### Important Message for Students Using Plato

**Access to PLATO:**
Students will be loaded into PLATO over the weekend before the semester begins. Students will have access to their registered online/Plato courses no earlier than 8am on the first day of classes but will have access to the “Getting Started” tutorials before that, for those who would like to know how to navigate their online classes and run a browser check before classes begin.

**Password Reset:**
PLATO passwords for students will be reset prior to the first day of each semester. Passwords will be set back to your CWID with a capital A.

**Recommended log in to Plato:**
You can log in directly to Plato at [westfield.ma.edu/plato](http://westfield.ma.edu/plato). Then enter your username and password.

Your student username is your first initial, last name and last four digits of your College Wide ID (CWID) a.k.a. your “A” number. You will be prompted to change your password the first time you log in.

#### Example Plato Login:
Username: jdoe1234
Password: A30001234

You can also access Plato through [mywestfield.westfield.ma.edu](http://mywestfield.westfield.ma.edu)
Click on the Academics tab, and then go to “Click Here to Enter My Courses”.
When you click on your course, if the course is set up in Plato, you will be pushed through to the Plato system. If you experience problems, please log in directly to Plato at [westfield.ma.edu/plato](http://westfield.ma.edu/plato).

#### TECHNICAL ISSUES
Before contacting Plato Support, go through the following checklist:
- Do a Complete Browser Check & Tune Up
- Update Java. Go to [westfield.ma.edu/plato](http://westfield.ma.edu/plato) and click Online Learning Resources & Support and you will find a link to download Java runtime.
- Have your course name, number and section as well as your student information ready when contacting Plato Support at (413)572-8130.

**NEW PROGRAMS:**
Westfield now offers Bachelor’s Completion Programs in Business, Sociology, History & Liberal Studies

Call DGCE @ 413-572-8020 for details.