

## STUDENT GOVERNMENT MINUTES

September 7, 1993

- I. ROLL CALL: Jen Dennis, Dexter Turner, Heidi Galvin and Andrea Wynn were absent. Bob Stone sent an alternate.
- II. APPROVAL OF MINUTES OF MAY 11, 1993: The Minutes were approved.
- III. PRESIDENT'S REPORT: *Ted Christ*
  - A. Please be aware that our SGA Meetings will begin promptly at 5:30 p.m. each week.
  - B. The following are goals which I have set for the 1993/94 academic year:
    1. Create a better awareness between students and their respective representatives.
    2. Better organize Committees.
    3. Recruit to create a more diverse SGA.
    4. Revise the SGA Constitution by February 28, 1994.
    5. Reorganize to become more efficient.
    6. Create an environment through programming to promote faculty/student interaction.
    7. Improve student relations with the City of Westfield.
    8. Make students aware of their surroundings and issues which are taking place around them.
  - C. There will be a New Senator Orientation scheduled before the first full SGA Meeting in order to inform Senators of parliamentary procedure, our SGA Constitution, SGA and Governance Committees, SGA make up as well as give them an idea of what they can expect as a representative on Student Government.
  - D. A Parliamentarian will be elected at the September 28 SGA Meeting.
  - E. The 1993/94 Executive Council held a week long Orientation from August 29 - September 3. The following was accomplished:
    1. Drafted a Proposal to the Campus Sign Advisory Committee for a large information sign to be placed in front of the Campus Center. We suggested that this sign come with a face that is lit.
    2. Created informational pamphlets to distribute to Freshman regarding SGA.
    3. Planned our first full SGA Meeting for September 28.
    4. Ordered new furniture (conference style tables, upholstered chairs) for the SGA Meetings as well as file cabinets for our offices.
    5. Met with WSC staff and administration and were informed of the following changes which happened over the summer:
      - a. *To the Campus Center*
        - Ceiling was redone
        - lounge area was painted
        - reupholstered seats
        - created informal meeting space to accommodate 20
        - T.V. Monitor was placed in the main lobby to display events and meetings
        - Tom Stewart will be publishing a "Week in Review."
      - b. *Physical Changes on Campus*
        - \$260,000 worth of paving on campus (Curt Robie is

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looking into ways, which include funding, to pave South Lot)

- \$60,000 on lighting and heating in classrooms
- added drainage to reduce flooding
- telephone and communication lines were installed
- Renovations to Dave and Dickinson Halls
- Cleared out and lighted Davis Walkway

c. *From Public Safety*

- For the first week of school students will be receiving "Courtesy Tickets"
- Emergency Number is 5555
- Sent two Officers to training for sexual assault victims
- Still discussing placing security cameras at South Lot
- Spaces in Davis will go to Courtney Residents
- Two vacant seats in Security will be filled within the next week
- Considering a Bicycle Patrol

- F. Four students were selected to be representatives on the Judicial Board Selection Committee. This Committee will select seven students (five to serve on the Judicial Board and two students will be termed as alternates). The Judicial Board Selection Committee will consist of:

Vice President for Student Life

Assistant Secretary

Four Senators from the Legislature:

*Johanna MacAllister*

*Christina Meriano*

*Paul Marquez*

*Eve*

Applications are available in the SGA room and are due back by September 15. Interviews will be conducted on September 16, 17 and 18.

- G. The Executive Council has decided to sponsor two Senators to attend the Annual Leadership Conference sponsored by the Center for the Study of the Presidency in Indianapolis on October 22-24. The focus of this Conference will be: "Decisions '94: The Domestic and Foreign Policy Issues of our Time." Five Senators were selected to serve on a Domestic Foreign Policy Conference Selection Committee. This Committee will interview students interested in attending this Conference. The Domestic Foreign Policy Conference Committee will consist of:

SGA Secretary

Five Senators from the Legislature:

*Karen MacManus*

*Laura MacWhinnie*

*Kerri McQueston*

*Kristin McQueston*

*Christopher Sault*

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This Committee will recommend two students to the President of SGA and these students will have to be approved at the September 28 SGA Meeting.

