**STUDENT GOVERNMENT ASSOCIATION AGENDA**

**March 27, 2018**

I. ROLL CALL: Aaron Sylvia, Abdullah Shafique, Shanya Arnott, Christian Capalbo, and Courtney Smith were absent. Sammantha Dorazio sent an alternate and Simone LaPlant was excused.

II. APPROVAL OF MINUTES FROM March 20, 2018: Minutes were approved.

1. I move to amend the minutes to say March 6th instead of February 27th in the approval section. Motion carries.

III. PUBLIC REMARKS:

1. Joseph Newlin addressed Senate on the Westfield contaminated water crisis.
2. PRESIDENT'S REPORT: **Brendan McKee**
   1. Tonight we have two speakers. First off, here to speak about Advancement here at Westfield State, please welcome Vice President of Institutional Advancement, Dr. Erica Broman.
3. **Dr. Broman**: We’re working really hard to bring more dollars to bear on the students currently. We have brought in almost a half million dollars in scholarships. These are endowed dollars which means we use a percentage of them each year and you will see scholarships with the Foundation continue to grow. The scholarship process is going to be wrapping up later this week so if you haven’t applied for a scholarship I would certainly encourage you to do so. We have around $175,000 this year that we will be awarding to students who are continuing next year.
4. We have also begun something called The Last Mile Fund and that is for students who are seniors who are close to the finish line, but need just a little bit of extra financial assistance to make it over the line. This is an attempt to get students who are that close, but may not be able to afford a book or a certain class in order to complete their major. That’s what this fund will do. We also have Sponsor a Student where we go out and reach out to alumni and others in the community and if they are not able to endow a scholarship, if they would commit to giving $1000 a year for 4 years and help some of the student’s costs here as well. We also have the student internship match.
5. Our Pathways to Excellence event this year is in the Dower Center and this is where we get a chance to showcase all the great work that you do and the research. All money raised will go to student internships and whatever money is left after we meet the match for the state will go to student scholarships. So it all goes back into the resources here. If you’re not coming to the Pathways event we have the Interfaith Breakfast in about ten days or so and the Criminal Justice Hall of Fame, which is a great networking opportunity.
6. We’ve been having a very good year this year. We expect to close out this year at about $2.7 million maybe more and Give a Hoot will bring us a little bit closer to that, but we continue to go out there and meet with alumni.
7. **Marcus DiBacco**: I was wondering if there would be a way to increase the allocation to scholarships in later years?
8. **Dr. Broman:** That number is only going to go up. We received a gift of $350,000 that will contribute to this in the later years depending on how the stock market is doing and potentially build up.
9. **Jacob Lotter**: I was wondering if you could give us a good solid run down of what kind of departments fall under your division and the kind of people that work for you.
10. **Dr. Broman**: Annual fund is in our area and we are out right now doing the True Blue and You campaign trying to get as many faculty and staff to enroll in payroll deduction. Those monies most of the time people like to have those funds go to the Westfield fund which gives us the flexibility for whatever need might be present. If it’s a need for internships or scholarships, then we can take that money and put it in that area. Sometimes people want it for very specific areas. Alumni Relations and that is really our doing our best to connect with alumni and set the table for the Advancement team to come in after. We have two major gift officers and those are the ones who are out and about, usually in eastern mass, but in California and Florida as well. We have scholarships in our area and Lisa McMahon is the point person on that. We have data, we have someone who does prospect research so we have over 40,000 alumni and we can’t personally be in contact with all of them so you want to be able to expend you time as wisely as possible. So we have someone who does prospect research who makes sure that all the information we have it correct, but also if we’re able to learn if they have any affinity to the university. We have students who are making phone calls to our alumni.
