**Student Government Association Minutes**

October 29, 2013

1. ROLL CALL: Brittany Moniz, Emily Baker Amy McDonald, Evelyn Dire, Yaira Castellon-Torres Kathryn Brank, Victoria Landry and Justin Dooley were absent and Joshua Clark sent an alternate.
2. APPROVAL OF MINUTES FROM October 22, 2013: Minutes were approved.
3. PRESIDENT’S REPORT: *Taylor Fote*
4. First off tonight we have Chris Hirtle here from Information Technology to discuss a possible new email system
5. Chris Hirtle: Good evening everyone. Thank you Taylor for inviting me. There are a few things I wanted to talk about.
6. First off, we did increase bandwidth over the summer, hopefully you’ve noticed. Increasing bandwidth is kind of a double edge sword, the more you increase it, the more you folks want to use it. We’ve seen an increase in the amount of device people bring to connect to the service. We’re doing well compared to other institutions as far as keep up with the bandwidth we have available to you. A few things to keep in mind, hogs for bandwidth is video streaming and high definition, which get draining on the bandwidth. We’ve posted a document on our Help Desk website with best practices to alleviate some of the slowness and give your classmates a break. We are at 500 mg for the campus now.
7. We are aware of some intermittent wireless issues in Courtney and Scanlon, and what we’ve done is, contract to have a wireless survey done. This will assess density and areas of particular usage. By having a wireless survey, a group will come and walk around with meters, to detect how strong the signal is in certain areas, to join with the reports from you folks about troublesome areas. This will allow us to redesign those trouble spots and address those needs. We are aware of the issues and we’re on it.
8. Some other things from over the summer, we did upgrade 5 computer labs: Bates, Wilson, Ely, and part of the library, with more to come. We’ve replaced all the computers at the Bates classroom podiums, to have dual boot computers.
9. I want to remind you folks about the Password Reset Utility. This tool has been in place for a few years now and allows you to create an account, create 3 security questions, and then you can reset or change your password at the 90 day mark or if you have forgotten your password. We’ve put this tool in place and we want students to utilize it, instead of waiting for callbacks from the Help Desk.
10. Within MyWestfield, on the Help Desk channel, we hope to have more DIY types of information available to you. We’ll have some videos and offer some training sessions about the Password Reset Utility, or removing viruses, and so on. We’ll have them around campus at different times so that you can get the most out of it and be able to help yourselves when things go wrong, past the Help Desk hours.
11. Most notably for you all, we’re going to be upgrading the email system to Office 365. A number of institutions have moved to this, as well as Gmail, but our folks in IT are well versed in Microsoft and we currently use Microsoft Exchange. So by moving in this direction, the look and feel will be very similar to what you’re used to using for your email. There are a whole slew of things that will come along with this, such as keeping your email address for life, larger inbox space (about 50 gb), and an increase in attachment size restrictions (from 10 to 25 gb). Additionally, there is online storage. 25 gb of storage per student up in the cloud, for access from anywhere. This is a lifetime tool, available to you. Office 365 also allows you to use Office apps, like Word, PowerPoint, and Excel, for use from the cloud. Another thing that comes along with this is a tool called Link, which allows video conferencing between everyone on the service and share documents. There’s great security with this package and we’re looking to install it and migrate accounts in between semesters. Hopefully it will be done by your return from Spring Break.
12. **Tom Durkee**: Will the Pharaohs System be getting any updates?
13. **Chris Hirtle**: I haven’t heard of any issues but I’ll look into that.
14. **Tom Durkee**: Readdress: As far as WiFi, what letter labels on our devices are we are on now for the change?
15. **Chris Hirtle**: There won’t be a change to any of that, whatever labels there are will work on either system. I’m not even sure what the latest letter is.
16. **Steve Mailloux**: Will there be an email address change like when we changed from college to university?
17. **Chris Hirtle**: No, this change will not require the addresses to change, so those will likely not be changing again.
18. **Rich Darrach**: Will there be any visual change for students to log in.
19. **Chris Hirtle**: It will look different. There will be some differences, but it will be similar and easy to navigate.
