**STUDENT GOVERNMENT ASSOCIATION AGENDA**

**September 24, 2019**

1. ROLL CALL: All senators were present.
2. APPROVAL OF MINUTES FROM September 17, 2019: Minutes were approved.
3. PUBLIC REMARKS: No Remarks
4. PRESIDENT'S REPORT: **Kaytlyn Mekal**
5. Our first guest this evening will be President Ramon Torrecilha to give a few welcome remarks and updates from over the summer. Please welcome President Torrecilha.
6. **President Ramon Torrecilha**: Good afternoon. Thank you for having me. We are delighted to have first year students here for the first full SGA meeting. SGA, as you know, has a long-standing tradition at Westfield State University. Out of the nine state institutions we have the largest number of senators serving in SGA, and we are very proud of that. I am appreciative of your time, your commitment, your talent, and your dedication to this university and to your colleagues. We take your role very seriously.
7. I love the beginning of an academic year. The campus gets quiet during the summer, so it is always a treat to see you guys back. This year, however, it was a hard beginning for us with the untimely death of one of our own, a fellow student. As a president, I have never had a tragedy on my campus like the one we experienced this fall. It affects the whole community, not only her junior class. It pays to take care of each other. We have been working with the Counseling Center trying to offer more services to our students and faculty. It is important to stop sometimes and think about the fragility of life. Life is very fragile, and we have to take care of ourselves and take care of one another.
8. In terms of campus updates, we are in the final stages of concluding a search for our Diversity Officer. For those of you who were here last year, we talked about how Westfield State University is restructuring diversity and inclusion. Over the summer, we embarked on a search, and the Human Resources are just about done. We are anxious to get the Diversity Officer on campus.
9. Over the summer, we officially heard from the Department of Education. Westfield State’s strategic plan was approved by the Department of Higher Education. I encourage you to look at that plan on our website. That plan has four major goals: student experience, enrollment, culture, and resources. It will affect the lives of our community and how we look at our budget and allocation of resources.
10. The planning for the renovation of Parenzo Hall is in full swing. On Friday, September 27, we are having a Town Hall meeting at University Hall at 1:40 pm-2:55 pm. I encourage you to participate, to come and listen. We hired an architectural firm: Miller Dyer Spears Architects from Boston. They will be here making a presentation of where we are with that project.
11. We are beginning the budgeting process for next year. We always work a year ahead and are in the process of identifying some perimeters to discuss with the board at the upcoming board meeting in October. I have asked Vice President Taksar to come and talk to you all way before the budget gets approved by the Board of Trustees. There are always implications for student fees and tuition. We wanted to encourage more conversation with students.
12. I don’t know if you guys follow what goes on in Boston, but the Governor signed the budget 31 days after the budget was due at the end of July. So, we started this process around November of last year. The House made a recommendation for an appropriation for Westfield to the tune of 28 million dollars. We knew we needed more, so we worked with the Governor and the Senate. I was very pleased that in the end, we were able to get an appropriation of 29.2 million dollars which bolds well for Westfield State University.
13. We brought in a strong class, not only in terms of academic preparation but also in terms of numbers. We did better in the first-year, first time students. We did less so in terms of transfer students. We hoped for 340 and ended up around 330. Numbers are still moving at this point; our census date is October 15, and we will have more solid numbers to report. We all know that Westfield State, like every other state and private institution in the region will see a decline in enrollment. That has to do with birth rates and less students graduating from high school, not only in the Northeast but also in the Midwest. The West and the South of the country is not being affected as much.
14. For those of you who check your emails, and I hope you all do, Thalita Neves suggested to me I put more videos out there and communicate with you guys through videos. We’re going to try that. She also suggested I post the bloopers to show that the image of the President as formal is not me at all. We have office hours every week, and they change because I want to give everyone in the community an opportunity to stop by. I believe my office hours this week are Thursday at Horace Mann.
15. We also have increased communications through a newsletter called *Newswise*. I encourage you all to take a look.
16. Finally, for those of you who are registered to vote in Westfield, there was a Primary Election today for the Mayor. We are in conversation with the Republican about the possibility of having a mayoral debate here at Westfield State. We are also in conversation with the Republican about ways in which we can have more opportunities for students in the field of journalism. Stay tuned. I am happy to answer questions and engage in conversation.
