



YOU CAN GET ANYWHERE.
START HERE.

GRADUATE AND CONTINUING EDUCATION

GRADUATE
APPLICATION

Westfield
STATE UNIVERSITY
— Founded 1838

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THE ADMISSION PROCESS

The purpose of graduate education at Westfield State is to allow the student to develop as a scholar capable of original thinking and research in a professional career. A graduate degree represents more than a completion of a prescribed number of courses. It indicates that the student has performed successfully in a field of professional study and has developed specialized skills, independent judgment and scholarship necessary to be a Master in his or her respective discipline.

Applicants' qualifications are reviewed by individual departments as well as by the Dean of Graduate and Continuing Education. Criteria used in weighing each application include: undergraduate grade point average, professional training, references, standardized test scores (if applicable), as well as the individual's narrative statement on professional goals and reasons for desiring graduate education.

GENERAL INSTRUCTIONS

Application to graduate degree programs at Westfield State University must consist of the following:

- Application and \$50.00 fee (non-refundable)
- Narrative Statement
- Official transcripts with college seals and in sealed envelopes of all college level work. If you attended more than one college, submit one transcript from each institution. Please have transcripts sent directly from your former college or university to the Graduate and Continuing Education; opened transcripts will not be accepted.
- Three letters of professional reference (forms enclosed)
- Official scores of either the Miller Analogies Test, the Graduate Record Examination or the Graduate Management Admission Test (for Accountancy majors only); scores older than five years are not valid. Note: Applied Behavior Analysis Certificate, CAGS, MSW, and Homeland Security Certificate applicants do not need to submit GRE or MAT Scores. Also, Westfield State University alum with a grade point average of 3.5 or higher are not required to submit GRE, MAT or GMAT scores. Westfield State alum with a grade point average of 3.3 or higher, applying to the graduate criminal justice program, are also not required to submit GRE or MAT scores.
- If applicable, a copy of your educator license.
- Where applicable, (including School Guidance & School Principal), copies of passing scores in the Communication and Literacy portion of the Massachusetts Test for Educator Licensure.

- International applicants (where applicable) must provide Official English translations and a credential evaluation of all secondary and post-secondary transcripts, an official copy of the Test of English as a Foreign Language (TOEFL) with passing score, bank-notarized Certification of Finances Form, and a photocopy of the applicant's current visa.
- International applicants may obtain a credential evaluation of documents from:

Center for Educational Documentation, Inc.
PO Box 170116, Boston, MA 02117
(617) 338-7171 (Applicants are responsible for processing fee.)

- Submit a Proof of Residency form (enclosed).

APPLICATION

A \$50.00 application fee, payable to Westfield State University, must accompany the application. The fee is not refundable. All application materials are to be forwarded directly to the Graduate & Continuing Education (DGCE). Westfield State waives the application fee for Veterans.

All questions concerning the admission process should be directed to the Admissions Coordinator at (413) 572-8022.

Review of applications for Master of Social Work, Applied Behavior Analysis and Psychology degree programs begins February 1. Late applications may be considered. All other applications are accepted on a rolling basis.

DEPOSIT

Applicants to the Master of Arts in Applied Behavior Analysis, Master of Arts in Psychology, and Master of Social Work programs should note that there is a non-refundable deposit of \$150 due if accepted into the program. Instructions for submitting the deposit will be contained in your official acceptance letter.

NARRATIVE STATEMENT

Your narrative statement is read with great care and consideration. It should include statements about your professional goals, academic experience, factors which led you to consider graduate study and why you feel the University can support your future endeavors.

USER ID _____
(Office Use Only)

WESTFIELD STATE UNIVERSITY GRADUATE AND CONTINUING EDUCATION GRADUATE APPLICATION

_____-_____-_____
Social Security Number

_____-_____-_____
Date of Birth

Semester Applying For:

Fall Spring Summer

1. Name _____
Last First Middle

Other Name(s) under which records may be found: _____

2. Home Address _____
Street City State Zip Code

3. Present Mailing Address _____
P.O. Box / Street City State Zip Code

4. Email Address: _____

5. Telephone: Home _____ Work _____ Ext. _____

International Students, please provide your home country address: _____

The information below is used to comply with the requirements of the Immigration and Naturalization Service

Are you a U.S. Citizen or Permanent Resident?

Yes _____ No _____

If not, what is your Visa Status?

Type of Visa: 1. Foreign Student _____
2. Immigrant _____
3. Tourist _____

Country of Citizenship _____

TOEFL Test Date _____

Voluntary Information

Ethnicity

_____ Not Hispanic or Latino
_____ Hispanic or Latino

Race: Please check all that apply.

