**Student Government Association Minutes**

October 01, 2013

1. ROLL CALL: Jocelyn Herrera-Lazo, Adam LaMontagne, Branden Prouty, Brianna Pelloso, Molly Romano, Cleston Flemming, Taylor Surrete, and Andrew Morin were absent
2. APPROVAL OF MINUTES FROM September 24, 2013: Minutes were approved as amended. Amendments include excusing Richard Darrach’s first missed roll call and fixing the spelling of Ryan Losco’s last name.
3. PRESIDENT’S REPORT: *Taylor Fote*
4. Welcome to SGA! First on the agenda we have Dr. Carlton Pickron, Vice President of Student Affairs.
5. **Dr. Carlton Pickron**: Welcome back! Congratulations to the newly elected student leaders out there We just expanded this space last year and it’s great to see the space being filled. I’m passing out your official Westfield State University pins, which I encourage you to wear these pins to events and wear them with pride. I encourage you to use your voice, connect back with your peers, the people that elected you, because that connection is important.
6. Taylor Fote will be talking more on this, but we are finding more and more students, for whatever reason, feel there is a need for physical or very loud, boisterous confrontation. Most of you have heard me speak at orientation about dignity and respect, and people need to be reminded to have dignity and respect for one another. Let your peers know that this is our University and what we do at this university speaks volumes about our alums and current students.
7. We have an unofficial student group, who haven’t been able to kick the habit of smoking tobacco. They know of and use the gazebos for smoking, which has been great, but there have been a few people trying to destroy those structures and tables nearby. If you know any of those folks, whisper to them to stop the silliness, be the adults we are, be proud of your university and support the university and all of our efforts. You’re all student leaders here and as student leaders, you have the responsibility, to lead, communicate and carry the message. We’ll send another email, but if they hear it from a peer, they’ll hear it a bit better.
8. Let’s have a great year on Student Government, and on campus, collaborating, working with faculty, staff, advisors, RHA, Hall Councils, athletics, music theater, everybody. That’s what makes this place alive and well. Be proud, stand tall, be strong. Go Owls. Peace be with you.
9. Thank you Carlton Pickron. Next we have Susan LaMontagne, the Dean of Students, here to welcome us.
	* + 1. **Sue LaMontagne**: Hello everyone. How are you? Congratulations to all you new senators. We’re thrilled to have you, and to be closer to a full senate, so we welcome you.
			2. Working with SGA is one of the more fun parts of my work here; both Carlton Pickron and I are here for you individually and as a group. I want to challenge you all to go beyond your comfort zone in this room. Find your voice, if you don’t already have one. You do represent constituents, so not only do you need to go back and bring those constituents information, but ask them questions, speak up for them. We thank you for coming to SGA and listening each week, but I encourage you to challenge yourself and your voice. It’s an exciting year and the Executive Board has a lot of energy and ideas, and each of our positions is valuable as a whole. Thank you.
10. Thanks Sue LaMontagne. Finally, we have Dan Powers from MASSPirg to make a small presentation.
11. **Dan Powers**: Hello everyone, my name is Dan Powers. I’m a junior here at Westfield State and I have started interning with MASSPirg as the Bottle Bill Coordinator. It’s really exciting and I’m here to invite you to our big day of action Saturday. October 5th. We’ll be collecting petitions and collect signatures from the surrounding communities.
12. **Steve Mailloux**: Can you explain, to the first-year students what MASSPirg does?
13. **Dan Powers**: MASSPirg is a student activism group, we work on a lot of campaigns like volunteer opportunities in the community, like food pantries and addressing problems we notice and build leadership and communication skills. It’s pretty fun and our presence is getting pretty big, so it’s a great opportunity.
14. **Tom Durkee**: Your day of Action sounds really cool. Will you be collecting signatures on campus as well?
15. **Dan Powers**: Yes, we’ll be out on the green and around the campus on Thursday, October 3rd from 11:30 am until 1:30 pm, with a Bottle Fun day, doing games and signing petitions. Feel free to talk to me about getting involved in any way; we do a lot of activities just about every day.
16. So, welcome everyone to our first full senate. My name is Taylor Fote and I am a senior majoring in Special Education and this is my fourth year on SGA.