20. **Rich Darrach**: Will the shortcut link to the portal be the same?
21. **Chris Hirtle**: It will probably change, but we prefer people go through MyWestfield. Once you log in through there, you can bookmark it separately.
22. **Samantha Pellegrini**: Will the system be safe from SPAM?
23. **Chris Hirtle**: Yes, it will be secure and Microsoft cannot sift through your emails.
24. **Tom Durkee**: As a senior who has registered many devices over the years, should we be unregistering old devices?
25. **Chris Hirtle**: I think you should be fine. You just need to register new ones.
26. **Luis Arzola**: Why is it that you have to log in over again, when you get up from one building and head to class or something in another? Is that a density issue?
27. **Chris Hirtle**: It is a density issue. We would like to increase our wireless access zones so that you can keep your Wi-Fi logged in when you go from Ely to Bates. We’re working towards that goal, but it’s difficult for various reasons.
28. **Amanda McCarthy**: Is there a way seniors could get migrated to the new system first?
29. **Chris Hirtle**: It was going to be alphabetically but I can look into it. We hope the seniors will be able to use it before graduation, but it will be there for your use after that as well.
30. **Noelani Washington**: Sometimes the Wi-Fi kicks me out; will that still happen with Office 365?
31. **Chris Hirtle**: It’s a matter of logging out automatically after a certain amount of time. But it will continuously save your work as you go so, if you do get kicked out, it will still be there when you go back.
32. **Olivia Dumas**: I move to close the Speakers List. Motion carried.
33. **Rebecca DiVico**: Will the Maria Quarantine SPAM filter be carrying over?
34. **Chris Hirtle**: It will probably go through the Microsoft SPAM filter which it will come with instead.
35. Thank you Chris, next we have Susan LaMontagne.
36. Susan LaMontagne: Hi everyone. I’d like to introduce my intern, Linda Cretchmar, who started in our office today. She will be working 150 hours in Student affairs, between now, the end of the semester and into January. She’s in her Master’s degree program at Kaplan University and this is her last thing before she gets her Master’s degree. She really wants to spend time with students outside of the classroom. She’s looking to help SGA, CAB, Commuter Council, and community service projects we do like the Turkey Drive, Blood Drive, Stuff a Cruiser, etc. If you have anything to include her in, for help or invite her to, please feel free. Get in touch with her through my office, and she’ll be down here at SGA each week
37. I’m sending around the committee list. You need to be on two and we need to know which two. Attending these meetings is part of your SGA attendance requirements.
38. I accept the resignation of Matthew Carlin as an SGA Representative to senate for Davis Hall.
39. I move to approve Tara Saraf, Matthew Carlin, and Connor Swan as Representatives at Large for the 2013-2014 academic year. Motion carries. Congratulations.
40. On behalf of the Puerto Rican Cultural Center and their board of Directors we are invited to the annual Flag Raising Ceremony on Friday, November 1st at 12:00 noon in front of Springfield City Hall. If you are interested in going please sign the sheet going around, and there will possibly be a van going if there is a lot of interest. There will also be a ceremony in Westfield if you can’t make it to the Springfield event.
41. On November 7th there will be students from different high schools here for the discover Westfield program, so keep an eye out for them.
42. Tonight we are forming our constitutional review committee, to start going over our own SGA constitution, which happens every four years. It consists of one member form each class and Me, Rebecca DiVico, Stone Koury, Joshua Frank and Jennifer McDiarmid. Senate voted for Brittany Moniz, Richard Darrach, Ryan Losko, and Jenna Henderson to sit on committee.
43. Next we are going to do another quick straw poll for our SGA bonding night. The afternoon timing of 2:00 pm or 3:00 pm was preferred over the 7:00 or 8:00 pm Sunday night.
44. If you have not taken your photo already with Alexis Wagner, please do so tonight after the meeting.
45. Finally we have a lifesaver of the week this week. This senator went above and beyond to make sure students were heard. Spearheading a forum, put on by here class council, by arranging a meeting, speaking up at her own meeting, and creating the posters, this senator really went above and beyond, to make sure her constituents are heard. That is why Ally Davis wins the lifesaver of the week.
