**STUDENT GOVERNMENT ASSOCIATION MINUTES**

**October 30, 2018**

 I. ROLL CALL: Shane Stocker, Mitchell McKittrick, Viktor Sabha, Krista Galetta, Melanie Voss, Chris DiCarlo, Melissa DiNallo, Saraiz O’Farrill, Ricky Fonseca, Madison Houle, Kathleen Edwards, and Isabel Demarco were absent. Macus Payne, Sam Tsongalis, Simone LaPlant and Andre Ruiz were excused.

 II. APPROVAL OF MINUTES FROM October 16 and October 23, 2018: Minutes were approved.

 III. PUBLIC REMARKS: No Remarks

1. PRESIDENT'S REPORT: **Marcus DiBacco**
	1. Before we begin today, we need to discuss the events of this past weekend. While we may revel in the victory of the Red Sox, we must not forget the importance of events that also occurred.
2. The one that I am sure all of you are familiar with, took place in Pittsburg. A man named Robert Bowers, walked into the Tree of Life Synagogue and opened fire on the congregation during their Saturday prayers. Before being taken into police custody, Bowers had killed 11 people and wounded 6 others. These are the physical wounds, the ones that can be seen; but rest assured, no one made it out of that Temple unharmed.
3. In Kentucky, Gregory Bush killed two people of color in a grocery store parking lot. It was reported that these lives were taken because Bush was unable to enter a locked Black Church a few minutes prior to the shooting. I ask that we all stand now in a moment of silence to honor those who have lost their lives so that we may recognize them and recognize our solidarity against hatred.
4. Make no mistake. These shootings are not incidents, nor are they accidents. They are deliberate actions born out of hatred and anger. Although it would be easy to point fingers in all directions, I ask that you restrain from doing so. It is easy to place blame on one person or thing, but for such horrific crimes to take place is often the compounding of events.
5. Now is the time to honor the fallen and pray for those who are suffering, be it direct or indirect. But in one week, when the world has moved on to the next thing in the news, I ask that you do not forget. I ask that you hear what I say to you now, and that you carry these words with you. Our own Professor Elise Young writes, that we can change all this when we start “With ourselves—by being loving, kind, honest, and courageous. With each other—by being generous, patient and curious. With our families—by letting kinship and acceptance surpass our differences. With our community—by welcoming the stranger, keeping the doors open, and creating a respectful space. And with the world—by standing up for the poor, the oppressed, and the vulnerable”.
6. In my own personal experience, I have seen hatred all my life, just as you have. Before we even started school 19 people attacked the United States and changed the world. When we were just learning how to walk a whole new type of horror emerged when two armed teenagers walked into Columbine High School. This is the world that we live in and grew up in. But it is not how we will leave it. J.R.R. Tolkien said “Some believe it is only great power that can hold evil in check, but that is not what I have found. It is the small everyday deeds of ordinary folk that keep the darkness at bay. Small acts of kindness and love”. The way I see it, this is what we need more than anything.
	1. Unfortunately, there is only so much time that we have to spend on this subject today. But on a far happier note, we have both Andrew Mankus and Sarah Chisolm updating us on Dinning Services.
7. **Andrew Mankus**: **Director of Dinning Services**: I would like to give you all a brief update and also introduce Sarah Chisolm, the Assistant Director of Dinning Services. We have had productive meetings with the Food Services Committee already. I would like to briefly comment on last year’s highlights, meal plans and where we are going, programs that we are doing now, and a little bit about what is coming down the pipe.
8. In Fiscal Year 2018 we continued to provide employment opportunities for over 70 Westfield Students as an initiative which we will continue to do as long as we are self-operating. We have expanded access to over 30 local food producers in the area. We have purchased over half a million dollars in regionally sourced goods (seafood, protein, dairy, produce). That is about 24% of our food. Last year we were at 12% and our goal was to hit 20% by 2020. Now we are trying to reach the Food Service vision of 50% by 2060, which we will continue to do as long as it is a student priority. This is sent out every semester with the survey. Within that survey we have seen an increase in customer satisfaction. This largely comes from hours of operation and special events. We held over 30 special events. We added the construction of the Salad Bar and other events such as the Westfield After Dark Series. We reached award status. Our Executive Chef, Mary Riley, earned the gold medal at the National Association of College Food Service. This was her first time competing. We have made new technological advances, many of which you may not see. We track everything now. We changed the meal plans. We held focus groups and sessions to learn about this. As a reminder, we went to an unlimited program, we increased the dinning dollars for the unlimited plan. We changed the 5 meal a week plan to a dinning dollar driven plan with flexibility. The parents eat for free and we have guest swipes.
9. I just want to talk about the guest swipes. It’s a hot topic, we talked about this throughout the year. There is no university anywhere that has unlimited guest swipes and that is essentially what we had last year. We looked at all the models within our sister institutions (UMASS, Framingham, Salem, Fitchburg, Bridgewater). We want to match the best. We are also looking into how to add on guest swipes. How can students purchase, at a discounted rate, some additional guest swipes? We are thinking that we can do it because of how the meal plans are set up.
10. I want to talk about how the meal plans worked out. Of those required to be on the meal plan, 83% chose the unlimited plan and 17% chose the basic plan. That’s basically our average since we went self-operating. With the on-the-go plan and students living off campus, we have 76% participation. Our average used to be 65%. 27% are on the unlimited plan, 12% are on the basic, and 61% are on the on-the-go plan. To me that says, this plans working.