17. **Kaytlyn Mekal**: Where can students find out where your office hours are?
18. **President Torrecilha**: We post it every week by sending an email that goes to the whole campus.
19. **Audrey Theriault**: Do you have any updates on the Dean of Students search?
20. **President Torrecilha**: Yes, Dr. Lopez where are we with that search?
21. **Dr. Gloria Lopez**: We have posted the position. We are getting the search committee together. We will be looking at applications, inviting some candidates to campus and hoping we will get participation from students to help us in identifying the best fit for the Dean of Students. The goal is for us to hire a Dean of Students by December, so they can start in January.
22. This is getting to my fourth year at Westfield State. When I came here, one of the things I said is if there is one unifying theme and goal for all of us as a part of this community, let’s make student success that unifying goal. We have been talking among cabinet staff, administrative council, and faculty about the meaning of student success. In this summer, our Provost went to a conference by the American Association of State College and Universities. There was a conversation there with the Gates Foundation about student success. The Gates Foundation are positioning themselves to fund a number of institutions that are committed to student success. They were excited about the kinds of initiatives we had at Westfield State University, but they had a question: How do you as a campus define student success? I would like to propose that next time I come to talk to you, we have a conversation about student success. I want to hear your views of what you think student success is about. You can be part of this process of creating an institutional definition of student success. Think about the dimensions of student success and what is important as you think in terms of your own success and the success of your colleagues. I am going to pair up with Dr. Lopez; we are working on a presentation that will encourage a lot of conversation and hopefully we can do this with SGA and other groups around campus as well. Thank you, and stop by my office hours.
23. Thank you President Torrecilha. Our next guest will be Dr. Gloria Lopez, Vice President of Student Affairs, also to give a welcome and a few updates from the office of Student Affairs.
24. **Dr. Gloria Lopez**: Good evening everybody. I want to thank you for this opportunity to be here and to speak with you tonight. It is really a privilege for me. I want to commend all of you for your commitment to your own leadership by participating in SGA. I want to thank you as well for your commitment to Westfield State and also to the student experience on this campus. It is so incredible to have such a wide array and large number of students who are dedicating so much of their time to thinking about student experience, the ways you can make Westfield State work for you and work for all the students you are representing.
25. While I just arrived at Westfield State, I think I am on month three, it has been an incredible three months. Part of it is not only this beautiful campus but also the people. I have been enjoying getting to know many SGA members of the Exec Council and other students on campus and look forward to continuing to get to know each of you. I have heard a lot about SGA and about your power as a group; your passion, not only for being involved but also for being leaders, in our community; and just for believing and having an impact on us as a community. For me, getting into the field of Student Affairs was really about how to elevate your voices, how to make sure that what was happening on campus reflected not only what you wanted but what you needed to succeed on campus. So, I look forward to working in partnership with you and learning more about what it means to be a Westfield State student, and what it means for me to support your success, what it means for me to make this community one where everyone walking on campus says this is my community, this is my campus. I have a short summary to share about the range of things happening in Student Affairs, but I look forward to coming back and continuing to dialogue with you about the things that are coming up for you and also the things that are happening on our side that we are planning and doing some work on.
26. Some of you may have heard about the changes to Counseling Services this academic year. A lot of what we were trying to do is trying to figure out how do we address long wait lists for students who are looking for our services, looking to get support for some of the challenges they are experiencing. We explored and started to implement a model that started at Brown University. This model is really about checking in, so this is Check-In Counseling. It is designed to have students come to counseling services and ideally have a same day appointment. The idea behind it is that there are sometimes issues that are creating stressors that are impacting our ability to move forward as individuals. For students on campus, we want to try and figure out how we can help you then and there. And if not then and there then within the next few hours. Ideally, it is a same day experience and same day support. That is the goal of Counseling Services. I invite you to provide feedback if you are hearing from students about how this is working or how this is not working. Please let me know because part of implementing something new is that there are going to be some bumps in the road. I want to encourage you to help us make it better, help us to continue to improve upon this new model that we’re taking a chance on. Part of the reason we’re taking a chance on it is because we know that is important sometimes to get that support as immediately as possible.
