**Student Government Association Minutes**

September 25, 2012

1. ROLL CALL: Georgina Boakyewah was excused.
2. APPROVAL OF MINUTES FROM September 18, 2012: Minutes were approved.
3. PRESIDENT’S REPORT: *Stephanie Close*
4. Good Evening everyone, first up on the agenda is Steven Duque, CEO and founder of Momba.
	* + 1. **Steven Duque**: Hi Everyone. Thank you for having me at your SGA meeting. In case you don’t know “Momba” is a vending machine idea to provide basic necessities like toiletries, laundry detergent, phone chargers, basic white t-shirts for guys and black leggings for the ladies, all for those just in case moments. A good part of our organization is giving back. We pledge no less than 10% to financial aid. I was a financial aid student myself, graduating from Harvard, so it means a lot to me to give back. One of the best things is that we could adapt to your needs. If you are interested, we have a Student Entrepreneur program that teaches students business and entrepreneurship skills. I want this presentation to be interactive, so please feel free to ask me questions.
5. **Joshua Frank**: How long will it take to supply when it runs out?
6. **Steven Duque**: We will actually supply it before it goes down. We have a system to accurately track the items down. Our aim is to be here before things run out.
7. **Rebecca DiVico**: I noticed that the only thing we will pay for is electricity. Is that set in stone?
8. **Steven Duque**: It is written in stone. We want to make this as easy as possible for you to work with our organization.
9. **Brittany Moniz**: What time will it take for the 10% revenues to transfer to the school? Is it per year or per semester?
10. **Steven Duque:** The plan is once a year, so if we have profit, it is calculated and deducted.
11. **Joshua Frank:** Will that revenue be just our school or all schools.
12. **Steven Duque**: We look at the profits in general but the cost will be based on the population cost.
13. **Brandon Burr**: Will we have a choice of what goes into the machine?
14. **Steven Duque**: We are definitely open, to talking about different products. We did a survey monkey in 384 schools and that is how we came up with the products we have so far. It is definitely not set in stone and we plan on introducing new products seasonally.
15. **Tim Egan**: What made you choose Westfield State as a pilot school?
16. **Steven Duque**: Westfield State is a land of opportunity.
17. **Andrew Carr:** Is there a list of all the products?
18. **Steven Duque:** There is a list of the products and I will be happy to send it to you guys.
19. **Sarah Hegarty:** Are the prices going to be competitive with Wal-mart and CVS?
20. **Steven Duque:** You will find that some of the products are even better priced. Like iphone chargers, they are not iphone 5 chargers, but they are $14.00 and elsewhere they are $36.00. In order to make it convenient, we coupled some products together like shampoo and conditioner, loofah and body wash and nail polish kit. When broken apart they are competitive. I think there are a couple products that are higher, within 60 cents or so.
21. **Michelle Hanney:** If we accept this, how long will it take to install the machines on campus?
22. **Steven Duque:** It will be done in October. What we want to do is start with a couple of machines, just to see how well it goes and that it is a right fit. My recommendation would be to start with a few machines and if you want to expand it will take a month and a half for us to do so.
23. **Carlton Pickron:** We are planning on installing these machines in the freshmen dorms, since they don’t have a car to drive downtown. We are thinking Dickinson Hall, Davis Hall and then Scanlon to make it accessible to everyone else.
24. **Steven Duque:** Please feel free to ask me any questions after, or you can contact me via email or phone.
25. Thank you Steven. If anyone has any other questions or comments on Momba, please email them to me and I will make sure they get to the right place.
26. Daquan Cook has resigned as Representative at Large.
27. I wanted to do a straw poll about the portal.
	* + 1. How many people use the portal on a regular basis? The majority use the portal.
			2. How many of you actually read the announcements that are on the portal? The minority read the announcements.
28. The governance committees are trying to be open to the campus community, by notifying them about certain postings, but I expressed emails to students would not be popular.
29. There is a new website that is in the works, which will help the governance committees be more transparent with the community. This is governance-committees.westfield.ma.edu. It is still being worked on, but right now you can access the agendas, documents, and minutes for some of the governance committees.
30. A proposal has been put from an ad hoc committee to look into governance committees handling their documents electronically. This committee needs three students. If you are interested, please see me after the meeting.
31. Last week, there was a Neighborhood Advisory board meeting, Tori Landry will speak more about it, but I would like to remind everyone that we do share this area with others so please be respectful to the neighborhoods around us.
