Curriculum Committee
Minutes of September 11, 2006


The meeting was convened by Carlton Pickron at the request of Interim President Barry Maloney. He called the meeting to order at 3:55 PM.

ELECTION OF OFFICERS

The committee unanimously elected James Carabetta chairperson, and Kathryn Sullivan secretary.

GENERAL DISCUSSION

- Understanding the contractual basis of the Curriculum Committee

  Copies of Article VII – Appendix A were circulated, and responsibilities of the Curriculum Committee were discussed.


  Copies were distributed to all current Committee members to bring them up to date on last year’s activities.

- Curriculum Committee Website

  Chair Carabetta explained the Committee’s public presence on the web. Any help in maintaining the website is welcomed.

- Subcommittee Chair work

  Chair Carabetta read a letter of thanks for the superb job done by Henry Wefing last year as Subcommittee chair. He wished the following excerpt to be read into the record:

  “I am certain that I am expressing the opinion of all in thanking you for what was extraordinary effort, dedication, and results as Subcommittee Chair. Your work as Subcommittee Chair sets a “gold” standard for successors to strive to achieve. Hopefully, you will be able to serve as a mentor to any that might be new to the task in the future, and pass along the wisdom, organization and calm guidance that you brought to the function.”
Development of goals for the Committee

1. Update and improve the website

2. Catalog official records of Curriculum Committee

3. Address the deletion of courses, rather than informal relegation to a “reserved” list.

4. Possibly, address the issue of a Core course satisfying 3 or more areas. It was noted that some students had transfer courses, which had satisfied 3 core areas.

5. Possible interaction with the Review of the Common Core Committee

Other Notes

1. Please send Deb Samwell a copy of your schedule

   DSamwell@wsc.ma.edu
   WC405
   ext. 5739
   fax: 5617

2. A discussion of the new course proposal disposition process was visited. The ACC log is available to see the present disposition of a proposal.

3. Appreciation for an excellent past year of leadership was expressed by the Committee members.

The meeting was adjourned at 5:07 PM.

Respectfully submitted,

Kathie Sullivan