11. To talk a little bit about what we’re offering in terms of expansion for what we did in 2018. We have given more meal plan swipe access. We keep a specialty item open within the D.C. that rotates, even during slower periods. We offer Late Night Grab-n-Go. At the Bistro, after 6:00pm, we have re-heat able meals that you can bring back to your halls. Today for instance, we have a turkey dinner, meat loaf, and pasta entrée. We also started offering more variety in the Market Place on items that can be paid for with dinning dollars including Tandem Bagels and tea. Wing delivery has changed a little bit. They were only offered for Friday and Saturday night delivery, which is something that we have adapted from UMASS and realized that that doesn’t necessarily work. So wing delivery now is from Sunday through Thursday. We have also introduced re-heat able lines in Ely Harvest as well in case you have an On-The-Go plan and want to eat at Harvest.
12. I talked about SGA Food Service Committee and some of the healthy discussion of what variety actual is, and what non-variety is. And what we discussed was that variety means we may not have what you are looking forward to one night. And we love to talk about chicken parmesan as an example. It’s only on our menu every other week. I took that back to our Executive Chef and said that students really look forward to it. So that is something that we will start to see on the main line every week. With that being said, we talked about comfort. Everyone has a different comfort food. But we are going to try and get those high hitting options.
13. In all the retail outlets, you will start seeing pumpkin themed items.
14. Before getting to things to come, I would like to discuss paper to-go in the D.C., I know that’s another hot button topic. This was supposed to be a good thing. We did not want to take something away from you. We are trying to align with our vision in making dinning sustainable, but we are also here to make you happy. We must find a balance. We saw the elimination of paper cups as a good thing. We saw people drinking soda and coffee while in the D.C. and we wanted to limit waste. We also saw people stuffing food into cups. The point was to reduce waste. With the unlimited plan we thought you can come in whenever you want and you could bring your own cup or a Westfield State reusable mug. And you can refill that for only a dollar in retail locations (for coffee). You also have unlimited swipes at the Bistro. We talked about brining cups back for taking out a coffee, but if you want food we want you to take it out from Grab-n-Go. The question for Food Committee is what are we missing? What are we not offering in Grab-n-Go that students want to see? I think that could be a good compromise. We talked about hot entrees at Grab-n-Go.
15. An update on things to come. At Wilson Café, we had a study done to that location, it is heavily commuter students. We opened up that wall down there, we are looking for more quick-serve items, we met with an engineer and a designer, and we are looking at putting a Café in the seating area where you can get things that you would find at a Starbucks. We are working on a text and tell program. It will be text based comments and will go to our database. We will be able to respond through it as well. We are working on putting in more TVs. We are also working on a pre-order program for Ely Harvest. We are working on an app and improving the ice cream station.
16. **Thalita Neves**: Do you have a date for any of these changes?
17. **Andrew Mankus**: I will speak on Wilson. We have a lot going on. Wilson Café is that one location that we have not put our personal touch on. It will be a two phased approach. Phase one will be the Café area. This will occur in the summer. In regards to the app, there are a lot of variables. It could be relatively quickly on our end, but not the other.
18. **Thalita Neves**: Is there any discussion on getting maybe business or art majors involved in that?
19. **Andrew Mankus**: With this specific project we have not. However, it is something that we have thought about before when we realized that we would like an app.
20. **Cameron Swan**: I was wondering, as you were opening a café, if you could make it a part of an entrepreneurship class? And if you had considered starting a cooking class for maybe one or so credits?
21. **Andrew Mankus**: So both, yes. In terms of student run business, we have had a couple of conversations with BWSU. We have thought about this as maybe a food truck model. We are actually working with the Deans and Residential Life on a pilot class in something that we could actually roll out through academics for credits. If we cannot do something for academics, we would do something internally.
22. **Marcus DiBacco**: For the to-go cups, I would say that the bowls that we had are not necessary for bringing food outside the D.C., I find that the options in the bistro are enough. But for the tea and coffee we would like to think about a solution to bring some of the cups back. What I was thinking is bringing back not half as many as we previously had. For guest swipes, as you said the cost is an issue. I think in terms of guest swipes we would like to see 2 and 5 more. Just enough so we have more swipes than weeks here. We appreciate all the new events and programs.
23. **Andrew Mankus**: We also have a Halloween event coming up tomorrow and please check us out on social media.
24. **Richard “Drew” Dalton**: Have you considered Grab-n-Go sushi?
25. **Andrew Mankus**: Yes. We used to and I don’t know why we stopped, so you will see it out there. I can guarantee it.
	1. Thank you both. At this time, I would like to do two things.
26. I accept the resignation of Sammantha Dorazio as the Executive Secretary for the SGA.
27. I move to appoint Keely Marshall as the Vice President of Student Life for the remainder of the 2018-2019 Academic year. Motion carries.
	1. Earlier today, we held Rep-at-Large interviews to fill one open position. As I have not yet had the time to email all the interviewees, we will be appointing this new member next week.
	2. On a final note, we have decided to move the SGA Town Hall back to December 3 at 5:30 pm in order to accommodate the SEAM General Board Meeting. I hope this is not an inconvenience for you all and I hope to see each of you there. Thank you.
	3. Items not listed on the agenda.
28. BOARD OF TRUSTEES' REPORT: **Cameron Swan**
	1. All University Committee: **No Report**

