Westfield State University  
Curriculum Committee Minutes for Thursday, January 31, 2013

In attendance: Heidi Bohler, Megan Kennedy, Joe Camilleri, Eric Bressler, Brian Jennings, Susanne Chuku, Tom Raffensperger, John Ohotnicky, Ziblim Abukari, Sunday Fakunmoju, Liam Harte, Carsten Braun, Marsha Marotta, Rebecca DiVico, Alexis Wagner.

I. Approval of Minutes (3 abstentions; 12 in approval)

II. Ad Hoc Committee

a. Joe: Collecting information
b. Goal is to determine get objectives articulated so we know how to assess them; regular meetings will be scheduled soon.

III. New Business

a. 10 new proposals (7 from Environmental Science)
   b. From Liam: A Memo that will provided next time from Academic Affairs; not AUC, Department of Physical and Chemical Science (article 7 of contract), this is a mere name change, but is an “establishment of the department” and will come through Curriculum Committee and wants our comments. (No discussion today). Comments will go through as a memo to Academic Affairs. They don’t have to wait for us, however. Agenda in future.
   c. Course action request from Chair of AUC…AUC Memo…Changed “U”, and box for posting for (ACC). No proposal for this today. Agenda in future.

IV. Unfinished Business:

a. 10-28R: CRJU-03xx (Sanctioning Sexual Offenders)
   a. Opening Comments by Liam: We tabled this because we were concerned that it was not clear enough to be open to CJ majors only or others. They do want to throw it open to other majors, clearly.
   b. Eric: Do they want to encourage or not restrict non-CJ majors? Do they need “Junior and Senior” if Junior is sufficient…this is helpful to registrar. Liam asked if we would like to table it again to get more info. See if Chris and Tom can make our next meeting.
   c. Action: Tabled 1/31/13
b. 10-28R: Regional Planning Major.
   a. Rob: Chair of GOP (guest): identified some information he feels necessary: organizational style of identifying core classes, concern of two tracks and courses that satisfied both tracks. Have looked for overlap. Discussion about students satisfying both tracks…are not concerned because 1) require 21 credits for core classes in major 2) researching registrar that identifies the nature of a concentration with 3 courses and does not lend itself to be recognized on a student’s transcript. Concentrations are heavier (e.g. 18). Having both tracks is okay and marketable.
   b. Susanne: we thought about changes to recommended core courses, but as it is seen, these have all been made. Which course belongs to which list? (Recommended list and required list)
   c. Rob: Deal with requisites on a student-by-student basis.
   d. Motion: Joe: Motion to accept. Second by Susanne.
   e. Action: Approval, as amended, by all.
c. 11-63: EDUC-0303 (Early Literacy and Reading).
   a. Opening Comment by Liam: This has been through TEC and approved
   b. Motion to approve by Megan/second by student
   c. 1163, the current requisite and co requisite. Does that matter? Pre- or Co- (Needs to remain Pre/Co-requisite)
   d. Approval as amended by all.
d. 11-75: EDUC-0306 (Elementary Curriculum)
a. Opening Comment: This has been through TEC and approved.
b. Motion to approve by Megan/second student.
c. Liam: What is a “power learning experience”? Megan “Powerful”
d. Action: Approval by all (minor change in “Powerful: informal)

e. 12-19: EDUC-0317 (Analysis and Correction of Reading Disabilities)
a. Motion to approve Joe/ Second by Eric
b. Liam: In 317-course description, it says topics…”disabilities” in course description, is this a problem for the change to “difficulties” in CAR? It probably should be changed in bulletin, so we need to ask Sandy. Should we ask to revise CAR to course description as well? Most agree, YES. Can we amend one work to the course description (John)? Email from Sandy will suffice.

c. Action: Tabled

d. 12-20: EDUC 0376 (Developmental Disabilities and Self-Determination)
a. Opening comments by Liam: This is a change of description
b. Motion to approve Megan/Student
c. Liam: educator licensure regulation…are these regulations from Boston. Joe: Name of course…what is self-determination and how is it being covered in the course (not evident)? Megan agreed/ it’s not there.
d. A course label should be identifiable. In the description, self-determination needs to be identified.

e. Action: Tabled. Discuss with Sandy B.

f. 12-21: EDUC-0371 (Identification Assessment, Planning and Programming)
a. Motion to approve Megan/Student
b. Jo: Clarification on exceptional learning needs? Meghan: terminology of thinking up and down the spectrum. Brian: curriculum resources (old had comma, new does not, no comma in bulletin) Suggested to loose comma between curricula and resources.
c. Field experience (30 hours)/ or 30 hours field based component?...because there is a difference. Megan: this course should use terminology used in other courses “field experience”. This is inconsistent. “Field Experience” is what it should say (Megan).
d. Jo: Assessment vs. Planning and Programming… “ of what?”
e. Eric: in the title should there be a comma after the word planning, if it is different than programming. Add a comma.

f. Action: Approved, as amended, by all.

h. 12-22: EDUC0370 (Speech and Language Problems of the Special Needs Child)
a. Motion to approve Eric/Student
b. Joe: second sentence--- in addition comma (add?)
c. John: from the description…what are regulation numbers,.766, etc? What does that mean? Marsha: These are the state law codes for special ed. in MA

d. Approved, as amended, by all

i. 12-23: EDUC/Liberal Studies (Reading Concentration and Minor)
a. Motion to approve
b. Liam: the proposed copy, does this replace the reading minor in bulletin, or does it go beside it? John: Replaces it. It is meant to create clarity for second major or choose a different 18-credit area or minor. Either concentration or a minor. The old structure is going. Liam: is it 18 hours of the courses listed? How do we distinguish the concentration from the minor…John: depends on how they declare it…different forms, different process. Megan: it allows for others who do not have liberal studies as other major. It allows them to have reading on their transcript. Allows other pathways to jobs, grad school, etc. Allows qualification on transcript. Reading concentration is clear as a specific curriculum. Susanne: How does this compare to business courses minor/major. It is very different. John: it is a departmental prerogative.
c. Liam: is there any need for liberal studies to add something to the bulletin: John: indifferent…I think this covers it and defines the construction effectively. Eric: this is only going to be included in education or in liberal, too? Just education…

d. Action: Approved by all

V. Other Business: Eric: motion to adjourn, approved by all. 4:55 PM