27. In residential engagement what we are working on is a programming model. The idea behind beginning to delve into designing a structure for what happens in Residence life is we want it to be an incredible experience to live on campus. We are beginning incrementally to think about what are the things we want to add to your experience on campus, living on campus 24/7. Part of that has been the introduction of a programming model this year that is really designed to build connections with every resident, to build community within the hall. It is really our beginning attempts at looking at what are some models that are out there that can help us create the kind of experience where you don’t want to leave. We want to keep you on campus because we know there are benefits to living on campus and having resources readily available. Again, I welcome any suggestions, any feedback around that. These are some changes that we want to do, but it makes the most sense to do it in partnership with you. Please let us know how we are doing.
28. Another initiative that Student Affairs is working on with Academic Affairs is called the Westfield State Experience. We are working with others across the campus, not just Academic Affairs, but we have got some really solid programming and strategies we have developed with Academic Affairs. The Westfield State Experience is looking at how do we support students throughout their campus experience; what are the resources that we want to make available, including relationships with resources, with personnel, with staff/faculty, and others on campus that can help with transition, with challenges, with information. The ideal for us is that we are improving every student’s success on this campus, so you are not just surviving but you’re thriving, you’re excelling beyond the goals that you’ve set. That is the vision for the Westfield State Experience. It is making sure that through all of the investment you’re putting into Westfield State Experience and the university, you are taking back ten-fold and continuing to launch yourselves beyond Westfield State. We want you to have everything you need, and then some by the time you leave.
29. One of the critical initiatives as well in the Westfield State Experience is the Faculty in Residence Program is something that we have started this year. It involves having three faculty members living on campus. They are focusing mainly on first and second year students, but they have energy. They are so interested in working with all students on campus. They have some exciting ideas for between hall competitions or board game competitions, some athletic stuff, and some brainy stuff. We are thinking about how we can engage more students to learn and have fun with each other. The faculty are in the back: Jeanette Zaragoza De Leon in New Hall, Joseph Matthews in Dickinson, and Timothy Nixon in Dickinson. I hope they can speak with SGA in a future meeting and talk about some of the ideas they have and exchange ideas for programming you believe will draw students out on campus. We also need your assistance getting the word out that we have faculty living on campus that are fun, who want to engage and develop relationships with you, and be a resource academically, socially, and recreationally.
30. In closing, for this year some of the things I am working on in my division, with my division leaders, are thinking about what are students learning outside of the classroom? How can we better gauge what you are learning outside of the classroom so that it helps us think about how to improve our services and how to support the learning that you are doing outside of the classroom as you are spending so much time. How do we help you encapsulate what you’re learning, so as you begin to apply for jobs or internships you are able to articulate those things in ways that are compelling and help to propel you forward?
31. I am also thinking about our sense of community. What are the ways that we are engaging as a whole campus community, what are opportunities that we can create together? I am thinking about diversity, equity, and inclusion; but also, what it is like to be at Westfield State and be a member of our community. How do we continue to work together to strengthen our bonds, strengthen our connection and support to each other? Finally, how can we continue to serve you as our needs and interests change? A lot of that is about ongoing dialogue and communication.
32. I am so excited to be at Westfield State, and I am one of your champions. I hope that you will visit me at office hours. I do have an office hour but am happy to meet with students whenever it is convenient. You can get in touch with my assistant or myself for that. I look forward to continuing to work with you and continuing to see the power of SGA. Thank you so much.
    1. **Ethan Goodfellow**: What time and day are your office hours?
    2. **Dr. Gloria Lopez**: My office hour is Tuesdays at 1:30 pm. If that doesn’t work, get in touch with myself or my assistant, and we will figure out a time that works for both of us.
    3. **Matthew Michalik**: You said the Counseling Center is trying to do same day visits. Is that implemented right now, or is it in the works currently?
    4. **Dr. Gloria Lopez**: It is implemented right now. It started this semester, and those appointments are available throughout the year. Longer appointments are also available at this point. In the middle of the semester, those longer, weekly appointments generally begin; and same day appointments will be at the beginning of the semester and the end of the semester almost exclusively.
    5. **Marilyn Mason**: Will faculty only be living in those two halls?
