**STUDENT GOVERNMENT ASSOCIATION MINUTES**

November 04, 2014

I. ROLL CALL: Andrew Carr, Albert Fava, and Brian DeMars were absent.

II. APPROVAL OF MINUTES FROM OCTOBER 28, 2014: Minutes were approved.

1. PRESIDENT'S REPORT: Rebecca DiVico
   1. Hi everyone. Tonight we have Dr. Laurie Simpson and Nicole West from Academic Advising to speak with us.
2. **Dr. Laurie Simpson:** Hello everyone. We are here tonight to talk with you all about advising. What are some of the issues you all have with advising?
   * + 1. **Joshua Frank:** I’ve had a really great advising experience at Westfield State. One thing that I noticed as an underclassman was that when I went in to make an appointment with a peer advisor, it was very cluttered and hectic. Has academic advising ever considered going online to set up appointment times?
       2. **Nicole West:** We have always considered doing something online. The problem is that our staff has to grow due to the number of students that we need to peer advise. We have about 55 peer advisors. It would become cumbersome to have things done online because our staff’s schedules change all the time. There are peer advisors sitting in this room that can tell you that their schedules change from week to week because of the nature of their own activities. So, we can’t schedule appointments with students like that. The reading and writing center has fewer staff members and they work all semester, where we only have five weeks really. So, we would rather have a student come in and ask for help. However, space is definitely part of our chaos. That is something that we are hoping, in the next few years, we are hoping to work on. According to facilities, we do not meet fire code. So, that is the real issue.
       3. **Joshua Frank:** Readdress. My suggestion would be to have something online, not where they say specifically who they want to be advised by, but instead, have about twenty slots for between say 10:30 am and 11:00 am. Students would sign up online and only those twenty students could come during that time. It is mostly only first-year students, who use your service, correct?
       4. **Nicole West:** Correct.
3. **Dr. Laurie Simpson:** Let me give you an example of what we see day to day. Our peer advisors are very knowledgeable but we cannot train them to know every single answer for every single question from every single student. So, somebody came into see Nicole today and Nicole explained to the student that they needed to speak with the professor to get a Permission to Enroll form signed. The student asked Nicole if she could email the professor for her right then. Then, just as I walked in, a junior native student sent me an email telling me that he was confused because he did not know who his advisor is. I was shocked because he’s been here for more than two years and didn’t know who his advisor was. We know that you can easily get frustrated by classes filling up, by holds being on your account, etc. but there isn’t always something that we can do. We are the messengers. With that being said, are there any process-related advising questions?
   * + 1. **Richard Darrach:** Is there ever any infrastructure plans regarding how many people can register at once? I know that there is a cue of how many people can be in the system at once; are there any plans to expand that?
       2. **Andrew Dalesandro:** Request for Information. It has been a lot better over the past few years. I know that a few years ago, everyone would log in at once and the entire system would shut down. Recently, that hasn’t been the case. I don’t work for that sector exactly, but I do know what they do. I can say for certain, that they are working to make a registration a better experience for students overall. There are two things that I would like to say while I’m speaking. One is when students go to register, it is important to make sure that you can login to your MyWestfield account before you actually go to register. I get a lot of phone calls day of registration saying that their password expired that day, so it is important to make sure that you can login to MyWestfield the night before registration. Secondly, I’ve heard a lot of students having positive experiences with registration, so everyone keep that in mind.
       3. **Evelyn Dina:** Where can you find a list of pre- requisites for certain classes?
       4. **Dr. Laurie Simpson:** A few years ago, the University began using an online bulletin. Personally, it is not my favorite. However, if you go into the registrar page on the Westfield website and pull up the bulletin page, you can find a list of classes with pre-requisites.
       5. **Nicole West:** There is also an app for it, which shows all the pre-requisites.
       6. **Evelyn Dina:** Readdress. For some of the major and minors that are listed online, there are asterisks next to the courses that require pre-requisites. I don’t know if that falls under your department at all, but when I was trying to register for one class that did not have an asterisk; it said that there was a pre-requisite. The class was Accounting I and the pre-requisite was Software Applications.
       7. **Dr. Laurie Simpson:** Make sure you note that for the registrar’s office. There are errors in that regard sometimes. We are always available to help in advising if those kinds of questions come up.