 B. NEASC Steering Committee: **No Report**

 C. Strategic Planning Committee: **No Report**

 D. Student Advisory Council: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE:
	1. Student Affairs Committee: **No Report**
	2. Diversity/Inclusion Committee: **No Report**
	3. Food Services Committee: **Elizabeth Ferrara**
2. Food Committee met today and per your request I asked about to-go cups again. One of the DC’s biggest goals is to reduce waste. A big part of why they got rid of paper cups is that people that were sitting the DC would use them for their drinks, as well people wasting food when they took it out of the DC in the cups. In the past, the solution to people’s to go problems was to have the to-go options at the Bistro. We are working to find a solution, like possibly having the to-go cups there but students have to ask for them, from the cashier for example. Also, if you contact them, the DC can package up a meal for you so you can just walk in to grab your food and be on your way.
3. I also brought up guest swipes, they are in the process of looking into getting more per student.
4. Another change you may have noticed is that butter is no longer in packets, it is at the salad bar. However, this is a cross contamination risk for some students, so they are going to have both the butter at the bar and the packets like before. There are also some new additions to the salad bar, like tofu, cottage cheese, and sauerkraut, as well as toppings for made to order salads.
5. Some things to look forward to are a new hot to-go option at grab and go lunch, we are thinking possibly chicken parmesan. Also, once again there will be omelets at dinner on Monday nights. If you enjoyed having hot dogs for the Red Sox during the World Series, you can get them again during late nights on Tuesdays.
6. For my gluten free people out there, clean eats is no longer grain bowl every night. We are looking into allergen free sandwiches for both breakfast and lunch at the Bistro.
7. Tomorrow, Wednesday, October 31 there is a Halloween dinner at the DC, with pumpkin painting, a scary movie, and tarot card readings. Next Wednesday, November 6 there is an International lunch, with food from Germany. On Thursday, November 7 there is international street food in the DC and the Harvest Dinner is on November 19. Also a heads up, they are selling pumpkin and apple pies to take home for Thanksgiving.
8. Our next scheduled meeting is November 6 at 4:00 pm in the Tekoa Room.
	1. Parking Control Board: **No Report**
	2. Student Athletic Advisory Board: **No Report**
	3. Substance Advisory Committee: **No Report**
	4. Veteran’s Affairs Report: **Sean Manion**
9. Over in the services we’ve come right up to our Veteran’s Day Celebration along with the Centennial Celebration of the ending of the First World War. Starting November 1st like I said before, photos will be going up on the pillars within the Scanlon Banquet Hall and will be displayed until the end of the day on November 11.
10. On Friday, November 2 from 11:30am until 1:30pm, there will be a lunch and networking event for all Military connected Students, Faculty and Staff who wish to attend. This will also be in the Scanlon Banquet Hall.
11. Also on Friday, from 1:40pm to 2:40pm, there will be a panel discussion that will take place at Dever Stage, moderated by Dr. Carlton Pickron, Vice President of Student Affairs. As you all may know, Carlton is leaving in December, so it would be nice to show our sign of respect towards him at one of the last events that he will be taking such a large part in. The discussion will include different topics of how our world has changed for the better or for the worse and how far we have come as a society in the past 100 years. Please if you all could spread the word around campus about the panel discussion, we would like to get as many people in there as we can. There will be some light refreshments and the first 100 attendees will receive one of these key chain bells. They are in honor of the 100th Anniversary of the wars end.
12. **Daniel Armany**: Is it too late to turn in photos?
13. **Sean Mmanion**: No, it is not too late.
14. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Madeleine Scott**
