Members Present: Sandra Berkowitz, Eric Bressler, James Carabetta, Volker Ecke, Donald Ferris, Liam Harte, Brian Hubbard, Christine Irujo, Stan Jackson, Tara Kavanaugh, Sean Klay, David Laing, Marsha Marotta, John Ohotnicky, Brooke Orr, Elizabeth Starr, Kathryn Sullivan, and Henry Wefing.

Guests Present: Dr. Robert Hayes, Academic Vice President  
Dr. Diane Lapkin, Consultant for the proposed Nursing Program

The meeting was brought to order at 12:32PM by Chair Carabetta.

CHAIR’S REPORT

The minutes were approved unanimously. Henry Wefing asked that the sentence about the new Communication courses include the fact that an external review had also been done.

Carabetta noted that CTAG was a topic of discussion at last week’s ACC meeting. There are mechanisms being explored to address Westfield State’s concerns. Dr. Hayes indicated that other state colleges have also raised concerns. John Ohotnicky said that the “D” grade acceptance issue still remains a concern. Responses to the CTAG implementers, by those parties with concerns about any aspect of the CTAG proposal, are being explored.

Carabetta distributed a new set of proposals to the entire committee. The proposals had just been received from ACC. Subcommittee assignments were made.

Carabetta noted that the new packet includes an updated ACC spreadsheet. The next meeting of ACC will be the 18th of May.

SUBCOMMITTEE A REPORT

Dave Laing submitted a Subcommittee A report for the first meeting that considered the Nursing Program Proposal. The report of the second Subcommittee A meeting deliberations on the Nursing Program was given orally. Dave thanked Dr. Lapkin for being present.

Preliminary report discussion revealed that some manipulation of the order of courses was done so that students would not have to confront financial aid problems due to an insufficient number of credits being taken during the senior year.

Dave also noted that the Nursing Program will not be a cohort program. The nursing students will take will take nursing coursework as a cohort. In all other courses the nursing students will be integrated with the general population. The evaluators of the program require nursing students to have academic interaction with non-nursing students.

The senior capstone course (09-137) will be 6 credits in order to stay within consistency of other nursing schools and the expected 120 credit program of all majors. It was indicated that Westfield would probably be able to accept Nursing Major Transfers by 2012.
The full committee registered the following decisions with respect to the Subcommittee A report:

ACC 09-121 BIOL 0223 Microbiology
Action: Change in prerequisite and description
Revise start of catalog description to “Provides an introductory study…”
Prerequisites: BIOL 129 or CHEM 0XXX (Chemistry of the Life Sciences)
Approved unanimously.

09-122 BIOL 0237 – Human Anatomy and Physiology I
Action: Change in prerequisite, core inclusion (Traditional Lab Science)
Insert comma after 129 in list of prerequisites.
Approved unanimously.

09-123 CHEM 0103 Chemistry of the Life Sciences
Action: New course, core inclusion (Traditional Lab Science), change in catalog description
Revise start of catalog description to “Provides an understanding…”
Remove “An introductory course intended for students desiring an understanding of the chemistry of living systems.”
As a core course, non-nursing students may take this course.
Approved unanimously.

09-124 PSYC 0207 Lifespan Development
Action: New course, change in catalog description
Revise start of catalog description to “Explores human development from…”
Add prerequisite of PSYC 0101 at the end of the description.
After last line of description, add “This course does not count toward the Psychology Major.”
The Registrar will make sure the intent of the last line is properly reflected in the catalog.
Approved unanimously.

09-125 NURS 01XX Introduction to Professional Nursing
Action: New course, change in catalog description
Revise start of catalog description to “Introduces the beginning student…”
At end of course description, add the following line:
Prerequisite: Acceptance into Nursing Program or permission of the department chair
Approved unanimously.

09-126 NURS 02XX Health Assessment & Promotion
Action: New course
Prerequisite: BIOL 0237, MOVP 0212
Co-requisite: BIOL 0239 Anatomy & Physiology II
Delete reference to “C” or better and 74% evaluation methodology.
“For nursing theory courses:” section should be deleted.
Course level NURS 02XX
Approved unanimously.
09-127 NURS 02XX Current Principles of Professional Nursing
Action: New course
Course level should be NURS 02XX
Delete references to “C” or better and 74% evaluation methodology.
Revise the start of the catalog description to “Examines the underlying…”
Add the following after the catalog description:
Prerequisite: BIOL 0239, NURS 02XX (09-126)
No co-requisite required
Approved unanimously.

09-128 NURS 03XX Nursing Care of the Adult and the Older Adult
Action: New course
Course number is 03XX.
Remove first sentence of catalog description and revise to “Focuses on…”
At end of description add the line below:
Prerequisite BIOL 0239, MOVIP 0212, NURS 09-0127 (02XX), BIO 0223,
Delete references to “C” or better and 74% evaluation methodology.
Approved unanimously.

09-129 NURS 02XX Nursing Pharmacology
Action: New course
Consultant and Registrar will determine appropriate number, 02XX
Prerequisite: NURS 02XX Health Assessment (09-126)
Delete reference to “C” or better and 74% evaluation methodology.
Revise catalog description to “Focuses on the chemical and physical characteristics of therapeutic drugs………..will be examined. Clinical, legal and ethical decision making related to drug administration will be covered.” Note that the first 15 words of the proposal description have been deleted.
Approved unanimously.