    6. **Dr. Gloria Lopez**: They are currently living in those two halls and I think this year we are going to assess. They will be living there this whole academic year, so in the spring we will assess if there are other areas on campus that they may move to. But, they are working campus wide.
33. Thank you Dr. Lopez. So for those of you that I haven’t had the pleasure to meet yet, my name is Kayt Mekal. I’m a senior, and a Business Management major with a concentration in Accounting. My office hours for the semester will be 10:00 am to 11:00 am every day of the week. Please come see me if you have any questions regarding SGA, or anything else for that matter, and I can either answer your questions for you, or point you in the direction of someone who can.
34. On Friday, September 27, as President Torrecilha mentioned, the Massachusetts Division of Capital Asset Management and Maintenance will be giving a presentation on the Parenzo Hall renovation project an 1:40 pm in University Hall Multipurpose Room. This will count as an office hour, so please come if you can.
35. I would like to remind all of you that you have to be a part of two other committees, and all of the committees on your agenda have open positions for students. If you’re interested in any of the committees or have any questions about them, come see me after the meeting or email me and I can put you in touch with the appropriate people.
36. Student Conduct Board applications are still available over by the binders. They are due back on Monday, September 30 by 5:00 pm. Interviews will be Wednesday, October 2 and Monday, October 7 and the signup sheet is over on Kim Hosmer’s desk.
37. The Parking Appeals Board is looking for a student to chair the committee. If you’re interested in being a part of who decides the outcome on parking ticket appeals, please email me or come see me after the meeting.
38. I move to accept the Hall Representative and Class of 2023 election results for the 2019-2020 academic year. Motion carries.
39. I move to appoint Barbara Hand and Ryan Meersman as the SGA Advisors for the 2019-2020 academic year. Motion carries.
40. I move to appoint Michael Buckley as the Diversity/Inclusion Representative for the 2019-2020 academic year. Motion carries.
41. I move to appoint Lindsey McNulty as a Representative-at-Large for the 2019-2020 academic year. Motion carries.
42. I move to appoint Logan Terenzi as a Representative-at-Large for the 2019-2020 academic year. Motion carries.
43. I move to appoint Matthew McMeekin as a Representative to SGA for New Hall for the 2019-2020 academic year. Motion carries.
44. I move to appoint Victoria Ricciardi as the Commuter Council President for the 2019-2020 academic year. Motion carries.
45. I move to appoint Aaron Lessing as a Commuter Council Representative to SGA for the 2019-2020 academic year. Motion carries.
46. I move to appoint Alexa Sullivan as a Commuter Council Representative to SGA for the 2019-2020 academic year. Motion carries.
47. We need to elect a Parliamentarian and Rules and Regulations Committee for this year. As an overview, the Parliamentarian works with the VP of Finance to ensure that all clubs are operating according to the Constitution. They also ensure that SGA follows Robert’s Rules of Order. Because they work so closely with the office, they are required to hold four office hours a week. You cannot nominate yourself, but you must accept or decline the nomination. If multiple people are nominated, they will be given a few moments to speak, and then we will conduct the election by a secret ballot. Are there any questions about the Parliamentarian? We are now accepting nominations for Parliamentarian.
48. Matthew Mihalick and Ethan Goodfellow were nominated and accepted the nomination for Parliamentarian. A vote was taken and Matthew Mihalick was elected Parliamentarian.
49. I move to appoint Matthew Mahalick as SGA Parliamentarian for the 2019-2020 academic year. Motion carries.
50. We will now start the Rules and Regulations Committee. The committee is chaired by the Parliamentarian, and is made up of the SGA President, the VP of Student Life, and the VP of Finance, as well as one member of each class. Their main function is to review and approve club and organization constitutions, including the SGA Constitution. Since this is a Constitution Review year for us, they will be the check on the changes and updates by the Con Review Committee. The nominations for Rules and Regs Committee works the same as the Parliamentarian, except we will be doing these nominations by class year. Are there any questions on Rules and Regs?
51. The senior class nominated
52. The Junior class nominated
53. The Sophmore class nominated
54. The First Year class nominated
55. Congratulations on your new roles. Next week, Dan forester and Josh Hettrick will be coming down to discuss the housing selection process and we will be having Senator Orientation so everyone can learn or relearn all of the fun rules that come with being on SGA. I thank you all for your patience tonight, and I hope you have a great rest of the week.