11. **Maddy Scott**: I currently am interning in an Alumni Relations and Advancement Office and we are always trying to come up with innovative ways to connect with alum to gather more support and donations. Are there any new and upcoming campaigns that you are trying to do the same for Westfield?
12. **Dr. Broman**: We try a number of different ways. Give a Hoot is one that’s happening right now, we sent out a Valentine mailing and email to all the alums that we knew had married other alum. We got some great stories back about how they met and what their experience was like here. We just finished up Owl’s Around the World, which we just did on social media and we really had no idea how that was going to go, but we offered an Apple Watch and said basically where are you now and the idea was really targeting the classes of ’16 and ’17 because the emails and the cellphones change with such frequency that we really wanted to get our data as current as possible, but we got a response from over 350 alums. As far back to 1966 to present and we got updated information. The better we connect with our alums the more support we can bring for the current students.
    1. Thank you Dr. Broman. Now to speak specifically regarding #GiveAHoot, please welcome Alumni Services Lifetime Owl Coordinator, Tom Convery.
13. **Tom Convery**: One quick thing before Give a Hoot. Lifetime Owls is $75.00 to join and when somebody joins, 20% of that goes to SGA so this week we will be making a transfer of a little over $4000.00. We’ve been doing this every year to year and a half, but from now on we are going to be doing it every six months. The first semester is when the most people sign-up. Second semester we get a few, but your cut will be bigger January than it will be July.
14. It’s our fourth annual Give a Hoot where generally we’ve targeted the alumni to donate. The first year we raised $6,000.00, the second year we raised $18,000.00, and last year we raised a little over $40,000.00 and we had 240 people participate. This year we want to get over 300 people to participate and we’re trying to get to $50,000.00. This year I want the students involved. If every student gave one dollar that would be $5,000.00 raised and the one thing that I got Erica to agree to is we’re going to have a container in the Dining Commons on Thursday, March 29 from 7:30am-10:00am, 11:30am-1:00pm, 4:30pm-7:00pm, and we’re going to have somebody in Wilson 8:00am-2:00pm.
15. Anybody who donates a dollar will get a raffle ticket for a chance to win a $10 gift card to Dunkin Donuts and in the DC after each meal we’re going to pull a name. While in Wilson we’re only pulling one. If you donate two dollars, you’ll get your raffle ticket and the first 80 people will get a Red Sox calendar. If you come to the Dining Commons on Thursday, March 29 and you don’t have a dollar come up and see me, I’ll give you one. We’re trying to get 300 people to give and we’re going to have a sign-up list to track it. We’ll have a computer also if you want to give $5.00 or more. Five dollars is the minimum online and both jars all the money will be going into our column that says student scholarships, it will be going nowhere else. So the money you donate is going back to you.
    1. Thank you Tom. Our speakers next week will be our Vice President of Administration and Finance, Steve Taksar, Director of Dining Services, Andrew Mankus and Director of Residential Life, Jon Conlogue.
    2. First things first, I wanted to give you all an update on our ballot work with MassPIRG. Kane Sheek and Haley came to Exec yesterday, March 26 and we discussed the language of the MassPIRG question. We came to an agreement to modify the language slightly so that it is as fair of a question as possible, and it will be presented to you all next week as a final draft to go on the ballot.
    3. Jacob Lotter has started a SGA Relay for Life team this year. We were hoping to get as many senators as possible involved with the team and the event, which is taking place next Friday, April 6 starting at 6:00pm. If you are interested in joining, please see Jacob after the meeting for more information.
    4. Admissions Accepted Students Days have started, with the first one taking place today. There will be three more of these, taking place March 29, April 3 and April 5. SGA will be at the DC from 12:00pm until 2:00pm to provide information about SGA and the Clubs/Organizations we are in charge of. As of right now. I’m going to be the only person at the table for these three days. Any help would be huge, so if you can give me a couple of hours on any of those three days, I’d be forever grateful.
    5. Items not listed on the agenda.
16. BOARD OF TRUSTEES' REPORT: **Cameron Swan**