17. I move to approve the Hall Council and Class of 2017 elections for the 2013-2014 academic year. Motoin carries.
18. I move to approve the SGA advisors, Barbara Hand, Lieutenant Michael Foyle, and Michael Mazieka for the 2013-2014 academic year. Motoin carries.
19. We need to elect a Parliamentarian for the academic year. What this includes is chairing the Rules and Regulations committee, which reviews club constitutions, and this year they will be chairing the constitution review. In addition to these committee’s they sit with exec here at the head table and they are the go person for Roberts Rules and keeping senate in order. The Parliamentarian is elected by senate. Jennifer McDiarmid is elected as Parliamentarian.
20. We will next be accepting nominations from each class for Rules and Regulations committee, which reviews club constitutions and such. The 2014 Representative is Stone Kourty, 2015 representative is Richard Darrach, the 2016 representative is Sara Pais, and the 2017 representative is Matthew Curran.
21. Thank you everyone.
22. I am sending around the contact sheet for Sarah Hegarty, please fill it out and return it to me or Sarah at the end of the meeting.
23. I hope most of you are going to the Leadership Voyage this weekend, the entire Executive Board will be there and we are all very excited.
24. Tomorrow, October 2nd from 5:00 pm until 6:30 pm there is a discussion called China Rising: Challenges and Opportunities. Professor Kantrowitz and the exchange students from China will be having a discussion about China and how it will influence our futures. If you have time make sure to check that out.
25. We have a new executive award we are giving out this year. It is called the lifesaver of the week award. Exec will be awarding a senator who goes above and beyond their position more than just coming to SGA. Last week our first winner was Ryan Losco, President of the Class of 2016. Sadly we do not have a winner this week, but please keep working hard and maybe next week it will be you.
26. New Senator Orientation will be next week, October 8th. We’ll go into executive session after the meeting and go over the way meetings are run, reporting, things like that, and we’ll also have food for you. Usually Executive Sessions are closed meetings, but we’ll have our advisors stay and the meeting will be really short so, it won’t run later than a typical SGA meeting.
27. Just a system for you all to know, every week, I will be sending out an email, if you are planning on reporting, please just send me a quick email saying you will be and for who. It will make the meeting easier. Also, please, once done reporting, submit your report sheet to Alexis Wagner, it is extremely necessary. Alexis will discuss more about reporting in her report.
28. As Carlton Pickron mentioned, let’s remember to keep peace with each other. Whatever the reason, this is where we live; let’s keep it clean, safe, and enjoyable. Try not to ruin someone else’s time.
29. If you have any questions about anything at all please do not hesitate to come see me, I remember my first SGA meeting and it was overwhelming and terrifying. My door is always open please do not be afraid to ask me anything.
30. Happy Birthday to my favorite Executive Secretary, Alexis Wagner.
31. Our next scheduled meeting is Tuesday, October 8th at 5:30 pm.
32. Items not listed on Agenda.
33. BOARD OF TRUSTEES’ REPORT**:** *Stone Koury*
34. Welcome everyone. By way of introduction my name is Stone Koury and I am your Student Trustee. I am a Senior Criminal Justice major and this is my 4th year on SGA and 3rd year on the Executive Board.
35. Student Advisory Council met in Worcester on Thursday, September 26th and we had a productive meeting. We delayed elections until October, but this year we plan to talk with PHENOM and financial literacy professionals, so we can continue to send a thankful and informed message to the State House, and possibly other related initiatives. I think it should be a strong year.
36. There’s nothing official pertaining to the investigation to be stated, but I encourage you all to try to stay informed, however you can but remember to keep an open mind when necessary. And make sure to remember the statement we adopted about this situation, at the September 10th meeting: it reads: “The Student government Association, at this time, refrains from commenting on the ongoing investigation involving university administration. SGA supports the mission of the University and the students we represent.”
37. The Board of Trustees next scheduled meeting is October 24th.
38. All University Committee**: No Report**
39. Neighborhood Advisory Board**: Victoria Landry**
40. I’m looking for two students to join a committee with me. Neighborhood Advisory Board is a group that meets with members of the Westfield Community that live around campus and communicate with the neighbors. I need one first year and one sophomore. Are there any volunteers? Please see me after the meeting.
