Westfield State University  
Curriculum Committee Minutes for March 3, 2011

In attendance: Christin Cleaton-Ruiz, Mary-Allen Watson, Elizabeth Starr, Marsha Marotta, Stanley Jackson, Liam Harte, Joseph Camilleri, John Ohotnicky, Enrique Morales-Diaz, Volker Ecke, Carlton Pickron, Emily Tobin, Dominick Farbo, Eric Bressler, Supriya Sarnikar, David Laing, Christine Irujo, Jennifer DiGrazia

Chair’s Report:
∞ Meeting was convened at 3:50 by Chair Morales-Diaz
∞ Minutes from February 10 meeting amended to reflect “Christin Cleaton-Ruiz” (correct spelling of name) and then approved with one abstention
∞ Chair Morales Diaz explained the charge from ACC that Curriculum Committee alter the Course Action Request Form (CAR) so that CORE course outcomes for each department are articulated/specifically referenced in new CARs. We discussed whether or not each Department is currently required to have a list of such outcomes (separate from the CORE course requirements established for all courses by Curriculum Committee about 10 years ago). We determined that we needed to investigate whether or not there was a requirement established within WSU policy that required all departments have CORE outcomes before making such a change to CAR. (In other words, the request from ACC seemed to reflect a larger policy decision that hadn’t been formalized.) Marsha Marotta moved to that we establish a policy whereby each Departmental Chair signed off on new CAR proposals before they were submitted to Curriculum Committee for consideration. We discussed that the process of submitting new CARs would mean then that CARs would go from Department curriculum committee to Department Chair and faculty to WSU Curriculum Committee. The vote passed 17 yes, 1 abstention and 0 no.
∞ Chair Morales-Diaz passed out the last charge to Curriculum Committee from ACC requesting that we make significant progress toward submitting specific revisions to the ROCCC proposal for adoption. We discussed the wording of the charge and the intention/motive of the request: we discussed whether ACC was asking us for clarification of the concerns articulated by various constituents regarding the ROCCC proposal or were they asking us to revise the common core for adoption. We determined that we would request clarification from ACC.
∞ Chair Morales-Diaz then suggested that Subcommittee B present motions for consideration. It was moved that we discuss each group of departmental changes presented for consideration. We voted in favor of doing so.

Subcommittee B:
∞ Subcommittee chair Harte then presented five CARs from Art. With minor revisions, we voted in favor of approving 09-198 ART-02xx; 10-30 ART 2xx; 10-31 ART 2xx, 10-73 ART 106 and 10-74, ART 0107. 16, yes 0 no, no abstentions.
∞ Subcommittee Chair Harte then presented five CARs from History. We also discussed: 10-003R HIST-0325; 10-83 HIST 0251; 10-84 HIST 0352; 10-85 HIST 0255; and 10-86 HIST 0362. We voted to table 10-003R HIST and request a resubmission so that it was less specific. We voted to approve the following four CARs with minor amendments. 16, yes, 0 no and 0 abstentions.

We voted to adjourn at 5:35, which was unanimously approved.