46. After tonight’s meeting can I see all Hall Council Presidents in the conference room quickly and Rebecca Divico also?
47. Our next scheduled meeting is Tuesday, November 5th at 5:30 pm.
48. Items not listed on Agenda.
49. BOARD OF TRUSTEES’ REPORT**:** *Stone Koury*
50. I just have something really quick. So, there is a sub-committee on Student Loans and Department of the Joint Committee on Higher Education. They will be meeting at Berkshire Community college on November 18th at 11:00 am. It will be a chance to testify and make recommendations straight to Legislators that can make a change. If you have an interest please come talk to me right after the meeting.
51. Our next scheduled Board of Trustees meeting will be on November 25th at 1:00pm in the Horace Mann Center.
52. All University Committee**: No Report**
53. Neighborhood Advisory Board**: No Report**
54. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Rebecca DiVico*
55. Student Affairs Committee**: Rebecca DiVico**
56. Multicultural Committee**: No Report**
57. Food Services Committee**: Tom Durkee**
58. We had a very productive meeting today, where we first answered all of our comment cards, look for the responses to these comments on the bulletin board by the plate return in the DC.
59. We also discussed meal options for spring weekend and will be connecting with CAB to work on this.
60. We took a tour, this week, of the dining Common, so our new members could see what goes into the food preparation on campus. It was very interesting.
61. We will also be planning a date in November, whre we will be giving tours to students, please look for the signup sheets in the Dining Common; I will have a date for everyone next week.
62. Remember, *MyFitnessPal* is out and the first 25 people to do this for two weeks will receive $25 in Sodexo Bucks.
63. This Thursday, October 31st will be the annual Monster Bash dinner at the DC from 4:30 pm until 8:00 pm. A few menu highlights will be: Sweet and Sour Chicken, A Bloody Rice Stir-fry, Taco Pizza, Scabby Pizza, Stacey’s Famous Cake, Caramel Candy Apples, Apple Cider, Apple Crisp A ’la mode and mummy dogs at the grill. Check out the DC this Thursday, October 31st for all of the spooky offerings.
64. A few updates for everyone. Tomorrow, Wednesday, October 30th from 4:00 pm until 6:00 pm there will be a donut design contest at Dunkin Donuts. The winner will receive $25.00 in Sodexo bucks.
65. Tomorrow, October 30th is also the last day to fill out the Sodexo Customer Appreciation Survey, please complete this and you will have a chance to win $100 dollars in Sodexo Bucks.
66. Apple Fest is November 13th. The Menu details will be coming soon.
67. Our next scheduled meeting is November 5th, at 4:00 pm in the Tekoa Room.
68. Health Committee: **No Report**
69. Parking Control Board: **No Report**
70. Student Athletic Advisory Board: **No Report**
71. Substance Advisory Committee: **No Report**
72. Community Relations/Fundraising Report**: No Report**
73. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Andrew McCormack*
74. Hi Everyone. Westfield State University offers a modest competitive grant program, for students who participate in scholarly activities off-campus.
75. These opportunities include attending or presenting at academic conferences or workshops; participating in off-campus research projects; or engaging in service learning directly related to an academic program or purpose.
76. Up to $500 in reimbursements for expenses, per student, may be awarded until the total fund is expended.
77. Applications are accepted on a rolling basis throughout the academic year; therefor, grants are awarded on a “first come first served” basis up to $10,000.00.
78. In order to ensure support in a variety of disciplines and programs no more than three Westfield Students will be eligible for SMARTS support for any one event or activity.
79. As a reminder, senior registration is Friday, November 1st. Also, Junior Advising and registration is next week. As always, if anyone has any questions, please let me know.
80. Also I have more course offering booklets, in the office, if anyone needs one.
81. Academic Policies Committee: **No Report**
82. Curriculum Committee: **No Report**
83. Enrollment Management Committee: **No Report**
84. Campus Technology Committee**: No Report**
85. International Programs Committee: **Andrew McCormack**
86. On Friday, October 25th, the International Programs Committee met. We discussed the outreach efforts for the International Programs including the study abroad fair and the ”China Rising” event.
