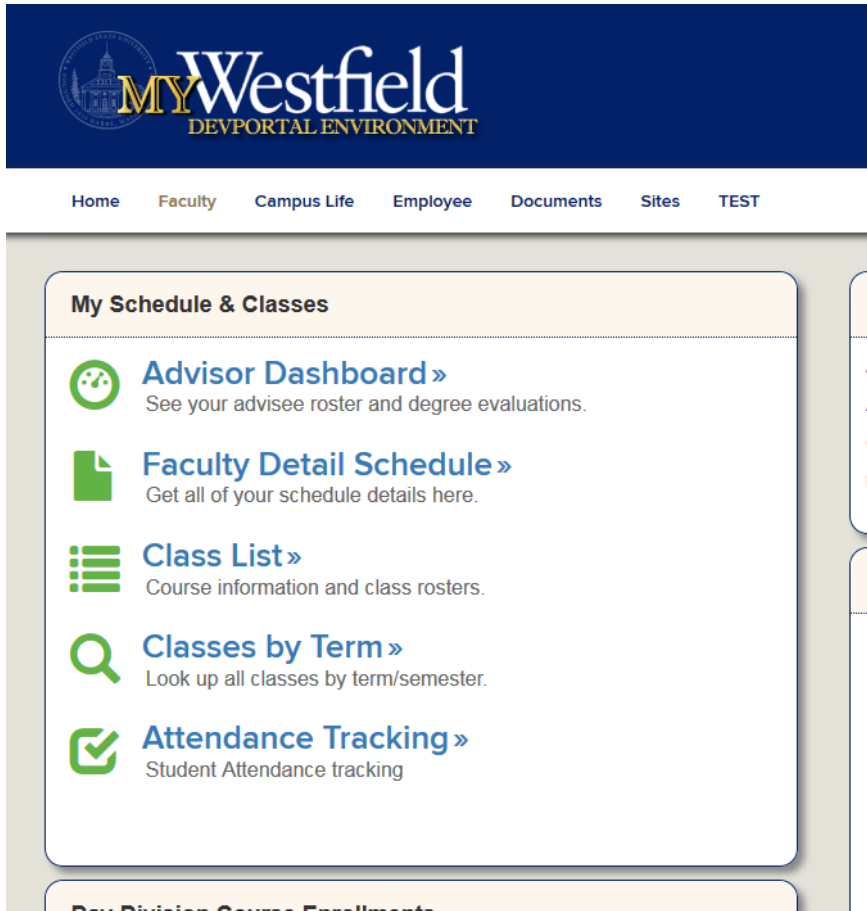


WSU SurveyDig User's Guide for Faculty

Online Course Evaluations (Web for Faculty):

Navigate to the Faculty Tab within myWestfield
Select 'Faculty Detail Schedule' in the My Schedule portal.



A new tab will open to Banner Self-Service – Faculty Services

Select a Term from the Drop-down menu.

Personal Information **Faculty Services**

Search

Select Term

Select a Term:

RELEASE: 8.7.1

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On the Faculty Detail Schedule Page find the 'Course Evaluation Report' Links

<i>Enrollment Counts</i>			
	Maximum	Actual	Remaining
Enrollment:	30	30	0
Cross List:	0	0	0

<i>Scheduled Meeting Times</i>					
Type	Time	Days	Where	Date Range	Schedule
Class			Wilson Hall 400	Sep 02, 2015 - Dec 17, 2015	Lecture

0307 - 501

Course Evaluations:	Course Evaluation Report
Status:	Active
Available for Registration:	Mar 30, 2015 - Dec 17, 2015
College:	Undergraduate Day School

Course Evaluation Reporting

Courses for: Any Anyone

Course: % Term: Summer II 2006 Department:

Sort By 1: Sort By 2: Output: Summary Records: 25

Only Courses **with** Surveys
 Only Courses **without** Surveys
 Show Number Response Counts
 Include Min / Max / Median
 Display Item Code

Term	Division	Department	Course ID	Course	Description	Primary Professor	Surveys Taken	Total Enrollment	% Complete
							7		

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You will be launched into a new window apart from Banner Web for Faculty. You can click on the number value under the “Surveys Taken” field, in this case “7” to view the results of the evaluations. You then can view the details of the evaluations taken by scrolling through the various categories. You can also print these results as you would any web page from your browser. After viewing your results click the red X to close the window and return to Banner Web for Faculty.

Course Evaluation Reporting

Courses for: Any Anyone

Course: Term: Department:
 Only Courses **with** Surveys
 Only Courses **without** Surveys
 Show Number Response Counts
 Sort By 1: Sort By 2: Output: Records:
 Include Min / Max / Median
 Display Item Code

Term	Division	Department	Course ID	Course	Description	Primary Professor	Surveys Taken	Total Enrollment	% Complete
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Learning

Total	5	4	3	2	1	0	Avg	Std Dev
8	52	45	3	0	0	0	4.48	0.51

Description	Total	5	4	3	2	1	0	Avg	Std Dev
You find the course intellectually challenging and stimulating	8	38	63					4.38	0.52
You have learned something which you consider valuable	8	50	50					4.50	0.53
Your interest in the subject was increased as a consequence of this course	8	63	25	13				4.50	0.76
You have learned and understood the subject materials for this course	7	57	43					4.57	0.53

Enthusiasm

Total	5	4	3	2	1	0	Avg	Std Dev
8	50	50	0	0	0	0	4.50	0.45

Description	Total	5	4	3	2	1	0	Avg	Std Dev
Instructor is enthusiastic about teaching the course	8	63	38					4.63	0.52
Instructor is dynamic and energetic in conducting the course	8	50	50					4.50	0.53
Instructor's style of presentation holds your interest during class	8	38	63					4.38	0.52

Orientation

Total	5	4	3	2	1	0	Avg	Std Dev
8	54	43	4	0	0	0	4.51	0.52

Description	Total	5	4	3	2	1	0	Avg	Std Dev
Instructor's explanations are clear	7	43	43	14				4.29	0.76
Course materials are well prepared and carefully explained	7	57	43					4.57	0.53
Proposed objectives agree with those actually taught so you know where the course is going	7	57	43					4.57	0.53
Instructor gives lectures that facilitate taking notes	7	57	43					4.57	0.53