A. All University Committee: **No Report**

B. NEASC Steering Committee: **No Report**

C. Strategic Planning Committee: **No Report**

D. Student Advisory Council: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE: **Arielyss Santiago**
   1. I met with Jon Conlogue the Director of Residential Life about updates within the department that can or will affect you all.
2. Currently Residential Alife ran a test run with the LGBTQ Living Learning Community this current year and unfortunately there was not enough interest and students to continue this LLC for the upcoming academic year. Jon says that if Res Life receives students expressing interest, he is more than happy to open up the conversation to bringing this LLC back in coming years.
3. Another LLC that is coming to life will be for those interested in the Performing Arts which will be placed within University Hall. There had been students expressing interest and Res Life has been working with the Departments that fall under the Arts to formulating a positive experience for students who will be living within this LLC, the RA of this section will also be a student with direct ties to the Arts as well. Living within this LLC will be based upon interest of the Arts, not necessarily the majors affiliated.
4. Davis Hall will become a mixed building starting next semester, so there will no longer be a building for just first years. Other changes within Davis Hall include welcoming the LLC of Global Awareness and Continuing Housing the Emerging Leaders LLC.
5. Last Change that I have is that the Honors LLC within University will be moved to a larger section within the building due to high demand: this will bring the number of spaces to 52.
6. **Samuel Tsongalis**: When Josh Hettrick sent out the email about the Performing Arts LLC he said it was on the second floor of University was that a typo and there is some confusion about the application process do you know anything about that?
7. **Arielyss Santiago**: I’ll have to ask Josh.
8. **Cam Swan**: Do you know when the lottery numbers are coming out?
9. **Arielyss Santiago**: I’ll have to ask Josh.
   1. Just a reminder that the Student Affairs Committee will be meeting this upcoming Friday, March 30 at 2:30pm in the SGA conference Room**.**
   2. Student Affairs Committee: **No Report**
   3. Diversity/Inclusion Committee: **No Report**
   4. Food Services Committee: **No Report**
   5. Parking Control Board: **No Report**
   6. Student Athletic Advisory Board: **No Report**
   7. Substance Advisory Committee: **No Report**
   8. Veteran’s Affairs Report: **No Report**