56. Items not listed on the Agenda:
57. BOARD OF TRUSTEES' REPORT: **Thalita Neves**
    1. For the new faces in the room, my name is Thalita Neves, I’m a Junior Criminal Justice and Communications double major and I am the Student Trustee. My position entails representing Westfield students at Board meetings as well as at the state level and advocating for our interests.
    2. If you ever have a question about anything I do or want to talk about something happening at the University, my office hours are Monday’s 3:00 pm – 5:00 pm and Tuesday’s 2:00 pm-5:00 pm so feel free to stop by.
    3. I have a new Trustee Orientation this Friday, September 27. The workshops will inform me of how to better serve students during my time on the board and I’m looking forward to meeting new Trustee’s from around the State.
    4. I wanted to put on everybody’s radar is the Career Center is having two career fairs coming up in the next couple weeks and they are looking for student volunteers to help set up and to help facilitate the event. The Career fairs are Wednesday, October 2 from 1:00 pm - 3:30 pm in Scanlon Banquet Hall and Thursday, October 10 from 1:30 am – 4:00 pm. I’m passing around a signup sheet so if you’re free at all to help out, please sign up and dress to impress because you never know who you might meet.
58. **Olivia Houde**: What are the careers that will be here this year?
59. **Thalita Neves**: October 2 will be Business, Communication, and Technology Career Fair. October 10 will be Government, Criminal Justice, and Non-profit, but I encourage everyone to go even if you don’t necessarily fall into one of those majors.
60. **Grace Boland**: Does volunteering count as an office hour?
61. **Thalita Neves**: Yes.
    1. All University Committee: **No Report**
    2. NEASC Steering Committee: **No Report**
    3. Student Advisory Council: **No Report**

1. VICE PRESIDENT'S REPORT-STUDENT LIFE:
   1. Student Affairs Committee: **No Report**
   2. Diversity/Inclusion Committee: **No Report**
   3. Food Services Committee: **Kelson Burke**
2. Food Committee met last Thursday, September 19 to talk about some things on campus that you all should know.
3. I wanted to share the Director of Dining Services, Andrew Mankus, has accepted a job at UMASS and will be leaving the University. A search committee for the next Director of Dining Services will be starting in the next few weeks.
4. I also wanted to share that management has an open-door policy. If you have any issues you want to get resolved that day, you can speak with them anytime in their offices or when they are out and about in the DC.
5. If you have gone to the Bistro or Ely Harvest recently, you may have noticed that prices have gone up. This price increase is a $.50 increase on all items and has been implemented to keep up with the economy. Although this might seem like a lot, I want to let everyone know that there is a guaranteed giveback of $.20 on the dollar for every dollar made at the dining services across campus.
6. We also talked about getting employees properly trained at all dining services across campus, Dining services has let us know that training can be difficult, as many employees are students and it’s hard to find a set time to train everyone without time constraints. Despite this, dining services has been looking into the idea of having a manager on scene whose main focus is on training the employees.
7. I just wanted to give an update to everyone on what the late-night specials are for this semester. On Sunday’s, its sundaes on Monday’s, it’s hot dogs, on Tuesday’s, it’s breakfast, on Wednesday’s, it’s mac and cheese and on Thursday’s it’s wings.
8. **Ethan Goodfellow**: Are wings on Thursday still two hours?
9. **Kelson Burke**: Yes, it goes until 11:00 pm.
10. **Joseph Joyal**: Do you think we can get back popcorn chicken bowls on Fridays?
11. **Kelson Burke**: It has been replaced with a chicken gyro, but I have been told that you can still get it at Wilson.
    1. Parking Control Board: **No Report**
    2. Student Athletic Advisory Board: **No Report**
    3. Substance Advisory Committee: **No Report**
    4. Veteran Services Report: **No Report**

1. VICE PRESIDENT’S REPORT-ACADEMIC LIFE: **Samuel Tsongalis**
   1. Hello everyone, my name is Sam Tsongalis and I am your VP of Academic Life for this academic year. I hope that everyone has had a good start to the semester. Feel free to come to me with any issue that you might have in the classroom or as well in any governance committee.