87. The deadline for winter short term courses is approaching and there are still spots open in some courses, so take a look at those.
88. We discussed a possible new partnership with Jeju National University in Korea, to offer a dual degree program to be certified for education in international schools in Korea as well as being certified through Westfield State.
89. We had two policies we discussed.
90. The first was for sophomores studying abroad.
91. The second about the programs to Australia.
92. We voted on raising the age limits for study abroad programs to Junior Status, and for Australia programs, raising the required grade point average to 3.0.
93. They said those programs to Australia have been more rigorous and they felt students needed more experience here, before moving to the other side of the globe for a semester.
94. If you want more information on either of those policies, they go into more detail, just come see me after the meeting and I’ll send them to you. But both of those will be passed on to All University committee in the future.
95. Our next scheduled meeting is to be announced.
96. Library Advisory Committee**: No Report**
97. Writing Liaison**: No Report**
98. VICE PRESIDENT’S REPORT-PROGRAMMING: *Steve Kligerman*
99. Programming update: **Steve Kligerman**
100. The Campus Activities Board had two events this weekend.
101. Brown Bag Bingo went very well as we had about 180 people attend.
102. We also had our Fright Fest trip on Saturday, October 26th, which was a success. I would like to give a round of applause to Shannon Cullinane for her work on this event. She came up with the idea, did the research, and put it all together and we really appreciate her work.
103. The new movies for November, on the Movie Channels 80 and 81 will be “The Hangover 3”, “Kevin Hart: Let me Explain”, “Pacific Rim” “The Purge” Stuck in Love”, “this is the End”, Much Ado About Nothing”, and “21”.
104. Myself and 11 CAB members will be heading to Hartford for the weekend for the NACA Northeast Conference where we hope to find some good acts and ideas to bring back to campus.
105. Thank you to everyone who took our Spring Weekend Survey, last week. We had 1,243 students respond. 41.5% of students voted for Country Music. 36.5% for Hip Hop, 15% for Rock and 7% for other. Also 86% voted for a night concert. We will use these results as we move forward and begin finding acts.
106. Our next scheduled meeting is Wednesday, October 30th at 5:00 pm in the Owls Nest.

1. VICE PRESIDENT’S REPORT-FINANCE: *Joshua Frank*
2. Finance Report: **No Report**
3. Foundation Report**: No Report**
4. SERETARY’S REPORT: *Alexis Wagner*/*Sarah Hegarty*
5. Executive Secretary Report: **Alexis Wagner**
6. Legislative Secretary Report: **Sarah Hegarty**
7. PARLIAMENTARIAN REPORT: Jennifer McDiarmid
8. Rules and Regulations Committee: **No Report**
9. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
10. Commuter Council: **Luiz Arzola**
11. Good evening, nice seeing you all. I would like to start by thanking our fellow senators who offered their time yesterday October 28th at the survey tables. Ashley Deleon, Dana Kilby, Noelani Washington, and Evan Nigro; the task would off been extremely hard without you! Thank you.
12. Well, we got 90 surveys filled out yesterday; Marjorie Rodriguez will be in Wilson doing a second round of surveys this Friday, November 1st. We are also going to send the survey via the Survey Monkey; probably next week. For now, we are going to focus in getting the hardcopy data. I will pass around the sign-up sheet for Friday, November 1st if anybody is interested on getting units for this event. The times are 9:00 am until 1:00 pm or until the food coupons are gone.
13. On another note, we are contemplating the option to have a Holiday party with nice pernil (pork Shoulder) and arroz con gandules (rice and pigeon peas) and all that good stuff; we will keep you posted on that.
14. Now, one last thing, if we do a trip to watch a Celtics basketball game; let’s say against the 76 Sixers, how many of you would be interested in going? And how many think $40 per ticket is fair? $30?
15. The Commuter Luncheon is next Wednesday, November 6th in the Tekoa room 11:30 am until 1:30 pm, it will feature the international programs office.
16. Senior Class: **Brittany Moniz**
17. Thank you to everyone who submitted a Senior Sweatshirt design. We had two winners: Congratulations to Kasey Innis whose design will be on the sweatshirts and congratulations to Justin Dooley, whose design will be featured on the Senior Fest t-shirts.
