Westfield Pep!

Article I

Name:
This organization shall be known as Westfield Pep!

Article II

Purpose:
The club was created to bring some excitement and spirit back into sporting events. This club will provide the music and lead the cheering for sporting events around Westfield State College and other various events. This club will benefit the athletes as well as students and faculty around campus by putting some more energy into sporting events.

Article III

Membership:

Section 1: Membership shall be open to all full-time and part-time undergraduate students of Westfield State College who have paid their student activities fee for the current academic semester.

Section 2: Members are considered to be active if they attend or participate in at least one (1) rehearsal or performance per month.

Article IV

Officers:

Section 1: The executive board of the Westfield Pep will consist of a President, a Vice President, a Secretary, and a Treasurer.

Section 2:
The duties of the officers will be:

A. President- Presides over a weekly meeting and help to plan activities that the club will attend.

B. Vice President- Presides over weekly meetings if president is absent.

C. Secretary- Takes notes during weekly meetings and takes attendance at each rehearsal.

D. Treasurer- Decides how money will be budgeted throughout the semester.

Section 3: The officers will be selected for the club at the beginning of each academic semester through a nomination and election process.

Section 4: Anyone is eligible to hold office as long as they attend regular rehearsals/meetings and after they have been in the club for at least one (1) academic semester.

Section 5: The term of office for each officer is one (1) academic semester.

Section 6: There is no limit on the amount of academic semesters that an executive board member can serve.

Article V

Advisor:

Section 1: An advisor will be selected based on availability to attend rehearsals and events and also willingness to help the group grow.

Section 2: The duties of the advisor are to attend rehearsals and events as much as possible, to help hold the elections at the beginning of each academic semester and to attend at least half of the weekly meetings.

Section 3: The Advisor can be anyone who is currently employed by Westfield State College.

Article VI

Elections:

Section 1: Anyone in the club can nominate members to be officers and they will be nominated at the first rehearsal of the academic semester.
Section 2: The votes will be cast during the second rehearsal and the advisor will tally the votes.

Section 3: No election may be held if there is not a quorum of fifty (50) percent of the club members plus one (1) present at the meeting.

Section 4: The club will break a tie by holding a revote after narrowing it down to two (2) nominees. If there is still a tie the senior member will become an officer.

**Article VII**

Meetings:

Section 1: The club will meet no less than once per week.

Section 2: Officers may hold separate meetings with only the officers, or meetings without the advisor.

Section 3: If a special meeting is needed the President will call them by emailing or calling the other officers.

**Article VIII**

Vacancies:

If an officer resigns the club will hold a special election to elect someone new. If an advisor leaves the officers will find an advisor that fits the requirements of the role.

**Article IX**

Amendments:

This constitution may be amended by two-thirds (2/3) majority vote of the voting members in the club and if approved by the Rules and Regulations committee of the Student Government Association.

**Article X**

Removal from office:

Section 1: If an officer is not performing their duties, the other officers will hold a special meeting and explain to that officer that they need to fulfill their duties. If that does not happen the officers can have the other officer removed by talking to the advisor and getting approval from at least fifty (50) percent plus one (1) of the club.
Section 2: The club will remove an advisor if they are not performing their duties by holding a meeting with that advisor explaining why they are removing them and having the officers serve as a buffer between the advisor and the club members.