- H. Five Students were selected to be on the Constitution Review Committee. The make up of this Committee will be as follows:

One Faculty member  
(knowledgeable in this area)  
SGA President  
Five Senators from the Legislature:  
*Kristin McQueston*  
*Tricia Rocco*  
*Karen McManus*  
*Tim Souza*  
*Todd Audyatis*

Christina Meriano commented that since this Committee was initiated during the 1992/93 academic year, did Ted want to see membership consistent if Senators on this Committee were returning. Ted felt that if Senators wanted to remain on this Committee they could but that it was not necessary and that he would accept new members.

- I. Four students will be appointed to serve on a Student Retention Advisory Committee which Dr. Applbaum has initiated. This Committee will research issues surrounding student retention and make recommendations to Dr. Applbaum. The four students on this Committee will be: a commuting student, a Residence Assistant, a student from Urban Ed and a student from SECS (Students Educating and Counseling Students). Letters will be sent to the Urban Ed Office and to the Advisor of SECS to obtain recommendations of interested students.
- J. Four Students were appointed to serve on the Substance Advisory Committee. This is a Standing Committee initiated by Dr. Applbaum and to discuss and recommend alcohol policies on campus. The students appointed to be on SAC for the 1993/94 academic year are:  
*Tricia Rocco*  
*Maegen Moore*  
*Christopher Sault*  
*Christina Meriano*
- K. There will be an SGA Committee formed to discuss cable issues on campus.
- L. There will be an SGA Committee formed to increase public relations.
- M. There will be a Student Leadership Convocation sponsored by Student Affairs on September 14 at 3:30 in Wilson Auditorium A.
- N. There will be a CCGS Student Development Workshop on September 18 in Wilson Auditoriums A, B and C from 8:30 a.m. - 4:15 p.m.
- O. October 2 and 3 will be College Weekend at WSC!
- P. We spoke to Freshmen at orientation to encourage them to participate in SGA. Please try to get out there are recruit!
- Q. A Memorandum has been sent to faculty, staff and administration to recruit SGA Advisors as well as a memo to faculty chairs to encourage them to seek student participation at faculty departmental meetings. This is stated in their contract and

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we feel strongly that student participation should be utilized especially where curriculum issues are concerned.

The President's Report was accepted.

**IV. VICE PRESIDENT'S REPORT-STUDENT LIFE: Todd Audyatis**

**A. Student Life Committee: Todd Audyatis**

1. Todd encouraged questions and concerns from Senators regarding the new telephones in the Residence Halls:
  - a. *Christina Meriano* - Courtney does not have phones yet. They were supposed to be done today but they are not.
  - b. *Chris Sault* - Does everyone have phones except Courtney?  
*Todd Audyatis* - Yes.
  - c. *Tricia Rocco* - We bought the telephone as an apartment. Every room is wired but the phones don't work in the rooms. Do you know anything about it?  
*Laura MacWhinnie* - Point of information - Each phone is a separate line. They need to be hooked up separately.
2. Student Life will be looking into revising Hall Council Constitutions in order to make them uniform. This is to be done in the hopes of better defining their function in relation to SGA.
  - a. *Christina Meriano* - Dickinson Hall's Constitution was the same as Davis Hall. I was under the impression that all Halls basically have the same Constitutions.
3. Due to the overwhelming number of complaints concerning the new Sign-In Policy, SGA and Residential Life have agreed to abolish the spring proposal. The previously used policy will be in effect until a more efficient and "user friendly" policy can be devised.
  - a. *Kevin Cross* - What happened to signing yourself in? I thought that was done deal?  
*Kathi Bradford* - We were using the new Sign-In Policy but it was too chaotic with the opening of school, therefore, it was announced over the PA that they would be using the one listed in the Handbook.  
*Ted Christ* - Jon Conlogue seemed perceptive in moving the sign-in up to 10:00 p.m.
  - b. *Kevin Cross* - Basically everything that Student Life worked on last year was for nothing - after only one day.  
*Todd Audyatis* - We are here for the student body. I did not hear one good thing about it. I heard nothing but complaints.
4. I will be Chairing an Ad-Hoc Committee to investigate the logistics of the bulk billing cable issue.