41. This fulfills one of your committee requirements and I will be in contact about a meeting time.
42. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Rebecca DiVico*
43. Hello everyone. For all of the new people, my name is Rebecca DiVico and I am the Vice President of Student Life. I’m a junior double majoring in art and psychology. This is my third year on SGA and my second year on the Executive Board.
44. Next Wednesday, October 9th is Blood Drive. We need volunteers to help out, so I’m going to send a sheet around. Working the Blood Drive gets you units. One unit per hour, being there up to four hours. You could get all of your units done in one night.
45. **Jenna Henderson:** Can you volunteer and still donate blood?
46. **Rebecca DiVico:** Yes, there are two different shifts, so you can help during one and then donate blood after or before.
47. Next Thursday, October 10th at 5:00pm in Dever Stage, there will be the memorial service for Emilee Gagnon, a Westfield State alumnus who has recently passed away. If you or someone you know wants to speak during the memorial, please let me know. We will be collecting donations in her name.
48. SGA will be donating $100.00 to Multiple Sclerosis on her behalf.
49. This past weekend, the Women’s soccer rose $234 to donate to Multiple Sclerosis.
50. Could I see a representative from each hall council after the meeting?
51. Student Affairs Committee**: Rebecca DiVico**
52. We had our first meeting last Thursday, September 26th**.** W**e** elected a co-chair. We plan on hearing from the various departments that fall under Student Affairs.
53. We also spoke about the Alcohol Education Program that the first years and RA’s were strongly suggested to take and a way to make it mandatory for the Class of 2018.
54. Our next scheduled meeting is October 17th in the SGA Club Room.
55. Multicultural Committee**: No Report**
56. Food Services Committee**: Tom Durkee**
57. This week we discussed:
58. The October calendar was sent to all WSU student emails, please check it out.
59. Maria Lees wants me to remind you we save over 1,000 pounds of plastic in one month, by not using personal servings.
60. Sodexo has rolled out a new program ‘mindful’. This is a transparency program, what is in your food, how it’s made and no more than eight ingredients in there items.
61. We will be adding a comment box at the Markeplace to route any new products. Keep on the lookout for that.
62. National Taco Day is October 4th.
63. The numbers for Simple Servings were on September 30th 198 plates and on October 1st 170 plates. Continue to encourage others to use Simple Servings, it is for all.
64. New senators, you are required to be on two committees, join the food committee if you are looking for one. Please add yourself to the signup sheet.
65. Our next scheduled meeting is October 8th at 4:30 pm in the Tekoa Room.
66. **Joshua Clark**: I was asked why there is no take out for the dining commons, and I thought you could explain that.
67. **Tom Durkee**: the food is meant to be consumed for the time it is set out, and like most buffets, we don’t allow it to be taken out. A lot of people think that we recycle unused food, but we can’t so we have to throw it out. That’s why we can’t donate food to homeless shelters and we can’t let students have take-out boxes of food. There is a program offered to sign up and have a meal to be prepared on certain days, at certain pick up times, if you don’t have time to get lunch between classes.
68. Health Committee: **No Report**
69. Parking Control Board: **Alexis Wagner**
70. The Parking Control Board met on Friday, September 27th, and the board voted to open up two of the Fac/Staff parking lots on weekends for South Lot student parking on a trial basis. This does not apply to all Fac/Staff spots and will only be The Dickinson lot and the lot behind Lammers, in addition to the Commuter parking lots. This will take effect immediately, probably around Columbus Day weekend.
71. **Joshua Clark**: Have we discussed opening up spaces in Dickinson Lot during the weekdays as well? I’ve noticed many vacant spaces there and Juniper Lot gets really full.
72. **Taylor Fote**: Request of Information: Alexis, isn’t it true that the reason there are so many Fac/Staff parking is because of their contract and there is nothing the Parking Control Board can do about it?
73. **Alexis Wagner**: The Faculty contract does come into play, but even if there is a few openings, it’s hard to allow students to park there without complications or taking spots from faculty. But we are slowly addressing this, by letting, students park in these lots on weekends, because Dr. Carlton Pickron actually was the one who came to us and requested that these openings be utilized.
