

**TRANSFER ARTICULATION AGREEMENT**  
**for MassTransfer**

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**Westfield State University**

**and**

**Holyoke Community College**

**A.A. Secondary Education Option**

**to**

**B.A., B.S. degrees with Secondary Education Licensure  
Programs**

**Spring 2012**

Westfield State University and Holyoke Community College have created a transfer articulation agreement between the Department of Education at Westfield State University and the Department of Education at Holyoke Community College in support of a valuable and barrier-free public academic experience.

#### OBJECTIVES:

1. To encourage and streamline the transfer of qualified students from Holyoke Community College (HCC) to Westfield State University (WSU).
2. To award academic credits for courses completed at HCC that meet the terms of the Secondary Education Option associate's degree and apply them toward the requirements for WSU Secondary Education Licensure in designated Bachelor of Arts and Bachelor of Science degree programs. Currently designated WSU BA and BS degree programs include: Biology; Business Management; Chemistry; English; General Science; History; and Mathematics.
3. To provide effective and concise guidelines for students seeking to transfer to WSU. Students will have accurate and clear information regarding the transfer of their course work and credits, both completed and outstanding, as they apply to WSU's designated bachelor's degree with secondary education licensure.

#### TERMS OF THE TRANSFER ARTICULATION AGREEMENT:

1. This articulation agreement has been designed to meet terms of the statewide MassTransfer Program, effective for students enrolling at the community college beginning fall 2009 and transferring to the state university beginning spring 2012.

Westfield State University (WSU) guarantees the acceptance of students who complete the Secondary Education Option associate's degree program at Holyoke Community College (HCC) with an overall QPA of 2.60 (on a 4.0 scale) or higher to the Secondary Education Licensure Program at WSU. In order to guarantee admission to WSU for a specific term, qualified students must *complete* the application process on time: the priority filing deadline for spring semester enrollment is October 15; the priority filing deadline for fall enrollment is February 15. Qualified students who complete their application files after these dates will be accommodated on a space-available basis. If space is not available for the requested enrollment term, students may be guaranteed enrollment for the following term, upon timely request. University-sponsored housing is not guaranteed as part of this agreement, nor is it available to students who enroll through the Division of Graduate and Continuing Education (DGCE).

2. Students may be admitted to WSU under terms of this program-to-program articulation agreement via either the full-time undergraduate day division (Admission office) or the Division of Graduate and Continuing Education (DGCE). However, students may not request university-sponsored housing through DGCE; consequently, students who wish to be considered for university-sponsored housing must apply through the full-time undergraduate day division.
3. DGCE applicants that qualify for enrollment under terms of this agreement will be afforded *some* of the benefits of the MassTransfer Program: they will apply for admission without incurring an application fee; they will be guaranteed admission to the Liberal Studies bachelor's degree program and requested education licensure track if they complete their application files by the priority filing deadlines and have a cumulative QPA of at least 2.60. However, DGCE students are *not* eligible for Tuition Waiver Program benefits.

MassTransfer students enrolling through the full-time day Admission office are subject to the Tuition Waiver Program-eligibility standards and practices set by the Massachusetts Department of Higher Education.

4. WSU guarantees the transfer of credit as stipulated on the attached curriculum sheet in conjunction with the terms of the MassTransfer Program. This agreement assumes successful completion of the designated associate's degree program, including all courses specified on the curriculum sheet, prior to

enrollment at WSU. WSU requires that 30 credits be completed in residence to earn the bachelor's degree. MassTransfer guarantees 60 transfer credits (excluding grades of D-); WSU will accept a maximum of 67 credits in transfer from all two-year colleges combined. To ensure the transfer of the maximum number of credits allowed, students should choose any elective course requirements for the associate's degree program from those listed as transferable in the current WSU course equivalency guide, available on-line at [www.westfield.ma.edu/ceg](http://www.westfield.ma.edu/ceg).

5. Students who complete requirements for the designated associate's degree program, but fail to select one or more courses specified on the attached curriculum sheet as those required by WSU still may be admitted to the Liberal Studies degree program for education licensure and considered for applicable MassTransfer benefits; however, they will be required to complete all outstanding WSU bachelor's degree requirements imposed upon native students, even if the sum exceeds a total of 60 credits. Further, students who do not maximize the number of credits to be applied to the WSU education licensure program while at the community college may further extend the length of time it will take to complete bachelor's degree requirements.
6. This articulation agreement is based upon the evaluation of current course descriptions and or other course materials presented to WSU. Courses as listed in this agreement will transfer to WSU provided a grade of C- (1.7 on a 4.0 scale) or higher has been earned in each. Terms of the MassTransfer Program will be honored for students who transfer under this agreement: D grades (1.0 on a 4.0 scale) will transfer only as part of the 60-credit guarantee of the MassTransfer Program.
7. Earning the designated associate's degree under terms of the MassTransfer Program guarantees that transfer students will be required to complete no more than 6 credits of outstanding WSU general education core requirements unless such courses fulfill major requirements. Similarly, students who complete the 34-credit MassTransfer Block with a 2.0 QPA in Block courses, but without earning the associate's degree, will be required to complete no more than 6 credits of outstanding WSU general education core requirements unless such courses fulfill major requirements. Also, D grades (1.0) earned in 34 credits of MassTransfer Block courses will transfer upon completion of all Block requirements at HCC with a 2.0 QPA.
8. HCC students interested in participating in this agreement are expected to complete the suggested HCC liberal arts and sciences courses to satisfy terms of the MassTransfer Block. All associate's degree and MassTransfer Block course requirements must be completed and the associate's degree conferred prior to enrollment at WSU to qualify for applicable MassTransfer Program benefits.
9. This agreement shall remain in effect for a period of two years from the date listed below, with the provision that the terms specified herein will continue to apply to students admitted from HCC's AA in Secondary Education Option within one year of the expiration date of the agreement. Each institution agrees to provide timely notice to the other in the event of any modification to the curriculum that might affect admission and/or the transferability of course work. This agreement may be subject to change without notice if curriculum requirements change at either institution, provided that the MassTransfer Block component of the associate's degree curriculum remains intact. Students admitted to HCC's two associate's degree programs designated above prior to such notification will be admitted to WSU on the basis of this agreement.

Articulation Agreement Signature Page

**Westfield State University**

**Holyoke Community College**

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President

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President

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Approved on (date): \_\_\_\_\_