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Jacob Lotter**
   1. I just wanted to remind everybody that we are currently in advising for students who will be first or second semester senior in the fall. Registration for those students is this coming Friday, March 30. If you are a Banacos or Honors student you register tomorrow morning, March 28.
   2. If you have any questions or concerns regarding advising or registration contact either John Ohotnicky in the Registrar’s Office or Dr. Laurie Simpson in the Academic Advising Office.
   3. Academic Policies Committee: **No Report**
   4. Curriculum Committee: **Jacob Lotter**
2. Last week I thought we had a Curriculum Committee meeting, we did not, is it this Friday. I still have not met with the committee chair, Dr. Brian Jennings, but hopefully should get in there this week with Victoria Lind and Maddy Scott. Again, I will post an update for anyone who want more information in the Senator Facebook group.
3. The meeting is at 1:40pm on Friday, March 30, in Wilson 404.
4. Right now the quorum requirement proposal is not on the agenda for the meeting, because we still have not met with Brian, but we will push for it to be discussed this Friday. If it does not end up being on the agenda for this week, we will push to have it on the agenda next week.
   1. Enrollment Management Committee: **No Report**
   2. International Programs Committee: **No Report**
   3. Academic Technology and Information Services Committee: **No Report**
   4. Writing Liaison Committee: **No Report**
   5. Guest Lecture Committee: **No Report**
5. VICE PRESIDENT’S REPORT-FINANCE: **Marcus DiBacco**
   1. Foundation Report: **No Report**
   2. Student Organization Council: **Marcus DiBacco**
6. Last Thursday, March 22 we held the semester meeting of the Student Organization Council. We had numerous clubs and around 50 people present at the meeting. Although this meeting was scheduled to last for two hours it concluded in 22 minutes. That being said, we completed all the points on our agenda.
7. After reviewing club and organization policies and procedures, we launche into discussion about club events and business. It was great to see clubs communication with each other on how they operate and what they’ve been doing.
8. The next SOC meeting is yet to be determinied.
9. VICE PRESIDENT'S REPORT-PROGRAMMING: **Madeline Dexter**
10. Just a reminder that Thursday, March 29 is Fresh Check Day so if you did sign up and need to be reminded of your shift, please see me or Brendan McKee after the meeting.
11. Also if you aren’t going home this weekend, get hyped, because Bingo is Friday at 10:00pm in the Scanlon Banquet Hall.
12. If you haven’t seen already. The Voice Newspaper is up and running. Congrats to Delaney Gimbus and the rest of the team for producing some great work.
13. CAB hosted it’s very own Cash CAB last Thursday, March 22. It was so fun. Lots of people stumbled upon our event and really enjoyed the spontaneity of our pop-up. Thank you to Tony Casciano and the rest of Public Safety for lending us a van and letting us invade their shuttle track for the night.
14. Campus Activities Board: **No Report**
15. Neighborhood Advisory Board: **Marissa Cremin**
16. The Neighborhood Advisory Board met on Wednesday, February 28 at 5:00pm in the Tekoa Room of the Dining Commons.
17. We had a lot of items to discuss on the agenda. We discussed Westfield’s 350 Celebration which is coming up in May of 2019. We brainstormed ways that the campus community could get involved, and we thought of reaching out to athletics to get coaches and teams to participate. Someone also suggested the possibility of opening up a Res hall for students to be part of the celebration since it is after finals in May of 2019.
18. Maddy Scott shared with the committee details about her prom dress initiative, and Jocob Lotter updated the committee with an SGA report. We discussed a lot of upcoming dates related to Blood Drives, Musicals, Academics, Athletics and events related to the Westfield Kicks Cancer weekend. We discussed the possible collaboration with the city for an Easter Egg hunt, but with feedback realized that there is already one run at Shaker Farms Country Club.
19. We went over how one of our major goals for NAB to accomplish is to get an email database together for the neighbors. We’re thinking that mailing postcards to the neighbors closest to campus and having them respond with their email addresses if they choose to might be effective. Another topic that came up was the city’s water contamination problem.
20. We invited the neighbors to the Center of Undergraduate Research and Creative Activity event in May, as well as the Pathways to Excellence Gala. I hope that a lot of them will be able to attend to see the wonderful student work. We are working hard to plan another fall social event. We might meet again before the semester ends but I’m still not positive.
21. Community Relations/Fundraising Report: **No Report**
22. SECRETARY'S REPORT: **Karina Sallaway/Victoria Lind**