74. **Tom Durkee**: Has there been any recent complaints or solutions regarding Fac/Staff parking in the New Hall Lot?
75. **Alexis Wagner**: I haven’t heard much issue of that et this year, but we’re looking into ways to communicate with Fac/Staff about Main Lot clarity.
76. Student Athletic Advisory Board: **No Report**
77. Substance Advisory Committee: **No Report**
78. Community Relations/Fundraising Report**: No Report**

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Andrew McCormack*
2. Hello everyone, hope all is well. For those who don’t know me. I’m Andy McCormack, Vice President of Academic Life. I am a Senior Business Major. I am basically a liaison between the Student body and Academic affairs. So, if you need help with anything academic, let me know.
3. Nothing too big is going on in Academic Affairs, this week, but here are some dates to lookout for.
4. Government, Criminal Justice and non-profit career fair is Tuesday, October 8th from 1:30 pm to 4:00 pm in Woodward. They will have opportunities for fulltime, co-ops, and internships.
5. Also, October 7th course offering books will be online and paper form on October 11th. Registration dates will be listed in this book. Senior registration is November 1st.
6. Academic Policies Committee: **No Report**
7. Curriculum Committee: **No Report**
8. Enrollment Management Committee: **No Report**
9. Campus Technology Committee**: No Report**
10. International Programs Committee: **No Report**
11. Library Advisory Committee**: No Report**
12. Writing Liaison**: No Report**
13. VICE PRESIDENT’S REPORT-PROGRAMMING: *Steve Kligerman*
14. I am Steve Kligerman the Vice President of Programming, I am a Senior Liberal Studies Major, and this is my first year on SGA.
15. Programming update: **Steve Kligerman**
16. Brown Bag Bingo was last Friday night, September 27th in Scanlon. We had 180 people attend, it was a very high energy crowd so, we were really happy with the outcome. We are now working on booking Scanlon Banquet Hall for all Bingos as the turn out we have been getting this year has been larger than in past years. We do not want to have to turn people away which we would have to if we were to get those numbers in the Owls nest due to capacity.
17. We are doing interviews for the NACA conference this Wednesday, October 2nd after our meeting. We are still accepting applicants up until tomorrow, October 2nd at noon. So if you know anyone that is interested they can send a paragraph or two explaining why we should take them to vpprogramming.sga@westfield.ma.edu.
18. We are having a scavenger hunt next Thursday, October 10th, at 7:00 pm starting in Ely Garden Level outside of Dunkin Donuts. There will be items you must find and pictures you must take. Winning team will receive a gift card to Applebees. So, if you are looking to get a unit done early in October get a team together.
19. New movies are on the movie channels 80 and 81 for the month of October. We have Space Jam, Now You See Me, Shaun of the Dead, Zombie Land, Sinister, Silence of the Lambs, sisterhood of the Traveling Pants, and Silver Lining Playbook.
20. **Joshua Clark**: Who came up with these movies?
21. **Steve Kligerman**: I get a list of suggested movies each month. There weren’t many new releases so we figured we’d find some recent ones or Halloween themed movies.
22. Our next scheduled meeting is Wednesday, October 5th at 5:00 pm in the Student Government room.

1. VICE PRESIDENT’S REPORT-FINANCE: *Joshua Frank*
2. For those of you who don’t know me, I’m Josh Frank, I am a Communication Major and this is my third year on SGA and second year on the Executive Board.
3. As the Vice President of Finance I am the liaison between SGA and the clubs and organizations on campus. I am also the chair of the Finance committee which I will be forming this week. The Finance Committee meets on an as needed basis, and it reviews finance proposals of clubs that are looking for funding for different events. For example, if a club is looking for funds to attend a conference then they come to the Finance committee and the committee then votes whether or not the proposal is brought in front of senate to vote on. The committee will be meeting on Mondays at 2:45 pm down here. I am going to pass around an interest sheet. I can only take two members of each class on the committee, so I am going to pick out of a hat from the list of names I receive tonight. After I chose the names, I will email everyone letting you know the results. Even though the committee does meet on an as needed basis it does stay pretty frequent especially at the beginning of each semester, so just keep that in mind.
