affirmative Action: **No Report**
39. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
40. Commuter Council: **No Report**
41. Senior Class: **No Report**
42. Junior Class**: No Report**
43. Sophomore Class: **No Report**
44. First Year Class: **No Report**
45. Apartment Complex: **No Report**
46. Courtney Hall: **No Report**
47. Davis Hall: **No Report**
48. Dickinson Hall: **No Report**
49. Lammers Hall**: No Report**
50. Lansdowne Place: **No Report**
51. New Hall**: No Report**
52. Scanlon Hall: **No Report**
53. University Hall: **No Report**

1. UNFINISHED BUSINESS:
2. NEW BUSINESS: (requires majority vote to be opened)

1. ANNOUNCEMENTS:
   1. **Courtney Smith**: The Registrar Forum was supposed to be tomorrow, but it has been rescheduled for next week. If you were planning on going for office hours you can go next week.
   2. **Melissa DiNallo**: The meeting of the Parking Control Board has changed from once a month on Wednesday to once a month on Thursday from 2:30 pm to 3:30 pm. We will need to have more students on board, as of right now I'm the only student on the board. If you have any questions you can see me after the meeting.
   3. **Tommy Howard**: Can I see Mitchell McKittrick of Diversity and Inclusion, Elizabeth Ferrara of Food Services, Melissa DiNallo of Parking Control and Sean Manion of Veteran’s Services briefly after the meeting.
   4. **Jake O’Kane**: Rules and Regs after the meeting.
   5. **Cam Swan**: Board of Trustees meeting Thursday, February 7 and I will be reporting next week with more details.
   6. **Tom Convery**: There are flyers back here, lifetime owls are having an event February 12 from 7:00 pm-9:30 pm.
   7. **Sam Tsongalis**: Curriculum committee meets Friday at 1:40 pm in the second floor conference room of the Science and Innovation Center.
   8. **Marcus Payne: 116** days until commencement**.**

1. ROLL CALL: Lorenze Beltran, Mike Reid, Andre Ruiz, Rickey Fonseca, Rose Guillaume, Orialys Delgado, Bradley Harvey, Tabitha Rucks-Smith and Aleah Grande were absent. Ethan Goodfellow sent an alternate.
2. ADJOURNMENT: Meeting adjourned at 6:31 pm.

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*