    1. Executive Secretary Report: **Karina Sallaway**
       1. Owl Ball was last Friday, March 23 and I wanted to thank all of you who attended. I hope you all had as much fun as I did.
       2. Election packets are now available and will be due on Friday, April 6 at 5:00pm. To reiterate, these elections are only for SGA Exec positions, Diversity/Inclusion Rep, Community Relations/Fundraising Rep, Reps at Large, and Class Council Positions. Hall Councils have their own elections at the beginning of the school year. If you are running you need 25 signatures to be put on the ballot. If you are running for a Class Council position your signatures must be from students in your class year. Once you have it all filled out you must return just the signature paper, not the entire packet, to SGA and put it in the ballot box on the table.
       3. Just to clear up some confusion, you may only sign a signature paper per position. So if I was running for SGA president and so was someone else, you could only sign my or the other person’s paper. Not both. If someone has signed more than one I will be forced to make those people redo their signatures so please don’t make me do that.
       4. Elections will take place on mywestfield on Tuesday, April 17 and Wednesday, April 18. All you have to do is click on the campus life tab then SGA elections. There you will be able to vote for SGA positions, then only your Class Council and the MassPIRG question. Again, if you have any questions feel free to ask myself or Barb Hand and if you are interested in my position please see me after the meeting.
23. **Angel Ortiz**: When can we start campaigning?
24. **Karina Sallaway**: Friday, April 6 after 5:00pm.
25. **Madeline Dexter**: Can you just clarify signing papers for Reps at large?
26. **Karina Sallaway**: We have nine Rep at Large positions so you may only nine people’s papers, not ten.
    1. Legislative Secretary Report: **Victoria Lind**
27. PARLIAMENTARIAN REPORT: Jacob O’Kane
28. Rules and Regulations Committee: Jacob O’Kane
29. We have an amendment to the constitution that Brendan McKee had sent out to all of you. Article VII, section 3 Sub-section C the Diversity/Inclusion Representative, the only part that was changed in here was the required members of the Diversity and Inclusion committee. Previously it was SGA: Vice President of Student Life, one SGA Representative at Large, one Class Council Representative (from each of the four classes), one Hall Council Representative (from each of the Residence halls), and one Commuter Council Representative. What the proposed amendment would change that too is Vice President of Student Life and one member of the legislature from each class. For this to pass today we need a (2/3) majority vote, then next week to implement it with a (3/4) majority vote. Motion carries
30. Also as a general Rules and Regulations committee update we have approved seven constitutions this year. Twenty Five more are up for review this year and we have nine clubs that we will be looking over tonight. I am still waiting to hear back from 16 clubs. Also if you know of any clubs who are currently trying to revise their constitutions don’t hesitate to send them to me if they need help.
31. Constitutional Review Committee: **No Report**
32. ADVISORY COMMITTEES:
    1. Advisory Committee on Facilities Planning: **No Report**
    2. Advisory Committee on Academic Planning: **No Report**
    3. Advisory Committee on the CURCA: **No Report**
    4. Advisory Committee on Budget Planning: **No Report**
    5. Advisory Committee for Equal Opportunity, Diversity and Affirmative Action: **No Report**
    6. College of Arts, Humanities and Social Sciences Search: No Report
    7. College of Mathematics and Sciences Search Committee: **No Report**
    8. College of Education, Health and Human Services Search: **Maddie Dexter**
33. The first two candidates for Dean of College of Education, Health and Human Services have visited this week, and we will be having our last candidate here on Thursday. The student forum will be taking place in the University Hall Multipurpose room and 10:45am this Thursday, March 29.
34. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
35. Commuter Council: Michael Reid, Jr.
36. The Commuter Council will be holding a Cotton Candy event tomorrow from 11:30am until 1:30pm in the Wilson cafeteria. We have also been helping out with accepted student’s day and we will be holding our first luncheon of the semester next Wednesday, April 4 in the D.C. from 11:30am until 1:30pm.
37. Our next scheduled meeting is on April 3 at 5:30pm in Ely 003.
38. Senior Class: **Maddie Creamer**
    * 1. The Senior Class council held our Senior Class, Raise Your Glass event last Thursday, March 22 at the Hanger and we had an awesome time. Thank you to all that attended. We had around 85-100 seniors celebrating their final days, while enjoying food, drinks and each other’s company. At the event, seniors were able to hear information from alumni and learn about future events from Lifetime Owls Coordinator, Tom Convery. Also I wanted to thank the office of Student Affairs, who made it possible to raffle off four cap and gowns to seniors at the event and Alumni Relations who paid for the food for the event.