4. **Dr. Laurie Simpson:** Registration is not advising. You have to be advised to register, but this is what advising should be. Advising is creating or developing a relationship with a faculty member, who is your advisor. If you are unhappy with that person, you have the option to change your advisor. I would recommend that if you have a good relationship with a different faculty member, in your major, who is not your advisor. Somebody posted an article online a few days ago and the major point was that the single most important factor in having a “good” college experience comes from having a good advising experience. Advising has now become more important to students nationwide than the actual courses that they are taking. Students want to have a very good advising experience. Richard Light, a professor at Harvard University said, “Every year, I wanted to give students a plan. They are to get to know one faculty member reasonably well every single semester.” So, for eight semesters, you work on culminating a relationship with faculty members in your classes, so that when you leave here, you have someone, that you have made that connection with, who may be willing to write you a letter of recommendation. It’s unfortunate because students who I have had for one class ask me for a recommendation letter and say that they have nobody else to do it. I do it based on their grade but it is the people that we meet with on a regular basis that should be writing these letters. Students stay in college because they make connections with people on campus. It’s important for advisors to ask students what their plan is, before senior year, when seniors are saying that they do not want to leave. That’s what advising is.
5. I worked with Dr. Pickron for many years and he always bothered me about getting my doctorate. I didn’t want to. It resonated though because I applied for a job and the single reason that I didn’t get it was because I did not have a doctorate degree. So, I went and got one. It was a long process but he made a difference in my life. He was my boss but he was my advisor. That’s what you want. Those of you who don’t have that kind of relationship with your advisor, I encourage you to do so. Ask your advisors how they got to where they are today. Make that connection. It is key.
   * + 1. **Richard Darrach:** How often do you see upperclassmen come into your office with questions regarding registration?
       2. **Nicole West:** A lot. The one student that requested that I email her professor for her was a senior. When registration issues occur, it is the computer telling the student something. For example, it may tell a student that they are missing a pre-requisite but it won’t tell them which pre-requisite it is. So, naturally, they would come back to our office if they didn’t have any other idea about where to go.
       3. **Courtney Keddy:** Is there a place to find out what classes are actually offered in the upcoming semester? I’ve had an experience where I was all set to sign up for classes to find out that some of those classes weren’t even being offered for many reasons, such as the professor going on sabbatical or something but my advisor didn’t know that.
       4. **Dr. Laurie Simpson:** Bring that to the chair of your department. When you think about the different things that faculty members need to know, it is hard for them to advise because this isn’t really their full-time job, like it is for us. Registration and the courses change all the time. If there is a really big question, come and see us in advising. We are there to help.
       5. **Courtney Keddy:** Readdress. Is there a place maybe online where it says exactly what classes are not going to be offered for the next semester?
       6. **Nicole West:** It really depends on how those departments set those things up. The Communications department gives out a packet that says which classes are offered during what semester. That could be something you talk about with you chair.
       7. **Olivia Dumas:** Request for Information. There has been talk about potentially offering information sessions at the beginning of each year for faculty members about changes in their own major.
       8. **Andrew Morin:** Does your advisor have to be a faculty member in your academic major or minor?
       9. **Nicole West:** Yes.
       10. **Shannon Cullinane:** It can sometimes be difficult to have the conversations about your future with your advisor because during advising time, it is hard to have that conversation while also picking out classes, especially if you only get 15 minutes. Have you ever considered asking advisors to have longer advising sessions? I agree that it is partly on students but I truly feel that I only get ten minutes to drop my life on them.
       11. **Dr. Laurie Simpson:** We have to change the culture as to how people think about advising. Students need to know that advising is available. Faculty members are contractually obligated to have office hours every week. Make an appointment with them and tell them that you want to talk about your future. I think that they would be excited to talk about something other than classes. I think we need to start with students in order to change that thinking. Registration advising is happening now, which is picking classes. The real advising is when the student sits down and talks to their advisor about how to get into graduate school, how to further themselves after college, etc. You’re not locked in on your bachelor’s degree. This is not your career, it is your major. You can change your path. That’s why you need to connect with your advisor. If you are really unsure, the career center has a great online survey that will give you some careers to look into based on your answers to the questions. There may be things you have never thought of.
       12. **Dana Kilby:** I’m studying abroad next semester. Should I register as if I am going to be here and then drop everything except my online class?
       13. **Dr. Laurie Simpson:** I would say that you should register with your institution in Australia and keep your online class at Westfield State, as long as you are not going to back out at the last minute. Also, I would talk to International Programs to see what their policy is in that regards.