09-130 NURS 03XX Nursing Research
Action: New course
Course number will be 03XX.
Add prerequisite at end of description: 09-128 (NURS 03XX)
Revise catalog description to “Focuses on nursing research and its impact on evidence-based nursing practice. Addresses research terminology, defining researchable nursing problems, identifying variables, hypothesis development and testing, and sample selection as well as evaluation of findings…”
Delete reference to “C” or better and 74% evaluation methodology.
Approved unanimously.

09-131 NURS 03XX Community Health Nursing
Action: New course
Course number will be 03XX.
Delete reference to “C” or better and 74% evaluation methodology.
Remove the first sentence of the catalog description.
Revise the catalog description to start with “Identifies current nursing…”
Note that there will be 3 class hours Psychiatric and 3 class hours Community Health.
Prerequisite should be 09-128 NURS 03XX Nursing Care of the Adult and the Older Adult
Must be taken concurrently with (09-132) 03XX Psychiatric Nursing.
Approved unanimously.
09-132 NURS 03XX Psychiatric Nursing
Action: New course
Course number will be 03XX.
Change class hours to 3.
Delete reference to “C” or better and 74% evaluation methodology.
Add at end of description:
Prerequisite: 09-128 (03XX Nursing Care of the Adult and the Older Adult)
Must be taken concurrently with NURS 03XX Community Health Nursing.
Remove first sentence of the description.
Revise catalog description to start with “Focuses…”
Approved unanimously.

09-133 NURS 03XX Nursing Care of Women and Children
Action: New course
Course number will be 03XX.
Delete reference to “C” or better and 74% evaluation methodology.
Prerequisite: (09-131) Community Health Nursing, (09-132) 03XX Psychiatric Nursing
Must be taken concurrently with (09-134) 03XX Advanced Principles of Professional Nursing.
Remove first sentence of the description.
Start catalog description with “Focuses…”
How students’ component time (Pediatric, Women’s Health) will be allocated shall be determined by the faculty.
Approved unanimously.

09-134 NURS 03XX Advanced Principles of Professional Nursing
Action: New course
Course number will be 03XX.
Prerequisites: (09-131) NURS 03XX Community Health Nursing
(09-132) NURS 03XX Psychiatric Nursing
Must be taken concurrently with (09-133) NURS 03XX Nursing Care of Women and Children.
Remove all content of the Evaluation Methodology section of the sample syllabus.
Add to Evaluation Methodology section of the sample syllabus:
“Satisfactory completion of course assignments and examinations.”
Edit catalog description to “Builds on previous nursing concepts, focusing on the sophisticated use of the nursing process and critical thinking to provide safe, skilled ethical nursing care to patients with serious complex physiological conditions.”
Approved unanimously.

09-135 NURS 03XX Nursing Leadership
Action: New course
The course number will be 03XX.
Prerequisites: (09-133) NURS 03XX Nursing Care of Women and Children
(09-134) NURS 03XX Advanced Principles of Professional Nursing
Must be concurrent with (09-137) NURS 03XX Nursing Capstone/Clinical Internship
(09-136) NURS 03XX Preparation for Professional Licensure
Delete reference to “C” or better and 74% evaluation methodology.
No description edit necessary.
Approved unanimously.
09-136 Preparation for Professional Licensure
Action: New course
The course number will be 03XX.
Prerequisite: (09-134) NURS 03XX Advanced Principles of Professional Nursing
(09-133) NURS 03XX Nursing Care of Women and Children
Must be taken concurrently with (09-135) NURS 03XX Nursing Leadership
(09-137) NURS 03XX Nursing Capstone/Clinical Internship
Delete reference to “C” or better and 74% evaluation methodology.
Start description with “Focuses on…”
Remove “Prepares for licensure”
Approved unanimously.

09-137 NURS 03XX Nursing Capstone Clinical Internship
Action: New course
The course number will be 03XX.
Prerequisite: (09-134) NURS 03XX Advanced Principles of Professional Nursing
(09-133) NURS 03XX Nursing Care of Women and Children
Must be taken concurrently with (09-135) 03XX Nursing Leadership
(09-136) 03XX Preparation for Professional Licensure
Description should be as given below:

Provides an opportunity to assume a professional role under the auspices of a qualified nurse preceptor. This capstone experience focuses on synthesizing advanced nursing concepts and utilizing complex decision making in an individualized clinical environment. Emphasis will be on preparing to transition to competent and confident beginning professional practice.

Approved unanimously.

09-119 The Curriculum Committee accepted the letter of intent to establish the Department of Nursing and Allied Health.
Approved unanimously.

09-120 Request form
Action: Accept the new Bachelor of Science in Nursing program.

The Social Understanding Core 2nd semester sophomore year requirement should be moved to 2nd semester of the senior year.

(09-129) NURS 02XX Nursing Pharmacology will be moved from junior year to 2nd semester sophomore year.

Regarding the “C” or better grade and 74% requirement, the following will be a program standard:

“Nursing courses (NURS) and science lab courses require a grade of ‘C’ or better to remain in good standing, with the exception of Introduction to Professional Nursing. Students may repeat only one ‘clinical course’ with less than a ‘C’ grade during their entire program.”
John Ohotnicky noted that he will address the course repeat policy in the fall. The Curriculum Committee recommends that the course repeat policy be reviewed to make it clear that some departments have stricter repeat requirements.

It was noted that there are changed descriptions and prerequisites, as amended earlier by the Curriculum Committee, that must be updated in 09-120. The Bachelor of Science in Nursing Program proposal was approved unanimously.

The meeting was adjourned at 4:12 PM.

Respectfully submitted,

Donald T. Ferris

Donald T. Ferris
Curriculum Committee Secretary