      2. The next event the Senior Class Council is hosting will be our Mohegan Sun trip that is coming up within the next few weeks on April 13 and 14. We’re looking forward to a great overnight trip to the casino with the students that have signed up.
      3. I just wanted to thank everyone who has signed up for volunteering at commencement. If anyone is still interested, we still have one open volunteer spot left. The Senior Class council greatly appreciated your help on our special day.
      4. Our next scheduled meeting will be held on Friday, March 30 at 4:00pm in Ely 003.
39. Junior Class: **No Report**
40. Sophomore Class: **No Report**
41. First Year Class: **Joseph Joyal**
42. The Class of 2021 council held our event for the International Day of Happiness last Tuesday, March 20. By my standards**,** the event was a success. Many people stopped by, we ran out of four dozen cupcakes quite quickly and many “do it yourself” stress balls were made. Yet most importantly, there were a lot of laughs and friendly conversations, which is what it is all about**.**
43. Our next scheduled meeting is April 2 at 4:45 pm in the SGA Club room E021**.**
44. Apartment Complex: **Kyle Nolan**
45. I hope everyone had a good weekend. The Apartment Complex hall council recently hosted an event handing out Dunkin Donuts coffee, munchkins and hot chocolate to those college students in desperate need of caffeine to get through their midterms which was very successful**.**
46. We are in the process of scheduling a barbecue and yard game event for the Apartment Complex and potentially renting an ice cream truck as well and maybe some crying for us graduating seniors.
47. Our next scheduled meeting is March 31 at 1:00pm in Conlin 1D1.
48. Courtney Hall: **No Report**
49. Davis Hall: **No Report**
50. Dickinson Hall: **Mitchell McKittrick**
51. The Hall Council will be having a Spa Day on April 25 at 6:00pm in the Dickinson Common Room. We will be having masseuses, chocolate strawberries and other fruits and veggies, tea and other distressing activities.
52. In addition, we are in the process of planning a Barbeque w which should be on April 30.
53. We have selected someone to fill in the Position of Hall Council Representative, however they cannot make the weekly SGA meetings, so we have decided to forego the process of officially appointing her to senate largely due to the small remainder of meetings left in the academic year.
54. Our next scheduled meeting is on March 29 at 6:15pm in Dickinson Common Room.
55. Lammers Hall: **No Report**
56. Lansdowne Place: **No Report**
57. New Hall: **No Report**
58. Scanlon Hall: **No Report**
59. University Hall: **No Report**
60. UNFINISHED BUSINESS:
61. NEW BUSINESS: (requires majority vote to be opened)
    1. Delaney Gembis: I move to open new business. Motion carries
62. Delaney Gembis: SAAC will be volunteering at a Fresh Check booth, so swing by and visit us.
63. Here is what’s going on in athletics this week.
64. Wednesday, March 28 Softball plays at the Elms at 3:00pm and 5:00pm. Baseball is home vs Elms at 3:30 pm and Women’s Lacrosse is home vs Emmerson at 7:00pm.
65. Friday, March 30 Softball plays home vs Worcester State at 2:00pm and 4:00pm, Baseball is at Worcester State playing at 9:45am and 12:00pm.
66. Saturday, March 31, Women’s Lacrosse plays home vs Fitchburg at 12:00pm. Men’ and Women’s Track are at Tufts for the Snowflake classic.
67. **Tony Casciano**: We beat UMASS Boston today. They were ranked #1 in Baseball.
68. **Delaney Gembis**: Nothing like a good old fashioned upset
69. Our next scheduled meeting is on April 2 at 8:00pm in the Woodward Lounge.
70. ANNOUNCEMENTS:
    1. **Jacob Lotter**: Please see me after the meeting if you are interested in signing-up for the Relay for Life team. We really need more people from SGA to join.
    2. **Mitchell McKittrick**: I just wanted to shout out to everyone on Owl Ball Committee for doing a great job with Owl Ball!
    3. **Cam Swan**: Can I see Kyle Nolan after the meeting?
    4. **Emmett Witherspoon**: Open Mic tonight at 8:00pm in the Owl’s Nest!
    5. **Victoria Lind**: If you were nominated for the Blue Key Award and have not sent me your responses to the additional questions, please send them to me. If you are not interested in the award at all just say you’re not interested.
    6. **Marcus DiBacco**: Relay for Life is having an event right outside the lobby.
    7. **Jacob O’Kane**: Rules and Regs after the meeting
    8. **Marissa Cremin: 53** days until Commencement.
71. ROLL CALL: Abdullah Shafique, Joseph Newlin, Shayna Arnott, Christian Capalbo and Courtney Smith were absent. Sammantha Dorazio sent an alternate and Simone LaPlant was excused.
72. ADJOURNMENT: Meeting adjourned at 6:20pm.

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*