       14. **Dana Kilby:** Readdress. Can you register for only one class?
       15. **Dr.** **Laurie Simpson:** Yes. You are only evaluated about being full-time or not at the end of add/drop.
       16. **Ariana Roche:** Do the faculty get any training in advising?
       17. **Nicole West:** We speak to them at new faculty orientation.
       18. **Dr. Laurie Simpson:** Many times, new faculty will call us to ask us certain questions. It is a contractual obligation to advise but not to attend a training session.
       19. **Victoria Landry:** Do department chairs normally have students to advise? Is that standard?
       20. **Dr. Laurie Simpson:** That probably varies department to department. I’m not sure, but those that do likely have a smaller caseload. If you want to advise with your chair, you should ask to do so. If you have an advisor in your discipline that you really like, see if you can switch to have them as your advisor.
       21. **Victoria Landry:** Readdress. I was originally assigned to my department chair as my advisor and I ended up switching because they had a lot on their plate and it was difficult to make appointments. So, I don’t know if that is standard for all departments but it was difficult for me.
       22. **Dr.** **Laurie Simpson:** Thank you.
       23. **Nicole Primeau:** How does someone that is abroad register for the following semester in regards to the time difference?
       24. **Nicole West:** It’s a case-by-case basis, but get into contact with us.
       25. **Dr. Laurie Simpson:** You should definitely talk to the Registrar and International Programs about that as well.
       26. **Jon Cubetus:** I know that every school does it differently, but has there ever been any thought to have full-time faculty members who just advise and do not teach?
       27. **Dr. Laurie Simpson:** That is very interesting. Faculty members are normally hired to teach and then advising is usually part of that. That is something to talk to Carlton Pickron about.
   1. I move to appoint Alexander King as a Representative-at-Large for the remainder of the 2014-2015 academic year. Motion carries.
   2. Just a reminder that if you signed up to help Janet Garcia with her video project, those are happening tomorrow from 4:00 pm - 6:00 pm.
   3. Tonight is election night! Polls are open until 8:00 pm, I encourage all of you to go vote if you haven’t already today.
   4. The Emily Gagnon Art Exhibit is happening upstairs in the art gallery. For those of you who don’t know who Emily Gagnon was, she graduated in 2013 and then was struck by a car while doing a bike ride charity for MS. All of the work in the gallery is made by students and it is truly amazing.
   5. Just a reminder for those of us who go into downtown Westfield on the weekends. Please remember to look out for yourself and your friends. There is concern about safety in the way people are behaving and this is just a reminder to take care of yourself and those around you. We are still Westfield State students on the weekends.
   6. Items not listed on the agenda:
6. BOARD OF TRUSTEES' REPORT: Joshua Frank

A. All University Committee: **No report**

B. Neighborhood Advisory Board: **Victoria Landry**

1. Yesterday, the Neighborhood Advisory Board met for the last time this semester. It was a surprisingly short meeting. The city councilors have been meeting with downtown landlords to discuss housing standards for renters.
2. So, just a friendly reminder that when you are out and about in the Westfield community, please be courteous of our neighbors. We need to respect them.
3. We had two new neighbors join our meeting last night and they were so sweet and actually learned a lot from our meeting and the newsletters that we send out. For those of you who do not know, we have started sending out a newsletter on behalf of the Neighborhood Advisory Board through the Marketing department.
4. With our campus growing and branching out into the downtown, we are going to start a Facebook page to post updates. The hope is to reach our neighbors who may not live up here near Western Ave.
5. Also, we have received great feedback about the distribution of the Westfield Voice being distributed downtown to local businesses such as the Athenaeum, Senior Center, Westfield Vocational High, and Westfield High. City Councilor, Brian Hoose, has been working to distribute them but is looking for some additional help if possible. If anyone has an internship in the area or is looking to get out into the community, we are looking for someone to help him distribute the newspaper to local areas at the end of the week.
6. We have scheduled our pizza social with the neighbors for April 30, 2015 for the Big Band concert at Dever Stage. We also discussed the possibility of a potential YMCA daycare program for WSU students, faculty, and staff at the Second Congregational Church. That is in the works right now.