   2. One thing to keep in mind as we go into placing senators onto committees, you are required to serve on at least two committees and if you have a specific committee you want to be on please come see me after the meeting.
   3. My office hours are Wednesdays from 2:00 pm - 4:00 pm and Fridays from 11:30 am - 1:30 pm feel free to stop by.
   4. Academic Policies Committee: **Samuel Tsongalis**
2. The Academic Policy Committee met this past Friday, September 20 during the common meeting time. There we were able to review specific policies that needed a little bit of tuning up in the sense of wording due to moving over to the college structure.
3. I also have an update regarding the annual review of the academic probation policies. Due to extended debate and clarifications being made in the policy, the proposal has been decided to be withdrawn. Both the committee and Academic Affairs both agree that this is a sensitive matter and that if we are going to make any changes, we want to do it the right way. I will keep you all updated as this specific event unfolds.
4. Our next scheduled meeting is October 11 at 1:40 pm – 2:55 pm in Wilson 109.
   1. Curriculum Committee: **No Report**
   2. Enrollment Management Committee: **Samuel Tsongalis**
5. Enrollment Management Committee met this morning at 8:30 am. There we discussed at length about the right size committee and how they felt that in a perfect world, what would the perfect size of Westfield State be student wise?
6. From there we started a lengthy discussion on not what makes student come to Westfield but why they stay. On that specific topic we have decided to investigate this topic since we know we can do a better job at retaining students and having them want to stay at Westfield State for the duration of their educational goal, to whatever that student might be looking for when coming to school.
7. There will be an open forum on October 11 at 1:40 pm.
8. Our next scheduled meeting is Thursday, October 31 at 9:00 am.
   1. International Programs Committee: **No Report**
   2. Academic Technology and Information Services Committee: **No Report**
   3. Writing Liaison Committee: **No Report**
   4. Guest Lecture Committee: **No Report**
9. VICE PRESIDENT’S REPORT-FINANCE: **Kelson Burke**
   1. My name is Kelson Burke and I am the Vice President of Finance for this academic year. I am a sophomore with a major in Business Management and a concentration in Accounting.
   2. Now that we have a nearly full senate. I wanted to state that I am officially looking for members to join the finance committee. In order to reach quorum, I need at least one person form each class to come to our meetings. That means one freshman, on sophomore, one junior and one senior. These members do not have to be from class councils and the more people who want to participate the better. If you are interested or want to learn more about what Finance Committee does please see me after the meeting.
   3. Finance Committee: **No Report**
   4. Foundation Report: **No Report**
   5. Student Organization Council: **No Report**
10. VICE PRESIDENT'S REPORT-PROGRAMMING: **Cameron Kelleher** 
    1. My name is Cameron Kelleher. I am a sophomore, majoring in Psychology and minoring in Business and Writing. I will be your VP of Programming for the 2019-2020 academic year. Under this position I am also the president of CAB this year, so if you are new to SGA and you need to join a committee, talk to me after the meeting.
    2. CAB had our first Trivia last week and our first Paint Night as well.
11. Trivia was the largest turnout to any trivia that has happened here. We had roughly 50 people playing for our prizes.
12. The Paint Night was a huge hit, and all 50 slots were filled within the hour of posting it.
    1. This week we have nothing from CAB. However, this weekend on Saturday, CAB will be helping out with the family day events on the green from 11:00 am until 3:00 pm so if you have any family coming up this weekend be sure to check it out.
    2. Our next scheduled meeting is Wednesday, September 25 at 5:15 pm in the SGA office.
    3. Campus Activities Board: **No Report**
    4. Neighborhood Advisory Board: **No Report**
    5. Community Relations/Fundraising Report: **No Report**
13. SECRETARY'S REPORT: **Melanie Voss**/**Elizabeth Ferrara**
14. Executive Secretary Report: **Melanie Voss**
15. For all the new faces in the room, my name is Melanie Voss. I’m a junior and a Political Science major. My office hours are Wednesdays 9:00 am until 11:00 am and Thursdays 2:00 pm until 4:00 pm. I’m here almost every day anyway; so if you have a question or just want to say Hi, feel free to stop by.