	1. Just wanted to remind you all that registration is still open and seems to be going well. If you have any issues please bring them to me, as I will be meeting with Monique Lopez, the registrar, at the end of the month. Seniors should have registered for spring classes this past Friday, October 26 Juniors will register on Friday, November 2, Sophomores will register on Friday, November 9, and first years will register on Friday, November 19. Advising will be available for the four days leading up to your registration date, so make sure to get that in so you can get your PIN. Again, please reach out to me with any questions or concerns regarding advising and registration.
	2. Academic Policies Committee: **No Report**
	3. Curriculum Committee: **No Report**
	4. Enrollment Management Committee: **No Report**
	5. International Programs Committee: **No Report**
	6. Academic Technology and Information Services Committee: **No Report**
	7. Writing Liaison Committee: **No Report**
	8. Guest Lecture Committee: **No Report**
15. VICE PRESIDENT’S REPORT-FINANCE: **Thalita Neves**
	1. Finance Committee: **Thalita Neves**
16. The Finance Committee received a Finance Proposal form the Relay for Life last week. Outlined on the projector is the funds that they are requesting. They are asking for this money in order to pay for a police detail at the Relay for Life event and at their annual bank night event on the days of April 4 through April 6, 2019. For those of you that don’t know, the Relay for Life is an event held on campus every year to raise money for the American Cancer Society. They are requesting a total of $600.00 for the Relay for Life. Upon review of the requested amount, the Finance Committee endorsed this proposal.
17. I move to allocate $600.00 to the Relay for Life Club. Motion carries.
18. I still need more people to join the Finance Committee. If you are interested, please see me after the meeting.
	1. Foundation Report: **No Report**
	2. Student Organization Council: **No Report**
19. VICE PRESIDENT'S REPORT-PROGRAMMING: **Matthew Howe**
20. Here are the events happening this week so you can plan out what to do.
21. Tomorrow, October 31 from 10:00am to 5:00pm, in honor of Halloween, there will be Trick or Treating. It is all run by offices around campus. Some of the offices participating are: the SAIL Center, Counseling Center, TRiO, and many more! Stop by around campus and get some treats.
22. Also tomorrow there will be another session of Girl Boss Yoga. As always it will be from 3:30pm to 5:00pm.
23. Then on Thursday, November 1, there will be Cookies and Coco. Come down to the Owl’s Nest starting at 8:00pm for the joint event put on by SAIL and LAFE. Join the clubs as they decorate Sugar Cookie Skulls, watch Coco, and talk about the real meaning of Dia De Los Muertos.
24. This Friday, November 2 is Rec the Night from 9:00pm to 11:00pm. This time the game is Kickball. Come out and get sporty.
25. Then on November 3, which is this Saturday, come out to WHIP Comedy Improv Show. It’s from 7:30pm to 9:00pm right in the Owl’s Nest.
26. This weekend CAB Exec Board will be going down to Hartford for our yearly NACA conference. For those of you who do not know what NACA stands for, it is the National Association for Campus Activities. Here, we will be scoping out performances and seeing who we want to bring to campus. Next week, I will tell you how it went.
27. Our next scheduled CAB meeting is on Wednesday, October 31 in the SGA room E017 at 5:00pm.
28. Campus Activities Board: **No Report**
29. Neighborhood Advisory Board: **Annamarie Jackson**
30. At our last NAB meeting we talked about establishing a stronger connection between the Westfield Community and current events on campus through emails and a newsletter. At our next meeting we will talk about our next steps in gathering information on moving forward with this plan.
31. Our next meeting is scheduled for November 14 at 5:00pm in the Tekoa room.
32. Community Relations/Fundraising Report**: Annamarie Jackson**
33. The annual Turkey Drive is starting and the group who does the best gets a Pizza Party. This entails us as sentaros going around to our assigned buildings and collecting donations. For example: SGA Exec Board is a group and they are assigned to Horace Mann. Every group will have a folder with their assigned building, where they are to put all the money collected for donations. Please within your groups set up times to go for collections. Not everyone has to go all at once, it’s better to go at separate times so then we see more people. Folders will be ready on Friday, November 2.