7. Our next meeting is scheduled within the first few weeks of February, 2015.

1. VICE PRESIDENT'S REPORT-STUDENT LIFE: Joshua Clark
   1. Hi everyone. I hope you all had a great week.
2. I want to speak about a meeting that I went to on Friday regarding food sustainability. Representatives from the various farm councils and organizations in the area along with President Elizabeth Preston, Kim Tobin, Vice President of Administration and Finance, Craig Goodrich, Director of Sodexo operations, Professors Conz and Ledoux, and Chris Raymond, director of procurement and me were all present. We discussed how the University could offer more locally sourced food options and participate in the economic stability of farms in the area. There are plans to continue meeting with these groups and adding to the dialogue but there are two factors that I wanted to report to you, that I found interesting. Of all the food ordered by Sodexo for the Dining Commons in the last six weeks, 37% was locally sourced, meaning that these foods were sourced from farms within the Commonwealth of Massachusetts. This only included fruits and vegetables. That is impressive to think about, but over the course of one year, it drops down to only 4%, as foods become out of season. This is an extremely low and disappointing percentage.
3. Why is it important to source food locally? Firstly, it helps the local economy. It keeps local farms like Gooseberry Farms in West Springfield or Kosinski Farms in Westfield, E. Cecchi in Agawam, or Sapowski Farm in Granby stay afloat. It also means healthier food for you. Food that comes from literally as far as 15 or 20 miles away is less processed and has more taste. It has a shorter “farm to table” time. I am very happy to stand with President Preston and the people at our Sodexo branch who are working tirelessly to expand that 4% of locally sorced foods into the double digits.
4. Residential Life is looking for Resident Assistants for the Spring 2015 semester. Look out for applications in your email. They are due November 13, 2014 at 4:00 pm.
5. Also, because of the Lansdowne shuttle, Public Safety will be running an additional shuttle on the road from Scanlon to South Lot between the hours of 7:00 am and 8:00 am. The other shuttle hours will remain the normal times. Thank you to Public Safety for doing this.
6. Follow me on Twitter @VP\_StudentLife
7. Lastly, Substance Advisory Committee meets tomorrow at 1:30 pm in the SGA Conference Room and Parking Control Board will be meeting this upcoming Monday at 2:30 pm in the E003 conference room next to Dunkin’ Donuts.
   * + 1. **Ariana Roche:** Do you know if there is going to be Pancakes with the President this semester?
       2. **Joshua Clark:** In the entire fall semester, this has been a huge conversation. Unfortunately, it is a very expensive and with all the cost-cutting measures that have been going on, they are trying to fit it in.
   1. Student Affairs Committee: **No report**
   2. Multicultural Committee: **Ivana McGlinchey**
8. This month is Native American heritage month. The event is “The Birds of Prey” on November 13, 2014 at 6:00 pm in the Owl’s Nest.
9. The Safe Zone workshops will be starting up soon. For more information or to sign up, please contact Holly Robbins or Kim Morgan. These will take place on November 19 from 1:00 pm – 4:00 pm in the Owls Nest and then again on November 20 from 10:00 am – 1:00 pm in the University Hall Conference Room.
   1. Food Services Committee: **Megan Doerle**
10. We have a sliders competition tomorrow night during dinner.It is a competition between chefs. Come out and vote for your favorite slider!
11. Keep an eye out next month for two great events. The first is our annual Holiday buffet. The second is a new event, a Greek Yogurt bar! More details will come on this.
12. Just another reminder that our Thanksgiving dinner will be November 20, the Thursday before Thanksgiving break.
13. Sodexo would like to be as transparent as possible, so if you have questions or suggestions please let me know and I can pass that along.
14. Our next meeting is scheduled for Tuesday, November 18, at 4:00 pm in the Tekoa room.
    1. Health Committee: **No report**
    2. Parking Control Board: **No report**
    3. Student Athletic Advisory Board: **No report**
    4. Substance Advisory Committee: **No report**
    5. Community Relations/Fundraising Report: **Justin Connolly**
15. The Turkey Drive is here! I am very excited. For those who do not know, the Salvation Army in Westfield identifies families in the area who are in need of food for this Thanksgiving. We help in raising funds to purchase these turkeys through the Big Y.
16. This year, I am turning our drive into a competition. It will be Hall Councils vs Class Councils vs Reps-At-Large vs Exec. Each group will be assigned a building. Whoever gets the most money donated by November 17 will win a pizza a party!