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- B. Human Relations Advisory Committee: *Laura MacWhinnie*  
1. September 9 is "Celebrate Unity Community Day."

The Vice President's Report-Student Life was accepted.

V. VICE PRESIDENT'S REPORT-PROGRAMMING: *Yvette Edwards*

- A. Yvette recognized Tom Stewart who informed SGA of the Leadership Education Workshop which will be held at WSC on September 18 from 8:30 - 4:15 p.m. in Wilson Auditoriums A, B and C. This Workshop is being sponsored by CCGS (Cooperating Colleges of Greater Springfield). CCGS meets once a month and through these meetings we came up with the idea of these workshops. There will be workshops on various subjects and Tom recommended that Senators try to attend as many of these educational workshops as possible and to especially try to attend the session on Roberts Rules of Order which will be given by State Representative Michael Knapik or State Senator Shannon O'Brien.
- B. Campus Activities Board Calendars will be out monthly to inform students of events. This year CAB will be concentrating on quality programming rather than quantity programming.
- B. This Week:

Thursday

Chuck Wagon Barbeque on the Campus Green  
4:00 p.m. FREE IF ON MEAL PLAN. . .\$5.00 if not  
(sponsored by CAB in conjunction with Seilers)

Friday

T.G.I.F. 6:00 p.m. Owl's Nest

- C. The Campus Activities Board will meet on Wednesdays at 4:00 p.m. in the Third World Room.

The Vice President's Report-Programming was accepted.

VI. TREASURER'S REPORT: *Jen Salmon/Erin Griffith*

- A. Hello and welcome back! The Treasury Office will be organizing a Workshop for SGA Clubs to better familiarize themselves with the procedures necessary to secure Club Account monies.
- B. We are forming representation for the Finance Committee. We will be sending out letters to the Treasurers from the Classes and Residence Halls to see if they may be interested in serving.
- C. Finance Committee meets on Mondays at 6:00 p.m. in the SGA Room.

The Treasurer's Report was accepted.

VII. SECRETARY'S REPORT: *Kelly O'Neill/Michelle Costa*

- A. Welcome back! Elections for the Class of 1997 will be held on September 21 and 22. We need Senators to volunteer at the election booths.
- B. Seating arrangements are not permanent. We will take all suggestions into consideration but we can't make any promises.
- C. Please fill out the Committee Selection Forms so we can get an



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indication of which SGA Committee's Senators are interested in and return them to me at the end of the Meeting.

- D. Complaint Boxes will be distributed in the Residence Halls and in the Campus Center within the week. We are hoping that students will use them to inform us of concerns and complaints.
  - 1. *Todd Dorman* - How will Commuting Students have access to these boxes?  
*Kelly O'Neill* - One will be placed at the Information Desk in the Campus Center.
- E. We are planning on writing a Newsletter and distributing it bi-weekly to inform the campus of the progress SGA is making during the year.

The Secretary's Report was accepted.

**VIII. BOARD OF TRUSTEE'S REPORT: *Dan Szenda***

- A. Action taken over the summer by the Board of Trustees was mostly personnel related. There are two policies that were approved as of June 29: 1) Student Refund Policy; and 2) Rape/Sexual Assault Policy. Copies of these are available at the counter by Barbara Hand's desk.
- B. I will be meeting with Patrick Dowd, Westfield City Clerk, to discuss having voter registration on campus.
- C. This year I would like to establish a Comprehensive Network of State Public Higher Educational Institutions. The purpose of this network will be to align the SGA's of the Commonwealth in order for us to relate to each other and react to situations at our respective institutions and to start to come up with proactive measures in keeping the cost of attending an institution as low as possible.
- D. I would like to begin meeting with the student representatives appointed to the five college governance committees in order to remain aware of issues which are being discussed at these meetings.
- E. The Mayoral race in Westfield is heating up and, hoping to promote student interest in this, I will be inviting the three candidates to WSC - perhaps through T.V.

The Board of Trustee's Report was accepted.