34. **Madeleine Scott**: When will you be announcing the assignments for each group?
35. **Annamarie Jackson**: This Friday, November 2. The Turkey Drive raises money for those who cannot afford a Thanksgiving dinner.
36. SECRETARY'S REPORT: **Sammantha Dorazio/Courtney Smith**
	1. Executive Secretary Report: **Sammantha Dorazio**
	2. Legislative Secretary Report: **Courtney Smith**
37. I am going to be sending around a sheet so that we can create a master contact sheet, and I would greatly appreciate you signing it.
38. PARLIAMENTARIAN REPORT: **Jacob O’Kane**
39. Rules and Regulations Committee: **No Report**
40. Constitutional Review Committee: **No Report**
41. ADVISORY COMMITTEES:
	1. Advisory Committee on Facilities Planning: **No Report**
	2. Advisory Committee on Academic Planning: **No Report**
	3. Advisory Committee on the CURCA**: Marcus DiBacco**
42. I serve on the Center for Undergraduate Research and Creative Activity Advisory Council. I was first appointed to this position when the committee first formed my freshman year. The purpose of this Center is to provide and assist students with opportunities for both research and creative work. Most notably, this committee serves the students. Every semester it holds a type of Science Fair event in which students present their works from in and out of class on a poster. The center is located on the second floor of the library and is open to all students.
43. On Friday, November 2, Lamis Jarvinen, the Director of CURCA will be hosting a workshop titled: How to Find & Apply for Research & Creative Activity Funding. This workshop will be held in the location noted above. Again it will be this Friday form 12:30pm until 1:30 pm.
	1. Advisory Committee on Budget Planning: **No Report**
	2. Advisory Committee for Equal Opportunity, Diversity and Affirmative Action: **No Report**
44. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
45. Commuter Council: **No Report**
46. Senior Class: **Shane Stocker**
47. I accept the resignation of Matthew Howe as Class of 2018 treasurer.
48. I accept the resignation of Cameron Stanton as Representative to SGA for the Class of 2019.
49. Junior Class**: No Report**
50. Sophomore Class: **No Report**
51. First Year Class: **No Report**
52. Apartment Complex: **No Report**
53. Courtney Hall: **Rose Guillaume**
54. Courtney Hall Council had their first event of theis semester on October 29 at 8:00pm. With an estimated 30 people showing up for Pizza, Apple Cider and other snacks and beverages. We also had a pumpkin painting activity. Over all everything went well.
55. Our next scheduled meeting is November 5 at 3:00 pm in the Hall Council room on the first floor.
56. Davis Hall: **No Report**
57. Dickinson Hall: **Ethan Goodfellow**
58. I move to appoint Tabitha Rucks-Smith as Representative to Senate for the Dickinson Hall Council for the remainder of the 2018-2019 academic year. Motion carries.
59. I am pleased to announce that Dickinson Hall now has a functioning Hall Council with only the Vice President position and one open SGA Rep position.
60. We will be planning some events at our next meeting.
61. Our next scheduled meeting is on November 1 at 5:00pm in the Dickinson Hall Common Room.
62. Lammers Hall**: Orialys Delgado**
63. I move to appoint Bradley Harvey as Rep to Senate for Lammers Hall for the remainder of the 2018-2019 academic year. Motion carries.
64. We are having a Halloween Party on October 31 from 8:00pm until 11:00pm.
65. Lansdowne Place: **No Report**
66. New Hall**: No Report**
67. Scanlon Hall: **No Report**
68. University Hall: **Elizabeth Ferrara**
69. October 29, University Hall Council had our first event. We had a Halloween Party with games, Pizza and Trick or Treat bags. We had over 85 students in attendance, and raffled off $50.00 worth of bucks.
70. I also am excited to announce our next event, a Veteran’s day donut giveaway. On Friday, November 9 stop by University Hall lobby in the morning for free donuts, coffee and hot chocolate. Feel free to write a note to Veterans thanking them for their service.
71. Our next scheduled meeting is November 5 at 4:00pm downstairs in University Hall.
72. UNFINISHED BUSINESS:
73. NEW BUSINESS: (requires majority vote to be opened)