32. Remember that Pancakes with the President is this Wednesday, September 26th at 10:00pm.
33. Just a reminder that SGA Orientation is this Sunday, September 29th at 5:00pm in the Loughman Living room. Dinner will be provided.
34. State Representative Nicholas Boldyga, from Southwick, will be coming to speak at our next meeting, October 2nd, which means it will be a dress code meeting. For those new to SGA, dress code is business casual. Please no hats, ripped clothes, flip-flops, etc. He will be speaking about his role on the Joint Committee of Higher Educations, so have some questions ready.
35. Next week, October 2nd, Sodexo will be sponsoring a pizza party, for us, after our meeting, so stick around and meet other senators.
36. Items not listed on the agenda:
37. BOARD OF TRUSTEES’ REPORT**:** *Stone Koury*
38. All College Committee: **No Report**
39. Long Range Planning Committee: **No Report**
40. Strategic Planning Committee: **No Report**
41. Community Relations/Fundraising Report**:** Victoria Landry
	* + 1. The first blood drive, of the year, will be next Wednesday, October 3rd in the Parenzo Gym from 1:00pm until 7:00pm. We will need a lot of volunteers and this will count as units for October.
			2. But before we can get the blood drive going I would love some help getting people to sign-up for the blood drive.
			3. Our goal is at least 150 donors, so we will be having sign ups in the Dining Commons and the Wilson Commuter Café.
			4. These sign up times, do not count as unit opportunities, but I would really love the help.
			5. A sheet is going around now for sign-ups, you would just walk to the SGA office, get the sign-up sheet from Barbara Hand and whoever is the last shift returns it
42. VICE PRESIDENT’S REPORT-STUDENT LIFE**:** *Taylor Fote*
43. I have several committees that need people to join so I am sending around a sign-up sheet for a few committees’ that need students.
44. The Class of 2016 please do not forget to vote today and tomorrow on Colligeatlink.
45. I hope you all attend orientation on Sunday, September 29th at 5:00pm.
46. If I could get that sign-up sheet at the end of the meeting.
47. Can I please see Hannah Kelley and the Class Presidents after the meeting?
48. Our first Blood Drive is coming up on October 3rd,
49. Student Affairs Committee: **No Report**
50. Multicultural Committee: **No Report**
51. Food Services Committee: **No Report**
52. Health Committee: **No Report**
53. Parking Control Board: Timothy Egan
	* + 1. One major adjustment to the regulation handbook we made last year was to decrease the number of tickets a student gets in any semester, from ten to five. Now when the five or more are accumulated, the students parking privileges are revoked.
			2. They can state their case in front of the board for a second chance.
			3. The decrease to five has been effective, as we are making students much more aware about parking and what a privilege it is to have one here. Thank you, to those who park where they should and keep it up.
			4. Our next scheduled meeting is October 8th at 2:30pm, in the Tekoa Room.
54. Sustainability Committee**: No Report**
55. Student Athletic Advisory Board: **No Report**
56. Substance Advisory Committee: **No Report**
57. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: *Rebecca DiVico*
58. I need two students to be on the Writing Liaison committee, if you are interested please see me after the meeting
59. Can I see all Representatives at Large after the meeting?
60. Academic Policies Committee: **No Report**
61. Curriculum Committee: **No Report**
62. Enrollment Management Committee: **No Report**
63. Campus Technology Committee**: No Report**
64. International Programs Committee: **No Report**
65. Institutional Assessment Committee: **No Report**
66. Academic Strategic Planning Committee**: No Report**
67. Library Advisory Committee**: No Report**
68. Learning Communities**: No Report**
69. VICE PRESIDENT’S REPORT-PROGRAMMING: *Michelle Hanney*
70. Programming update: Michelle Hanney
	* + 1. Parent Family Day is this Saturday, September 28th at 10:30am until 2:00pm.
			2. This year is a block party theme, with vendor style food, as well as a barbeque. There will be carnival games with prizes, an obstacle course, face painting, candy bags and a football game starting at 1:00 pm. Hope to see you all there.
			3. Our next scheduled meeting is on September 26th at 5:00pm, in the Loughman Living room.
71. Neighborhood Association Committee: **No Report**
72. Neighborhood Advisory Board: Victoria Landry
	1. The Neighborhood Advisory Board met last Wednesday, September 19th in Horace Mann. About a dozen neighbors also attended the meeting, to discuss our new “Tobacco Free Policy”. As the board listened to their concerns, primarily on the debris on public streets, smoke drifting into neighbors yards/houses and the overall appearance of campus. The board has drafted a letter to be sent to President Dobelle stating the concerns and the possible solutions.
