The minutes of February 26, 2009 were approved by a vote of 18 For 0 Opposed and 1 abstention.

Chair Carabetta thanked all those Curriculum Committee members who were able to attend the recent ACC meeting in which Dr. Purcell presented the final CTAG report on behalf of the state and Westfield State representatives related ACC’s CTAG recommendations.

A large stack of materials reflecting new requests for the Curriculum Committee to review was handed out by Chair Carabetta. He mentioned that the requests included paperwork for the creation of four new majors, two academic major redesigns, the formation of a new department, and a ROCC report response. The necessity for the Curriculum Committee to prioritize these requests was emphasized by Chair Carabetta. A short discussion regarding possible plans to address the requests ensued. Two possible solutions were the utilization of Article 7 Bylaws to form an executive committee to work over the summer, or the formation of smaller committees from Subcommittees A and B.

May 5th and May 13th were agreed upon for end of the year Curriculum Committee meetings. The May 13th meeting will have time reserved to discuss scheduling for next year’s Curriculum Committee meetings.

John Ohotnicky noted the need for a proposal to address the timing considerations for time consuming requests, such as those recently received. He will formulate a proposal that suggests that requests received by date x will have a reasonable expectation of being completely reviewed by date y.

Other discussion resulted in agreement that planning to consider the ROCC report will commence over the summer. Input will be solicited from all departments, and they will be informed that discussions involving ROCC will start in September. Chair Carabetta mentioned the need for all faculty members to receive a hardcopy of the ROCC report, accompanied by a note requesting they review the report by the end of the summer.

SUBCOMMITTEE A REPORT

Subcommittee A Chair Laing thanked members of his subcommittee for their 3 meetings of devoted work. He mentioned that ACC 08-82, 08-86, 08-96, and 08-99 address changes in the Department of Communication, and would be discussed following course-level requests. Henry Wefing noted that internal and external reviews of the Communication Department resulted in the realization that courses dealing with new media and internationalization were needed.
The full committee registered the following decisions with respect to the Subcommittee A report:

- ACC 08-83 was approved unanimously. The request was for the creation of the new course, “Introduction to Human Communication.”

- ACC 08-84 was approved unanimously. The request was for a new course, “Introduction to Communication Technology.” The prerequisite of COMM101 should be added following the catalog description.

- ACC 08-85 was unanimously approved. The request was for a new course, “Global Communication.” The prerequisite of COMM 0101 should be added following the catalog description.

- ACC 08-88 was unanimously approved. The request was for a new course, “Principles of Video Production.”

- ACC 08-89 and ACC 08-90 will be voted on next meeting, pending the resolution of some issues.

The meeting was adjourned at 5:30 PM.

Respectfully submitted,

Donald T. Ferris

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Curriculum Committee Secretary