**X. BOARD OF GOVERNOR'S REPORT: None**

**XI. COMMITTEE REPORTS: None**

**XII. COMMUTER COUNCIL, THIRD WORLD, AND CLASSES:**

- A. Commuter Council: *Todd Dorman*
  - 1. Todd Dorman moved that SGA accept *Danielle Dube* as a representative to Senate from the Commuter Council. The Motion was accepted.
  - 2. Todd Dorman moved that SGA accept *Matt O'Dell* as a representative to Senate from the Commuter Council. The Motion was accepted.

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3. Todd Dorman moved that SGA accept *Becky Fic* as a representative to Senate from the Commuter Council. The Motion was accepted.
4. The 1993/94 Commuter Council will concentrate on "Information and Advocacy."
5. The Commuter Council Officers for the 1993/94 year are as follows:

*PRESIDENT Todd Dorman*  
*VICE PRESIDENT Robert Stone*  
*TREASURER Danielle Dube*  
*SECRETARY Matt O'Dell*

6. Bob Stone and Todd Dorman spoke at all eight New Student Orientation sessions as representatives of Commuter Council.
  7. Commuter Council meets on Tuesday afternoons at 4:00 p.m. in the SGA Glass Conference Room.
- C. Senior Class: *Johanna MacAllister*
1. There will be a "Countdown Night" on September 9 from 6:00 - 9:00 p.m. in The Owl's Nest. Over 21 only please!
- D. Junior Class: *Christopher Sault*
1. The Class of 1995 will be sponsoring a Car Wash at the Mobil Station on Elm Street on September 11 and on September 18 from 10:00 a.m. until 4:00 p.m.
  2. Plans for the Winter White Stag are underway for Friday, December 3. Scanlon Hall has been reserved and tickets will be \$10.00 at the Teller Window and \$12.00 at the door.

**XII. UNFINISHED BUSINESS:**

- A. A Motion to table discussion of the cable issue was tabled last semester. Ted Christ indicated that SGA needed to untable it in order to discuss it. Ted Christ moved to untable to Motion to discuss the bulk billing cable issue. The Motion was accepted with one abstention. (Amy Corcoran). Ted Christ moved to refer the cable issue to an Ad Hoc Committee which will be initiated by Todd Audyatis as Vice President of Student Life. The Motion was accepted with one abstention (Amy Corcoran).

**XIII. NEW BUSINESS: None**

**XIV. ANNOUNCEMENTS:**

- A. *George Sicaras* - Regarding parking tickets, Public Safety has been giving out "courtesy tickets" for your first ticket this week. Any ticket issued after that will be real.
  1. *Yvette Edwards* - Will you clarify where you can park with a Main Lot Decal?  
*George Sicaras* - Juniper, Dickinson and Apartment Complex Lots.
  2. *Todd Audyatis* - What is the time schedule for parking decals? What is the class ranking and which days will it take place?  
*George Sicaras* - They started going on sale today. I'm not sure which class go on which days. I will have you know that we heard complaints from students about faculty members

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cutting the line. We kicked a few faculty members out of line today for cutting.

3. *Laura MacWhinnie* - How many spots are there for the Main Lot? You may have oversold decals for it.  
*George Sicaras* - We should have a final count tomorrow.
4. *Maegen Moore* - Where do commuters go if the lot is full?  
*George Sicaras* - There are 600 spots open to commuters.  
*Todd Dorman* - There are 1300 - 1400 commuters.
5. *Paul Marquez* - Are there any visitor parking spots behind Ely?  
*George Sicaras* - There are 18 visitor spots reserved.
6. *Tom Souza* - Commuter Council should advocate car pooling.

- C. *Yvette Edwards* - Don't forget the CAB Meeting and Human Relation's Picnic.
- D. *Johanna MacAllister* - There are 267 days until Graduation!
- E. *Christopher Sault* - The Car Wash is at the Mobil Station on September 11 and 18.
- F. *Ted Christ* - Anyone who volunteered for Committees, please meet with me after Senate.
- G. *Dan Szenda* - Governance Committee representatives, please meet with me after Senate.
- H. *Christopher Sault* - Class of 1995 Officers, please meet with me after Senate.