16. We still have a few vacant Hall Representative positions for the Apartment Complex, Courtney Hall, Davis Hall, Dickinson Hall, Lansdowne, New Hall, Scanlon and University Hall. If you know anyone who lives in these locations and would be interested in SGA please reach out to them. They can either email me at [execsec.sga@westfield.ma.edu](mailto:execsec.sga@westfield.ma.edu) or Kaytlyn Mekal at [President.sga@westfield.ma.edu](mailto:President.sga@westfield.ma.edu). The amount of open spaces for each hall varies, so if you have any questions about that feel free to ask me.
17. Legislative Secretary Report: **Elizabeth Ferrara**
18. My name is Liz Ferrara I’m a Psychology and Art double major. I am the Legislative Secretary that basically means my job is the organizational stuff for SGA. I keep records of attendance, office hours, the seating chart and the calendar.
19. If I misspell or mispronounce your name please let me know so I can fix that for you.
20. I am also in charge of the SGA’s Social Media, so please follow us on Instagram @wsu\_sga, we follow back.
21. If you are a brand new senator you should have received a packet over in your mailbox as an introduction to SGA. But please feel free to ask me any questions you have after the meeting, or email me at [legsec.sga@westfield.ma.edu](mailto:legsec.sga@westfield.ma.edu) and my office hours are Monday’s from 3:00 pm until 5:00 pm and Tuesday’s from 2:00 pm until 4:00 pm.
22. I also wanted to give you all a bit of advice, do not be afraid of SGA, I know it is a bit intimidating today, but you will get used to it, this is a great place to get your voice heard.
23. PARLIAMENTARIAN REPORT:
24. Rules and Regulations Committee: **No Report**
25. Constitutional Review Committee: **No Report**
26. ADVISORY COMMITTEES:
27. Advisory Committee on Facilities Planning: **No Report**
28. Advisory Committee on Academic Planning: **No Report**
29. Advisory Committee on the CURCA: **No Report**
30. Advisory Committee on Budget Planning: **No Report**
31. Advisory Committee for Equal Opportunity, Diversity and Affirmative Action: **No Report**
32. COMMUTER COUNCIL, CLASS AND HALL REPORTS:
33. Commuter Council: **No Report**
34. Senior Class: **Ethan Goodfellow**
35. I have a few updates for the Class of 2020.
36. Tickets are now on sale for a senior trip to Mohegan Sun on October 26. Tickets are on sale now for $15.00 until October 24 on Westfield tickets, under the Class of 2020 tab. The bus leaves from Scanlon hall on at 4:00 pm and leaves Mohegan sun at 11:00 pm. You must take the bus and it is a 21 plus event.
37. Senior Sweatshirts are on sale now until November 10. They are $25.00 and you can purchase them on Westfield Tickets. At purchase, students have the option to add their names on the sleeve for no extra cost. Sizes range from small to XXXLarge.
38. There are still open positions for the Class Council so if you know anyone who is interested have them send me an email.
39. Our next scheduled meeting is September 25 at 12:30pm in the SGA conference room E020.
40. Junior Class**: Joseph Joyal**
41. I move to appoint Danny Coakley, Alex Dotiwalla and Scotty Howe as Representatives to SGA for the 2019-2020 academic year. Motion carries.
42. Sophomore Class: **No Report**
43. First Year Class: **No Report**
44. Apartment Complex: **No Report**
45. Courtney Hall: **No Report**
46. Davis Hall: **No Report**
47. Dickinson Hall: **No Report**
48. Lammers Hall: **No Report**
49. Lansdowne Place: **No Report**
50. New Hall: **No Report**
51. Scanlon Hall: **No Report**
52. University Hall: **No Report**

1. UNFINISHED BUSINESS:
2. NEW BUSINESS: (requires majority vote to be opened)
3. ANNOUNCEMENTS:
4. **David Youngerman**: 235 days until commencement.
5. ROLL CALL: Jaylin Carrasquillo and Miranda Picot were absent
6. ADJOURNMENT: Meeting adjourned at 6:31 pm.

*To ensure the courtesy of others,*

*Please refrain from ANY cell phone use during the meeting.*

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*