17. That gives everyone two weeks. We also will be accepting Big Y coupons, gift cards, etc.
18. So, one representative from each group, please see me after to pick up a folder for collecting donations.
19. **Victoria Landry:** Request for Information. A lot of the professors might get those turkey coupons in the mail but make sure that you have extra.

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: Olivia Dumas
2. Hi everyone. I hope you are having a wonderful day.
3. I wanted to report that senior registration was a great success. If anybody had issues, let me know.
4. Juniors are registering for classes this Friday.
5. My “Keep Calm and…” campaign is going very well. I just received the poster design from Marketing and they look awesome. If I could get some volunteers to help me hang these up, that would be great! Please just write your name on the sheet that I am sending around. They’ll be going up at the end of the week and I will reward you with Kit Kat bars!
6. I’m also looking for a group of students to help me design an advising survey to be sent out to all students asking about their advising experiences. If you feel strongly about this, I would love your help. I am sending around a second sheet, so please just write your name there if interested.
7. Curriculum Committee is meeting on Friday, November 7 at 4:00 pm.
8. Keep calm and see your advisor!
9. Academic Policies Committee: **No report**
10. Curriculum Committee: **No report**
11. Enrollment Management Committee: **No report**
12. International Programs Committee: **No report**
13. Library Advisory Committee: **No report**
14. Writing Liaison Committee: **No report**
15. VICE PRESIDENT'S REPORT-PROGRAMMING: Shannon Cullinane
16. Programming update: **Shannon Cullinane**
17. This weekend, CAB went to Hartford, CT for the NACA conference. We saw some awesome acts and have some great ideas that we want to bring back to campus. If you would like more information, see me after the meeting and I can show you some of the interests that we have.
18. Straw Poll: How many of you actually went to Brown Bag Bingo on Friday? Less than 25%. May I have some feedback on the event?
19. **Megan Durley:** It wasn’t fun. There was no music and they seemed very confused.
20. **Shannon Cullinane:** Media Services was supposed to be there at 9:30 pm and they didn’t even have a mic until 10:00 pm. So it was really just a lot of miscommunication that kind of led up to that.
21. **Rebecca Kennedy:** I volunteered with RHA. It was hard on us because nobody really showed us how to use anything technical-wise. We relied on a lot of the audience members but no one was really an expert. Other than that, it kind of went smoothly I think. There wasn’t any music; the mic didn’t work for half the time.
22. **Shannon Cullinane:** Would you have rather had CAB cancel that Bingo?
23. **Rebecca Kennedy:** I would prefer Bingo all of the time, these little mishaps are bound to happen sometimes.
24. **Victoria Landry:** I didn’t know about it. I walked by and didn’t realize that it was Bingo so I don’t know how you guys advertised but I had no idea it was happening.
25. **Shannon Cullinane:** It was a tough spot because we wanted to hand it off to RHA completely. We did make some flyers but maybe both of our groups could have marketed the event better.

1. VICE PRESIDENT’S REPORT-FINANCE: Matthew Carlin
2. Hello everyone, we have a couple of finance proposals tonight.
   1. The Musical Theater Guild is looking for $875.80 to fund four students who will participate in the KCACTF (The Kennedy Center American College Theater Festival) which is very competitive and offers a scholarship opportunity for the students performing there. This would be MTG’s first appearance at the festival and by just attending the students will have a valuable experience that will help them in their future careers.
   2. I move to allocate $875.80 to the Musical Theatre Guild. Motion carries.
      1. **Josh Frank:** Request for Information. This is a really competitive conference and you have to be asked to go. If you win in Hyannis, you can actually move on to compete nationally. So, it’s an awesome festival.
      2. **Aaron Sylvia:** Is there any work on MTG’s part to raise these funds? This cost divided by four people would only be about $200 per person.
      3. **Beth Teague:** The number that we are asking for is only a portion of the cost. The conference takes place over a few days and there is some money coming out of our fundraising budget as well as the pockets of students who are going. We are only asking SGA to pay for a portion of the hotel, the gas and the registration.
      4. **Aaron Sylvia:** Readdress. Do you have any idea what the other costs would be?
      5. **Ryan Pound:** The remaining percentage of hotel fees, transportation, and food. It’s over the course of a five day period so the money from SGA would only cover a portion of the hotel fee, the transportation fee, and the registration fee.
      6. **Ashley DeLeon:** How were the four students going to KCACTF chosen to go?