4. **Taylor Fote**: Request of Information: Isn’t it true that senators need to sit on two committees, so if this time fits their schedule, they should join?
5. **Joshua Frank**: Yes, senators need to sit on two committees, there are a number of committees that you can pick from based on your time schedule and interests.
6. **Richard Darrach:** How much are the funds this year for the Clubs and Organizations?
7. **Joshua Frank**: About $20,000.00 this year.
8. **Sarah Hegarty**: Request of Information: Isn’t it true that if you sit on Hall Council that counts as one of your two committees?
9. **Joshua Frank**: Yes, CAB, Hall Council, and some other clubs may count for your committee requirements so, you may be doing it already without even realizing it.
10. Also, on Thursday Student Organization Council will be meeting in the SGA room at 3:00 pm. If you’re involved with clubs and know that you’re supposed to come to this meeting, please RSVP to myself or Kim Hosmer, just so we know how many copies of materials we’ll need.
11. **Barbara Hand**: Can you explain what SOC is for new students?
12. **Joshua Frank**: SOC goes over club finances and paperwork.
13. **Joshua Clark**: Does a club need to be an officially recognized club to be a part of SOC?
14. **Joshua Frank**: Yes, I can add active clubs to the list.
15. **Steve Mailloux**: How much funding for clubs did we have last year and how much of it was allocated?
16. **Joshua Frank**: Last year we had closer to $25,000.00 and we allocated all but $2,000.00, which rolled back into SGA for general purposes, not for finance committee.
17. Finance Report: **No Report**
18. Foundation Report**: No Report**
19. SERETARY’S REPORT: *Alexis Wagner*/*Sarah Hegarty*
20. Executive Secretary Report: **Alexis Wagner**
21. Welcome new senators. I’m Alexis Wagner; feel free to call me Lexi. I’m the Executive Secretary and I’m a Senior, Communication major.
22. Congratulations on being elected to represent our campus. Elections for the Class of 2017 council, specifically, had 261 first year students vote, which is a pretty good turnout for first year voters compared to past years.
23. For new councils, I’d like to remind you that if you do report, please have your report written or typed and hand it in to me right after you speak for the minutes that Kim Hosmer and I work on each week.
24. Shannon Cullinane: I bullet my reports when I speak, do you want them fully written out like a speech, or is bulleted okay?
25. Alexis Wagner: We prefer it is written in full sentences, thanks.
26. I also run Senator of the week and I encourage you all to nominate one or many of the senators around you, for going beyond their expectations. Nomination forms hang on the outside of my cubicle.
27. Legislative Secretary Report: **Sarah Hegarty**
28. Hello everyone, I’m Sarah Hegarty, I am the Legislative Secretary, I am a senior, History Major and this is my fourth year on SGA. I do binders, mailboxes, attendance, units and the calendar. So a few things.
29. If your name is spelt wrong, being pronounced wrong or you go by a nickname. I am the one to come to. Please do, we want to get it right. Leave your diners here.
30. I would like to draw everyone’s attention to the beautiful calendar over by the executive offices. Thank you to Joshua Frank, Stone Koury and especially, Taylor Fote for helping me last night. I will no longer be doing the handout.
31. Units, three were due for September. I will start off with the Big Unit Winner. This Senator went above and beyond with her units, so congratulations Nicole Primeau.
32. Now the Unit Lotto, remember how I said the first council to complete their units, well sadly no council did that. The prize is a $25.00 gift card to the bookstore. Congratulations to Victoria Landry.
33. There will be four units due for October. I will fully explain units during orientation, next week, so, don’t worry if you are a new senator.
34. PARLIAMENTARIAN REPORT:
35. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
36. Commuter Council: **No Report**
37. Senior Class: **Emily Baker**
38. A survey went out for feedback on Senior Weekend events, future casino trips and general suggestions. Even if you did not attend any of the Senior Weekend events, pleae take a few minutes to complete the survey so we can plan future senior events and trips.
39. On Monday, October 7th, we are going to take our official senior class photo on the green at 3:45 pm. We are asking everyone to please wear a white shirt or sweatshirt.