XV. ROLL CALL: Jen Dennis, Dexter Turner and Andrea Wynn were absent. Carlos Santana received half an absence. Bob Stone sent an alternate.

XVI. ADJOURNMENT: The Meeting was adjourned at 6:48 p.m.

Respectfully Submitted,

Kelly M. O'Neill  
Secretary

Michelle A. Costa  
Assistant Secretary

KMO/MAC/bh

|                |                   |
|----------------|-------------------|
| cc: Dr. Mazza  | Sue Basque        |
| Peg Civello    | Pat Rix           |
| Daryl Hendery  | Maureen McCartney |
| Andy Johnson   | Paul Bogan        |
| Kathi Bradford | Tom Stewart       |
| Chris Mungeon  | Dorothy Phelps    |
| George Sicaras | Edna Wilander     |
| Adrene Adams   | Kelly Rose        |



# Campus Activities Board Calendar

## September 1993

| Sunday                                         | Monday                                          | Tuesday                                                                                                                        | Wednesday                                                                     | Thursday                                                                   | Friday                                                                                                                    | Saturday                                                  |
|------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
|                                                |                                                 |                                                                                                                                | 1                                                                             | 2                                                                          | 3                                                                                                                         | 4<br>New Student Orientation                              |
| 5<br>New Student Orientation                   | 6<br>Labor Day                                  | 7<br>Classes Begin<br>5:30p.m. Student Government Mtg, S.G.R.                                                                  | 8<br>4p.m. Campus Activities Board Mtg, T.W.R.                                | 9<br>4p.m. Chuck Wagon BBQ, C.G., Free If On Meal Plan, \$5 If Not.        | 10<br>6p.m. T.G.I.F. - Bud Night, "Over 21 Only", O.N.                                                                    | 11                                                        |
| 12                                             | 13<br>4p.m. Campus Activities Board Mtg, T.W.O. | 14<br>3:30p.m. Welcome & Reception For Student Leaders, W.A.<br>5:30p.m. Student Government Mtg, S.G.R.<br>8p.m. Club 21, O.N. | 15<br>12p.m. Club Fair, C.G.<br>8p.m. Comedy Night - Ronny Romm, E.M.L., Free | 16<br>5p.m. Pizza Night, \$2, All You Can Eat, O.N.<br>8p.m. Club 21, O.N. | 17<br>4p.m. Italian Festival, D.C., Free If On Meal Plan, \$5 If Not.<br>6p.m. T.G.I.F. - Bud Night, "Over 21 Only", O.N. | 18<br>9a.m. Student Leadership Education Conference, W.A. |
| 19<br>8p.m. Sunday Night Flicks, E.L.T., Free! | 20<br>4p.m. Campus Activities Board Mtg, T.W.O. | 21<br>5:30p.m. Student Government Mtg, S.G.R.<br>8p.m. Club 21, O.N.                                                           | 22<br>7p.m. Ellen Gootblatt, Relationships Lecture, W.A.                      | 23<br>8p.m. Club 21, O.N.                                                  | 24<br>5p.m. Fancy Friday Dinner, Sign-Up In Dining Hall.<br>6p.m. T.G.I.F. - Jim Moses, \$3, "Over 21 Only", O.N.         | 25<br>9p.m. New Student Orientation Reunion Dance, E.M.L. |
| 26<br>8p.m. Sunday Night Flicks, E.L.T., Free! | 27<br>4p.m. Campus Activities Board Mtg, T.W.O. | 28<br>5:30p.m. Student Government Mtg, S.G.R.<br>8p.m. Club 21, O.N.                                                           | 29<br>8p.m. Tony Vacca/Tim Moran Concert, E.M.L., Free!                       | 30<br>5p.m. Pizza Night, \$2, All You Can Eat, O.N.<br>8p.m. Club 21, O.N. |                                                                                                                           |                                                           |

Room Key:

ELT - Ely Lab Theatre  
EML - Ely Main Lounge  
ON - Nest

SGR - Student Government Room  
DC - Dining Commons

TWO - Third World Room  
CG - Campus Green