1. ANNOUNCEMENTS:
	1. **Samantha Gibb**: My name is Sam Gibb and I am the Statewide Organizer for MassPIRG. I just wanted to speak to you about the upcoming vote. It is important to vote this year. There are some very important issues and positions being voted on. The ballot questions include patient limits for nurses, campaign finance limits, and transgender rights in public places. Also, there are candidates for the Governor, who is the most important figure in the state. Of course, there are also people for Congress and local elections. I want to go over how to vote. First, you have to vote where you are registered. Step two is to find your polling location. We also have early voting and absentee voting.
2. **Melissa Denallo**: What if we have class early in the morning?
3. **Samantha Gibb**: The locations open at 7:00am and close around 8:00 at night. You may also want to contact your professor or do early voting.
	1. **Thalita Neves**: See me after the meeting if you are interested in finance committee.
	2. **Madeleine Scott**: Can I please see Sam Tsonglais after the meeting.
	3. **Jake O’Kane**: Rules and Regs after the meeting
	4. **Marcus Payne: 199** days until commencement**.**

1. ROLL CALL: Shane Stocker, Viktor Sabha, Melanie Voss, Chris DiCarlo, Saraiz O’Farrill, Madison Houle, Kathleen Edwards and Isabell Demarco were absent. Marcus Payne, Simone LaPlant and Andre Ruiz were excused.
2. ADJOURNMENT: Meeting adjourned at 6:44 pm.

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*