Course/Program Action Request Form

[ ] New Program
[ ] Change of Program Requirements
[ ] New Course
[ ] Change of Course Prerequisite(s)
[ ] Change of Course/Program Title
[ ] Change of Course/Program Description
[ ] Change of Course Level
[ ] Change of Credit
[ ] Course Deletion
[ ] Core Course Inclusion (\_Check if “1 Time Travel” Request)
[ ] Other: ________________________

Only if for Core Inclusion, check below all Core areas requested.

<table>
<thead>
<tr>
<th>Arts</th>
<th>Div/Global</th>
<th>Div/U.S.</th>
<th>Engl Comp</th>
<th>Hist/Gov</th>
<th>Lit/Phil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math/Trad</td>
<td>Math/Appl</td>
<td>Sci/Lab</td>
<td>Sci/Allied</td>
<td>Soc Und</td>
<td>Upper Level</td>
</tr>
</tbody>
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Credit Hours ________________________

Course Level or Number ________________________

Prerequisites ________________________

Course/Program Bulletin (i.e. Catalog) Description, “New” or “As To Be with Changes Requested”. For new course, include proposed Course Number, Title, Description, and Prerequisite(s), or for new program, any applicable Bulletin text. For both course and program proposed changes, include current as well as requested Bulletin text.

Description of and Rationale for New Course/Program, or of Proposed Change. For new course, provide course outline or syllabus, rationale of need for course, and how it will fit into departmental/college curriculum. For both course and program proposed changes, include old and new versions together with rationale for requested change. For core inclusion, attach completed “Core Course Proposal Form”.

Department Chair’s Signature Date Sent to ACC

( ) Approved ( ) Not Approved

College Curriculum Committee Chair’s Signature Date

( ) Approved ( ) Not Approved

ACC Chair’s Signature Date

( ) Approved ( ) Not Approved

President’s Signature Date

( ) Approved ( ) Not Approved

ACC Chair’s Signature/Actions (rev. March, 2009)

Date Received from President Date, Confirmation to Originator Date, Copy to Registrar