40. Speaking of sweatshirts, we want to order senior sweatshirts this year. We will hold a design contest starting this week for sweatshirt designs. We will accept submissions up until October 22nd and the winner will get a discount on their sweatshirt. You can email your designs to classof2014@westfield.ma.edu.
41. Our next scheduled meeting is on Wednesday, October 2nd at 3:00 pm in the SGA Conference Room.
42. Junior Class: **Allison Davis**
43. We would like to welcome our sister class to their first SGA meeting.
44. Things are running pretty smoothly, we’re waiting on details about possible dates for a tug-of-war competition, as well as waiting on information about the Out of The Darkness Walk we’re hoping to run in the spring
45. Our next scheduled meeting is Wednesday, October 2nd at 4:00 pm in the Conference Room 003 next to Dunkin Donuts
46. Sophomore Class**: Ryan Losco**
47. Hello all, first off the Class of 2016 would like to congratulate Richard Darrach for winning the presidents parking space for the month of October. Tickets for November are on sale now and you can get them here at SGA tonight.
48. We are still in the preliminary planning process for our campus wide Buzz Off. We made a lot of progress in our meeting, September 30th and are excited about making this a big event on campus. We are currently trying to get the community involved to make it even bigger. If you have any suggestions or are interested in getting involved with this charity please let me know.
49. Our next scheduled meeting is Monday, October 7th at 6:30 pm in the Ely Conference Room 003.
50. Freshman Class: **Jenna Henderson**
51. Hello, my name is Jenna Henderson and I am the newly appointed president of the Class of 2017. The class officers and representatives to senate had our first meeting last night; and we currently are working on beginning the interview process in order to fill our empty positions on our class council**.**
52. We are scheduled to meet with our sister class, the Class of 2015, on Wednesday, October 2nd at 4:00 pm and we are currently reviewing our schedules to choose our next meeting date.
53. All of 2017’s class council is honored and excited to fulfill our positions, and we anticipate bringing a great group of kids on board, to work towards helping better our class, and Westfield State as a whole.
54. Our next scheduled meeting is on Monday, October 7th at 5:00 pm in the Tekoa room.
55. Apartment Complex: **No Report**
56. Courtney Hall**: No Report**
57. Davis Hall: **No Report**
58. Dickinson Hall: **No Report**
59. Lammers Hall: **No Report**
60. Lansdowne Hall: **No Report**
61. New Hall: **No Report**
62. Scanlon Hall: **No Report**
63. University Hall**: No Report**
64. UNFIISHED BUSINESS**:**
65. NEW BUSINESS:

1. ANNOUNCEMENTS:
2. **Joshua Clark**: Reminder that the next All University Council Meeting is at 4:30 pm tomorrow in the Parenzo Board Room.
3. **Victoria Landry:** Any 2016 and 2017 senators interested in the Neighborhood Advisory Board see me after.
4. **Sarah Hegarty**: Can I get the contact sheet back at the end? And can I see Kasey Gately after the meeting?
5. **Tom Durkee**: Can I get the Food Service Committee signup sheet back? And if you’d like any information, please see me at the blue couches after the meeting.
6. **Joshua Frank**: Can I get the Finance Committee interest sheet back? And can I see Ryan Losco?
7. **Brittany Moniz**: Just a reminder that seniors were sent an email about diploma order forms. If you, or anyone you know, plan to graduate in December, they need to have their order forms in by November 1st. May graduates have more time than that but they can start turning them in now as well.
8. **Stone Koury**: Can I see The Representatives at Large in the back, if you do not already have two committees?
9. **Rebecca Divico**: Can I get the Blood Drive volunteer sheet back? And can I see a Representative from Hall councils after the meeting?
10. **Joshua Clark**: Can I see Taylor Fote after the meeting?
11. **Amanda McCarthy**: 227 Days until Commencement.
12. ROLL CALL: Jocelyn Herrera-Lazo, Adam LaMontagne, Branden Prouty, Brianna Pelloso, Molly Romano, Cleston Flemming, Taylor Surrete, and Andrew Morin were absent
13. ADJOURNMENT: Meeting adjourned at 6:33 pm.