      7. **Beth Teague:** A representative from the conference came to our fall show, 9 to 5, and chose two students from the show to attend and they each need a scene partner to compete with.
      8. **Victoria Landry:** What city is the conference taking place in?
      9. **Beth Teague:** Hyannis.
   3. The Student Theater Association is looking for $750.00 to put on a campus wide event/workshop on “Clowning” – essentially is a more physical form of comedy. The event has student interest beyond the STA, and the Strong Coffee Stage (who would be supplying the material) has worked with members of STA before. This would provide a more versatile skill set for actors/ and students looking for careers in the performing arts.
   4. I move to allocate $750.00 to the Student Theatre Association. Motion carries.
      1. **Ashley DeLeon:** I’m just wondering what the money is going to. It doesn’t say so on this finance proposal anywhere at all.
      2. **Matt Carlin:** It is going to STA to pay for a “Clowning” workshop, which is a physical form of comedy.
      3. **Ashley DeLeon:** Readdress. Are you paying the Strong Coffee Stage?
      4. **Matt Carlin:** Yes.
      5. **Courtney Keddy:** Has any fundraising been done through STA to offset the cost?
      6. **Carolynn Saba:** We do have money in our fundraising account but none of that is going towards this workshop, as most of the money goes towards KCACTF. We send a significant amount of students to that same conference so that is what our fundraising money normally goes to.
      7. **Ariana Roche:** Just to clarify, will this workshop be open to all students?
      8. **Carolynn Saba:** Yes.
      9. **Ariana Roche:** Do you have any plans to advertise and get the word out about this event, so that you have the maximum amount of students attending?
      10. **LeeAnne Brown:** We will do the usual kind of advertising with posters and make a Facebook event and such. It won’t just be for STA.
      11. **Ryan Losco:** What is the support for this event? What is the significance behind it?
      12. **LeeAnne Brown:** The theatre program has a set type of method for teaching acting. Clowning is a different kind of method that typically is not taught here. So, there has been interest expressed by STA members since it is just different and we would like a different skillset and acting method.
      13. **Joshua Clark:** Have you all worked with Strong Coffee Stage with clowning or with other things that you have put on?
      14. **James McNamara:** I am an advisor for STA and I am also a professor in the theatre program. I’ve worked as a designer with Strong Coffee Stage before and I have a very good relationship with them. Knowing these people and their skillset, I thought that they would be a great fit to teach these students about clowning.
      15. **Joshua Clark:** Readdress. So, Strong Coffee Stage has only worked with you before?
      16. **James McNamara:** Yes.
      17. **Aaron Sylvia:** Why isn’t clowning already taught in the Theatre Department?
      18. **James McNamara:** We have four faculty members and none of us specialize in this type of theatre.
      19. **Courtney Keddy:** Would it be more beneficial to teach your teachers how to teach this instead of having one group of students learn?
      20. **James McNamara:** It would but in terms of the amount of training it takes to really be an expert on this, it’s impractical to do that. The people that would be coming to teach this workshop have advanced degrees in this type of acting, just as the faculty members I work with and myself all have advanced degrees in our own style of theatre. It’s not something that we could go to a workshop for a day and be as equipped to teach as these artists are.
      21. **Richard Darrach:** So, what I am getting out of this is that you are not just looking to host a program and there is actually an academic side to this kind of workshop, especially for theatre students. Is that correct?
      22. **James McNamara:** Yes.
3. Finance Report: **No report**
4. Foundation Report: **No report**
5. SECRETARY'S REPORT: Andrew Morin/Evelyn Dina
   1. Executive Secretary Report: **Andrew Morin**
6. Thank you to everyone who is speaking up during roll call and while asking questions. Evelyn Dina and I are having a much easier time, so please keep it up.
7. Also, please make sure that your report forms are in full sentences, exactly as you report it. If you use bullets, I will hand your report sheet back to you and ask for another one in legible sentences before you leave for the night.
8. I met with Erik Gallant, the social media coordinator, last week and got some great tips about running the SGA Facebook and Twitter pages. There are a lot of little things that you can do to build these pages up. If your committee or council uses these outlets to communicate with your constituents, which I highly encourage, you should meet with Erik to get similar feedback. I can also provide you with information that I learned from him if you’d rather just meet with me.
