**STUDENT GOVERNMENT ASSOCIATION MINUTES**

**September 05, 2017**

1. ROLL CALL: Caitlin Hurley and Tara O’Hanlon were absent. Sharleen Varghese was excused.
2. APPROVAL OF MINUTES FROM: April 25, 2017
3. PRESIDENT'S REPORT: **Brendan McKee**
4. Hi everyone, welcome back! Hope you all enjoyed your summer. We do have a speaker for tonight. To welcome you all back, please welcome Vice President of Student Affairs, Carlton Pickron.
5. **Vice President Pickron**: Thank you all! Welcome back all welcome. Good to see you all. I hope you had a really productive, restful and somewhat profitable summer, but at the very least fun. We are ready for I believe, for a phenomenal year. Your Executive Board and all of you as senators, I want us to think differently, open up our eyes, and see what else is out here in the world. This is 2017/2018, it’s an opportunity to do what you want to do, leave that mark at Westfield State University. When we turn the next page, come April, when we have the new election for the board for 2018/2019. So, all of us do what we are going to do before we turn the page for 2018/2019. Let’s do great things, let’s have a really phenomenal year. Get out and support a wide array of projects and events. Don’t let the outside craziness stifle our progress, our unity, our dignity, and respect for one another.
6. Thank you Carlton. Again, welcome back to all of you. For those of you who do not know me, my name is Brendan McKee and I’m the President of SGA. I’m happy to see all of the new and returning faces sitting here tonight. For those of you who are at your first meeting, we will be having a new senator orientation in a couple of weeks once our senate is full. If you have any questions about anything, feel free to refer to the packet in your binder that outlines a lot about how SGA operates.
7. With there being a couple of Rep-at-Large spots open to start the semester, we will be sending an email out within the next few days gathering interest to fill the vacancies. If you know anybody who may be interested in joining SGA, this is a great opportunity so be sure to encourage them to join.
8. Just a friendly reminder to all that you should be completing the mandatory Haven Sexual Assault course. The information in the course is very important, so be sure to complete it and spread the word to your friends to complete it as well.
9. My office hours for the semester will be Monday from 2:00 pm-5:00 pm and Tuesday from 1:00 pm - 4:00 pm or by appointment.
10. Thank you very much, and I’m looking forward to a great academic year together!
11. Items not listed on Agenda:

1. BOARD OF TRUSTEES' REPORT: **Cameron Swan**
	1. Hi everyone, for those of you who do not know me my name is Cam Swan and I am the Student Trustee for the 2017-2018 academic year. My office hours are Tuesday’s 3:00 pm - 5:00 pm, Thursday’s from 4:00 pm - 5:00 pm, and Friday’s from 11:30 am - 1:30 pm. Please feel free to stop by and I’m looking forward the year!
	2. All University Committee: **No Report**
	3. Neighborhood Advisory Board: **No Report**
	4. NEASC Steering Committee: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE: **Arielyss Santiago**
	1. Hello lovely faces! I just wanted to say welcome back to SGA. I have been appointed to be the Chair of the Student Affairs committee, we will be meeting the first Friday of every month from 1:40pm-2:55pm (location TBA). This committee is where we discuss student issues with different perspectives from students, faculty and staff. I am also going to begin the interview process for the Student Conduct Board. Any interest in either of those please come see me once the meeting has ended**.**
	2. If any of you ever need me, please feel free to stop by Tuesday’s 3:00 pm – 5:00 pm, Thursday’s 2:00 pm – 3:00 pm, and Friday’s 12:00 pm – 1:00 pm! Other than that, welcome back and I cannot wait to see the great work we do this year! Good luck this semester!
	3. Diversity/Inclusion Committee: **No Report**
	4. Food Services Committee**: No Report**
	5. Parking Control Board: **No Report**
	6. Student Athletic Advisory Board: **Delaney Gembis**
2. Here are the upcoming games for Westfield State Owls. Men’s Soccer will be playing Albertus Magnus on Wednesday September 6 at 7:00 pm at Alumni Field. Volleyball will have their meet against Clark on Friday, September 8 at 5:00 pm in Woodward. Football will be playing Western New England University on Friday, September 8 at 7:00 pm at Alumni Field**.**
	1. Substance Advisory Committee: **No Report**
	2. Community Relations/Fundraising Report: **No Report**
	3. Veteran’s Affairs Report: **No Report**
	4. Advisory Committee on University Infrastructure: **No Report**