18. We are working on our Senior Fest activities now that we know Commencement is officially set for Saturday May 17th.
19. Mr. Westfield nominations end this Friday, November 1st. Nomination boxes are at the front desks of each residence hall. We’ll be in the Dining commons tomorrow, October 30th from 5:00 pm until 7:00 pm. You can also email classof2014 with nominations.
20. Our next scheduled meeting is on Wednesday, November 6th at 3:00 pm in the SGA Conference Room.
21. Junior Class: **Richard Darrach**
22. We have 2 big events coming up this week.
23. Tomorrow, October 30th we are hosting an open forum with Carlton Pickron and Susan LaMontagne and other school administrators, to discuss President Dobelle. This is to provide an opportunity for students to come and ask questions, to get rid of bad information and to really stress that this is an ongoing investigation. This will be at 4:00pm in the Owls Nest.
24. This Sunday, November 3rd is the team Tug of War. It’s at 1:30 pm out on the Campus Green. Teams of four and its $2.00 per person to enter. Sign-ups are this week in the Dining Commons from 5:00 pm until 7:00 pm.
25. MoFroYo is also coming up on Monday, November 18th from 4:00 pm until 9:00 pm, so mark your calendars
26. Next week we’re going to start a Penny wars competition between the Residences Halls. I’ll have finalized details for the hall councils later this week.
27. Our next scheduled meeting is on Wednesday, October 30th at 3:30 pm in the SGA conference room.
28. Sophomore Class**: No Report**
29. Freshman Class: **No Report**
30. Apartment Complex: **No Report**
31. Courtney Hall**: Albert Fava III**
32. I accept the resignation of Lisa Lennon as Courtney Halls Representative to Senate**.**
33. Davis Hall: **No Report**
34. Dickinson Hall: **No Report**
35. Lammers Hall: **No Report**
36. Lansdowne Hall: **No Report**
37. New Hall: **Cleston Flemmins**
38. Tonight the Hall Council is planning on going door to door to do a reveres trick or treat and hand out candy bags.
39. While we had out candy bags we will be giving out information about our upcoming can drive event. For every can you get a raffle ticket and can win fun prizes. Some of the prizes are Gift baskets and the grand prize is a Television.
40. We are also hosting another Wins Wednesday for the Red Sox game.
41. Scanlon Hall: **No Report**
42. University Hall**: Justin Connolly**
43. I move to appoint Emily Marcella asUniversity Halls Representative to Senate for 2013-2014 academic year**.** Motion accepted**.**
44. We have our Fall Festival Extravaganza on Thursday, October 31st which is also Halloween, so costumes are encouraged. There will be food, games, music, a photo booth and whole lot of happiness, so stop by the lobby of University Hall**,**
45. UNFIISHED BUSINESS**:**
46. NEW BUSINESS:

1. ANNOUNCEMENTS:
2. **Alexis Wagner**: See me after this to get your photo taken, if you haven’t already. Next week is your last chance.
3. **Sarah Hegarty**: Four units are due Thursday, October 31st. Can I see Emily Marcella, Tara Saraf, Connoer Swan, and Sarah Varghese at the end of the meeting?
4. **Jennifer McDiarmid**: Rules and Regs will meet on the blue couches under the calendar after this.
5. **Joshua Frank**: Finance Committee will be meeting on Monday, November 4th. Can I see Luis Arzola?
6. **Stone Koury**: Can I see the Reps at Large at the circle table at the back of the room? It will be quick.
7. **Rebecca DiVico**: Hall Presidents, meet Taylor Fote and me in the SGA Conference Room.
8. **Taylor Fote**: Can I get the sweatshirt order list and the committee list back?
9. **Tom Durkee**: 206 Days until Commencement.
10. ROLL CALL: Andrew Morin, Ashley Deleon, Gina Mannarino, Danny Chamberlain were absent, Amanda McCarthy was excused and Joshua Clark sent an alternate.
11. ADJOURNMENT: Meeting adjourned at 6:48 pm.