9. Follow @WestfieldSGA on Twitter and like us on Facebook. We have a senator of the week this week. This senator is always willing to lend a helping hand. Earlier this week, this senator was kind enough to put all of his other commitments aside to help out our Legislative Secretary, Evelyn Dina, in her task of finishing the unit calendar for November. This is a stressful task that can often be alleviated with just another pair of hands. For being extremely helpful and kind, Richard Darrach is our Senator of the Week!
   1. Legislative Secretary Report: **Evelyn Dina**
10. Thank you to everyone who completed his or her units.
11. This month’s Big Unit Award goes to Alex Doming for completing 14 units in October.
12. The winner of $20 Owl Bucks for the unit lottery is Taylor Ruell.
13. If you do not send in your units, it is a half absence. If you have any questions about units, please see me after tonight’s meeting.
14. The new unit calendar for November is up. Please check it out.
15. Two units are due for November, as we only have two meetings.
16. PARLIAMENTARIAN REPORT: Sara Palis
17. Rules and Regulations Committee:
18. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
19. Commuter Council: **No Report**
20. Senior Class: **Richard Darrach**
21. Mr. Westfield interviews are underway with over 20 people interested. Those are happening over the next two weeks with final decisions being made at the end of November.
22. Mohegan Sun trip only has five tickets remaining.
23. Next week is the suicide prevention/awareness campaign kick-off with a week of random acts of kindness. We’re encouraging you and the rest of campus community to take a moment next week to reach out to someone and share an act of kindness where it is buying him or her lunch or just sharing a smile. You truly never know how powerful it can be or when someone is in need of it.
24. Keep an eye out for senior sweatshirts over the next few weeks.
25. Can I please see the 2016 class council after this meeting?
26. Our next scheduled meeting is November 7, at 2:00 pm in SGA conference room E020.
27. Junior Class: **Ryan Losco**
    * 1. I accept the resignation of Mikayla Culley as a Representative to Senate for the Class of 2016.
      2. We are launching a cookie dough fundraiser tomorrow. It is $15.00 for a tub, which makes about 48 cookies.
      3. The Buzz Off is doing well. Hall councils, we will be stopping by your meetings next week to talk with you about it.
      4. Our next scheduled meeting is Monday, November 10.
28. Sophomore Class**: No Report**
29. First Year Class: **Maddie Creamer**
30. The Class of 2018 is off to a great start. In the past two weeks, we interviewed and chose our two advisors. They are Val Turco and Dan Percopo.
31. We are also in the process of picking a charity for our class. We are putting out a survey to give our constituents a say in which charity we pick.
32. We still have one open SGA Rep position that needs to be filled, so we will be sending out an e-mail for that this week with the hope of filling it soon.
33. We are also excited to start planning the Buzz Off with the class of 2016!
34. Apartment Complex: **No Report**
35. Courtney Hall: **No Report**
36. Davis Hall: **No Report**
37. Dickinson Hall**: Aaron Sylvia**
38. Lammers Hall: **No Report**
39. Lansdowne Hall: **Priscilla Aguilar**
40. I accept the resignation of Caitlyn Macauley as President of Lansdowne Place.
41. I move to appoint Ryan MacRae as President of Lansdowne place for the remainder of the 2014-2015 academic year. Motion carries.
42. We had our first event last week, 45 people showed up to our Halloween event.
43. We are currently discussing the possibility of a Holiday party for our residence hall.
44. Our next scheduled meeting is Wednesday, November 5 at 5:30 pm in the Lansdowne lounge.
45. New Hall**: No Report**
46. Scanlon Hall: **No Report**
47. University Hall**: No Report**
48. UNFINISHED BUSINESS:
49. NEW BUSINESS:
50. ANNOUNCEMENTS:
    1. **Sara Palis:** Rules & Regs is meeting after this.
    2. **Shannon Cullinane:** Can I see Michael Janchuck after this meeting?
    3. **Olivia Dumas:** Can I have my signup sheets back? If anyone has questions about advising, please ask me.
    4. **Ryan Losco:** Buy some cookie dough! It’s delicious.
    5. **Josh Clark:** May I see the class presidents after this meeting?
    6. **Evelyn Dina:** Can I see Alex King and Ryan MacRae after this meeting?
    7. **Justin Connolly:** May I see Hall Council Presidents and the Reps-At-Large after this meeting?
    8. **Courtney Keddy:** 192 days until commencement.
51. ROLL CALL: Albert Fava and Darian Weldon were absent.
52. ADJOURNMENT: Meeting adjourned at 6:50 PM.