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Jacob Lotter**
	1. Hello everyone and welcome back, I hope you had great summers and are super excited to get started. For those of you who don’t know me, my name is Jacob Lotter and I am your Vice President of Academic Life. The main part of my job is to serve as a liaison between the division of Academic Affairs where all of our academic departments are housed and the students. In order for me to do that I work very closely with some important people in Academic Affairs including our new Vice President/Provost, Dr. Parviz Ansari. Some other people I work with are the Dean of Undergraduate Studies Dr. Christina Swaidan, The Dean of Education Dr. Cheryl Stanley, the Dean of Graduate and Continuing Education Dr. Shelley Tinkham, as well as the registrar, Academic advising, the Reading and Writing Center and many more. So, if you ever have any questions or concerns about anything academics related you should feel free to reach out to me so we can discuss.
	2. I want to remind everyone that we are currently in the add/drop period for classes this semester and that add/drop ends one week from today, September 12. So be sure you are mindful of that deadline if you are thinking about changing your schedule. I also wanted to remind everyone that part of your requirement of being on SGA is to serve on two committees and this year Cameron Swan and I are really hoping that everyone will help us out and step up to the plate on some important committees. Right now we are looking for people for the following committees:
2. Curriculum Committee: Meets the first and third Friday of the month, during common meeting time, which is 1:40 pm. The main purpose of Curriculum is to review all changes to majors, minors or degree programs as well as new courses and course deletions before they go to AUC. I am currently serving on this committee and we are looking for two more student to work with us.
3. Academic Policies Committee: Meets the first and third Friday during the common meeting time, which is 1:40pm. The main purpose of APC is to review major policy changes for Academic Affairs before they go to AUC. Some examples of things they review would be new academic calendars or the addition of the common meeting time. Right now Cam Swan, and Marcus DiBacco are both serving on that committee, so we are looking for one more student to work with them.
	1. Please see myself or Cameron Swan if you are interested in serving on any of those committees.
	2. Academic Policies Committee: **No Report**
	3. Curriculum Committee: **No Report**
	4. Enrollment Management Committee: **No Report**
	5. International Programs Committee: **No Report**
	6. Academic Technology and Information Services Committee: **No Report**
	7. Writing Liaison Committee: **No Report**
	8. Advisory Committee on Academic Planning: **No Report**
	9. Advisory Committee on the CURACW: **No Report**
	10. Guest Lecture Committee: **No Report**
4. VICE PRESIDENT'S REPORT-PROGRAMMING: **Madeline Dexter**
5. Hey guys, I hope you all had an amazing summer. I am happy to have you all back. My name is Maddie Dexter and I am the Vice President of Programming. I have just a few updates, please keep an eye out for some activities happening this week. There are posters everywhere, including outside the SGA room with all the welcome week events. But, let me just shamelessly plug CAB events.
6. Friday, September 8 we have our first Brown Bag Bingo at 10:00pm in the Scanlon Banquet hall.
7. Saturday, September 9 we have the Found Footage Festival, which is crazy funny on Dever Stage at 8:00pm. When leaving the event you will get a coupon for free food at the dining commons for a half pound of wings, waffle fries and a drink do be redeemed that night.
8. Sunday, September 10 at 3:00pm on the green there is Stuff a Plush and tie dye.
9. Lots of events to be partnered with these events organized by Student Activities and Orientation.
10. Celebrate Westfield weekend is September 21 – September 24. I will be passing around a sheet next meeting for sign-ups so please keep an eye out.
11. That’s all I have for events but CABs first meeting will be September 20 at 5:00pm in the SGA room E017.
12. My office hours are Tuesday and Wednesday from 3:00pm - 5:00pm.
13. Programming update: Madeline Dexter
14. VICE PRESIDENT’S REPORT-FINANCE: **Marcus DiBacco**
15. Finance Report: **Marcus DiBacco**
16. Hello everyone and welcome back to Westfield State. For our new members, my name is Marcus DiBacco and I am the Vice President of Finance. I am glad to welcome you all to the start of our new SGA and I know that we will have a lot to accomplish this year.
17. To begin, the Club Far will be Thursday, September 14 from 4:00pm until 6:00pm in the garden level of Ely Campus Center.
18. Foundation Report: **No Report**
19. SECRETARY'S REPORT: **Karina Sallaway/Derek Estrella**
20. Executive Secretary Report: **Karina Sallaway**
21. Hello everyone. For those of you who don’t know me, my name is Karina Sallaway and I’m the Executive Secretary. What I do here is type those pesky minutes every week. I also have the pleasure of planning the annual Owl Ball, March 23 everyone mark your calendars.
22. As you all may know, Class of 2021 Council elections are upon us. Signature papers go out this Friday, September 8 and are due next Wednesday, September 13. Elections are September 19 and September 20. Please tell everyone and I have posters that need to be hung up in the Academic Halls if you could please see me after and grab some.
23. Legislative Secretary Report: **Derek Estrella**
24. Hello Senators, I hope you all had a great summer. For those of you who don’t know me my name is Derek Estrella and I am the Legislative Secretary.
25. Senator office hours will begin next week to give everyone a chance to solidify their schedules. There will be a sign in sheet in front of the mailboxes for you all to check in. Senator office hours can be held in either the immediate SGA room or in the adjacent hallway. Whichever option you choose, you will be in charge of advertising SGA. Be sure to great everyone as they come by and answer all questions they have with a smile. Let’s break down the barrier of intimidation associated with SGA. For the semester if you cannot make it to your senator office hour there are a couple ways you can make it up. For more information regarding that please see me after the meeting.
26. My office hours will be Tuesday and Thursday from 3:00pm until 5:00pm.
27. PARLIAMENTARIAN REPORT:
28. Rules and Regulations Committee:

1. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
2. Commuter Council: **No Report**
3. Senior Class: **No Report**
4. Junior Class: **Adbullah Shafique**
5. I accept the resignation of Tara O’Hanley as Representative to Senate for the Class of 2019.
6. I accept the resignation of Caitlyn Hurley as Representative to Senate for the Class of 2019.
7. Sophomore Class: **No Report**
8. First Year Class: **No Report**
9. Apartment Complex: **No Report**
10. Courtney Hall: **No Report**
11. Davis Hall: **No Report**
12. Dickinson Hall: **No Report**
13. Lammers Hall: **No Report**
14. Lansdowne Place: **No Report**
15. New Hall: **No Report**
16. Scanlon Hall: **No Report**
17. University Hall: **No Report**

1. UNFINISHED BUSINESS:
2. NEW BUSINESS:
3. ANNOUNCEMENTS:
4. **Jacob Lotter**: Can I see Maddy Scott after the meeting?
5. **Brendan McKee**: Can I see Katherine Lindberg after the meeting?
6. **Maddie Creamer**: Class of 2018 interviews are on September 12 at 3:45 in Ely 003.
7. **Vice President Carlton Pickron**: Tell everyone at Lansdowne to not park at Westfield Bank. Bad things happen. Do not park at Westfield Bank.
8. **Arielyss Santiago**: Can I see Mikayla Lapre after the meeting?
9. **Marissa Cremin**: 256 Days until Commencement.
10. ROLL CALL: Sharleen Varghese was excused.
11. ADJOURNMENT: Meeting adjourned at 5:55pm

*To ensure the courtesy of others,*

*Please turn off your cell phone before the meeting*