	2. This Saturday, September 28th downtown Westfield is having their October Fest. So before or after Family day you can go check that out.
	3. We have not set up an upcoming meeting time.
	4. Brandon Burr will be chairing this committee.
73. VICE PRESIDENT’S REPORT-FINANCE: *Joshua Frank*
74. This weekend is the Student Theatre Associations annual fall production *An Evening of One Acts*. The times are:
	1. Thursday, September 27th at 8:00pm
	2. Friday, September 28th at 8:00pm
	3. Saturday, September 29th at 2:30pm
	4. Saturday, September 29th at 8:00pm
75. The show will be held in the Black Box Theatre, located on the second floor of the Ely Campus Center.
76. Finance Report: **No Report**
77. Foundation Report**: No Report**
78. SERETARY’S REPORT: *Sandra Kwawu/Sarah Hegarty*
79. Executive Secretary Report: Sandra Kwawu
	* + 1. As you know by now, we’ve been planning the Elections for the Class of 2016. The ballot opened this morning, September 25th at 9:00am and will carry to midnight tomorrow, September 26th. Please vote if you belong to the Class of 2016 and also encourage others to do so.
80. Legislative Secretary Report: Sarah Hegarty
	1. If you have not yet picked up a binder please do so they are located at the back of the room.
	2. Three units are due by next week’s meeting. Please have them completed and sent as soon as possible.
	3. We now have name tags. Please leave your name tag on your seat at the end of the meeting. If you are missing a nametag or go by a nick name or if I spelled it incorrectly, please let me know after the meeting.
	4. I am happy to announce that we are now on Twitter. Follow us at @WestfieldSGA, to stay up to date on everything SGA, including reminders for units, unit opportunities, and information on upcoming speakers.
81. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
82. Commuter Council: **No Report**
83. Senior Class: Brandon Burr
	1. Senior convocation went well, a little less attended than we would have liked, but other than that, the set up was great and the people who attended enjoyed it.
	2. We didn’t have a chance to meet last week, but we do have event ideas in the works.
	3. Our first event will be October 26th in the Scanlon Banquet Hall. It will be a Halloween event. More details on that to come.
	4. Our Calendars just got sent to the copy center and should be done soon. They will be $5.00 and sold from our senators on campus.
	5. We will also be taking on the *Dunkin Dash,* which is tentatively set for Monday, October 15th. Stan Costa is setting this up and we will be getting the donuts donated from Sodexo.
	6. We will be doing a table at Parent Family day this weekend.
	7. We are also planning Senior Week, already, and it’s looking like it is going to be a great senior week this year.
84. Junior Class: Brittany Moniz
85. The Junior class will continue selling raffle tickets for the President’s parking space this week in the commuter Café. We will be there from 11:00am to 1:00pm on Wednesday and Thursday from 12:00pm to 2:00pm.
86. We are also raffling off a water bottle and gift card to the bookstore at Parent Family day, September 29th. Class of 2014 t-shirts will also be on sale at our booth.
87. Our next scheduled meeting is Thursday, September 27th at 4:00pm in the Tekoa Room.
88. Sophomore Class: **No Report**
89. Freshman Class: **No Report**
90. Apartment Complex: **No Report**
91. Courtney Hall**: No Report**
92. Davis Hall: **No Report**
93. Dickinson Hall: **No Report**
94. Lammers Hall: **No Report**
95. Lansdowne Hall: **No Report**
96. New Hall: **No Report**
97. Scanlon Hall: **No Report**
98. UNFIISHED BUSINESS**: None**
99. NEW BUSINESS: **None**
100. ANNOUNCEMENTS:
101. **Rebecca DiVico**: Can I see the Representatives at Large after the meeting?
102. **Victoria Landry**: Please return the blood drive sign-up sheet.
103. **Taylor Fote**: 107 days until we return to Ely.
104. **Sarah Hegarty**: Do your units to start off the year strong.
105. **Stone Koury**: October 4th, the bookstore is doing a big sale for the clothing in the store. You should check it out.
106. **Brandon Burr**: 234 days until commencement.
107. ROLL CALL: Georgina Boakyewah was excused.
108. ADJOURNMENT: Meeting adjourned at 6:00pm.