WESTFIELD STATE COLLEGE
CURRICULUM COMMITTEE
Minutes of April 15, 2010


∞ The meeting was brought to order at 3:50 PM by Chair Carabetta.
∞ The minutes of March 11, 2010 were approved with no changes and one abstention, M. Bull.

CHAIR’S REPORT
∞ J. Carabetta provided the CC with a copy of his response about the CAGUE report to J. Shea for ACC. Also regarding the CAGUE report, ACC concluded that the CAGUE Report should have gone through the governance process on each campus. ACC has decided not to consider the report and are referring it to the union. The referral to the union would allow ACC to discuss the report with the other Colleges.

∞ J. Carabetta indicated that he had asked VP Hayes for any information that he might have regarding the time table for actions pertaining to the CAGUE report at the DHE, but had not as yet received a definitive response.

∞ J. Carabetta received a call from VP Hayes regarding the status of the ROCCC Report in the context of the NEASC accreditation visit in April 2012. The College needs to demonstrate that the curriculum is constantly being reviewed. Eleven NEASE Standards will be addressed by ten task force committees that are to be created in preparation for NEASC, one of which will be curriculum. Another committee will address assessment. The work of many of the committees will overlap.

COMMITTEE REPORTS:

SUCOMMITTEE A:

∞ D. Laing made a motion that the CC schedule a meeting to discuss ROCCC in May for the whole campus with the members of the CC, any ROCCC Committee members who wish to attend, and the Chairs of the WSC departments. This motion included the proposal that ROCCC lead this process. The intention of this proposal is to simplify the proposal so CC members and Chairs can learn enough about the ROCCC recommendations to discuss them with their own departments.
M. Bull noted there was no educational forum for the community to discuss ROCCC after the proposal was submitted.

L. Harte proposed an amendment to the motion that CC convene and lead the meeting and members of ROCCC be invited to clarify the report.

D. Ferris noted that the CAGUE report recommendations might supersede the ROCCC proposal.

S. Berkowitz pointed out that there are two goals: one is to construct a process for discussion of the ROCCC report, the second is to find time for a full discussion of the ROCCC report among CC members.

J. Carabetta noted the lack of feedback about ROCCC from the campus community after email solicitation.

J. Ohotnicky suggested the silence might mean concurrence with the report’s recommendations.

The CC discussed ways to amend the motion for a campus wide meeting about ROCCC in a variety of ways. The conclusion was to schedule a meeting on May 11, 2010 9-11am with the CC, WSC Chairs (or their designees), and any ROCCC or WSC community members who want to attend. Following this, the CC will ask the Chairs or their designees to discuss the recommendations with their departments and then they will be invited to a second CC scheduled meeting to report their recommendations re the ROCCC report.

Student members of the CC asked for copies of the report and asked J. Ohotnicky to attend an SGA meeting to explain the ROCCC proposal to WSC students.

D. Laing announced a Subcommittee A meeting with Kim Tobin to discuss the Prior Learning Portfolio on April 22, 2010. All CC members and department chairs are invited to attend. Details will be sent to both Subcommittees.

The meeting was adjourned at 5:40pm.

Respectfully submitted,

Sandy Berkowitz
Secretary