_____ American Indian or Alaskan Native
_____ Asian
_____ Black or African American
_____ Cape Verdean
_____ Native Hawaiian or other Pacific Islander
_____ White

Are you a Veteran?

Yes _____ No _____

Gender

_____ Male
_____ Female

6. Will you be applying for Financial Aid?: _____Yes _____No

7. Previous College Training: List in chronological order. Include Associate's, Bachelor's and any college credit to be considered for transfer into the program. If you attended Westfield State University, indicate whether you were a Day Division or Continuing Education student.

Institution Location Dates Attended Total Credits Degree Awarded

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Institution Location Dates Attended Total Credits Degree Awarded

8. Undergraduate Major _____ Minor _____

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9. List courses for which you wish to receive graduate transfer credit (*Maximum 6 credits*):

Institution	Course	Grade	Dates	Credits

10. ___ Full-time (greater than 9 credits per semester) or ___ Part-time (9 or fewer credits per semester)

11. Proposed area of study: Please check one:

Master of Public Administration ___
 ___ Non-Profit Management ___ Criminal Justice
 ___ Public Management.

Master of Arts
 ___ English (must submit literary essay)

Master of Science
 ___ Accountancy
 ___ Criminal Justice
 Homeland Security Certificate Option: ___
Applicants to both Master's Program and Certificate submit one \$50 fee

Initial Licensure Degree Programs (*Appropriate for students without licensure*)

Master of Arts
 ___ English with Initial Teacher Licensure
 ___ 5-8 ___ 8-12 (*must submit literary essay*) ___ both

Master of Education
 ___ School Principal ___ Elementary
 ___ Middle ___ Secondary

Specialist Licensure Master of Education Program
 ___ Reading Specialist (*Candidates must possess initial licensure in Early Childhood, Elementary or Moderate Disabilities*)

Master of Education
 ___ Early Childhood Education ___ Elementary Education
 ___ Moderate Disabilities ___ PreK-8 ___ 5-12

Secondary Education
 ___ Biology 8-12
 ___ History ___ 5-8 ___ 8-12 ___ both
 ___ Chemistry 8-12
 ___ Mathematics ___ 5-8 ___ 8-12 ___ both
 ___ General Science 5-8

Professional Licensure Degree Programs (*Appropriate for teachers holding Initial Massachusetts Teacher Licensure*)

___ Early Childhood Education ___ Elementary Education
 ___ English (Master of Arts) ___ 5-8 ___ 8-12
 ___ Physical Education ___ PreK-8 ___ 5-12
 ___ Moderate Disabilities ___ PreK-8 ___ 5-12

School Principal
 ___ Elementary ___ Middle ___ Secondary

Secondary Education
 ___ Biology 8-12 ___ General Science 5-8
 ___ Mathematics ___ 5-8 ___ 8-12
 ___ History ___ 5-8 ___ 8-12

Concentrations Non-licensure Programs**

Master of Education
Appropriate for students with baccalaureate degrees:
 ___ History
 ___ Vocational Education

Master of Education
Appropriate for teachers already holding Professional Massachusetts Teacher Licensure:
 ___ Early Childhood Education ___ Secondary Education
 ___ Educational Administration ___ Special Education
 ___ Elementary Education

**Candidates without licensure, but with appropriate experience in school settings, may be considered for admission.

WESTFIELD STATE UNIVERSITY GRADUATE AND CONTINUING EDUCATION

GRADUATE APPLICATION

Master of Social Work

Important Notice: Students intending to begin this program with the next cohort starting each September must have all application materials submitted by Feb 1st. MAT/GRE is not required for MSW applicants.

Identify program you are applying for and option for completion of the program:

___ Traditional program

___ Advanced standing program: Applicants must have a BSW from a CSWE accredited program. Applicants need to have one of their letters of reference from their BSW Program Director. A letter from their Field Placement Supervisor is highly recommended.

Applicants need to submit a personal statement that describes:

- 1) reason for interest in entering the field of social work
- 2) assessment of personal strengths and limitations
- 3) examination of life experiences and relationship of these experiences to career choice. Discuss here evidence of your commitment to aiding people who are oppressed and/or members of vulnerable populations (good examples are prior work, civic or volunteer experiences)
- 4) assessment of personal values and congruence of these beliefs with the profession's value system

Please visit the MSW website for more details: www.westfield.ma.edu/socialwork

Applicants of the Master of Social Work program must have an undergraduate degree that includes a clear liberal arts base and firm foundation in the social sciences, government, and human biology.*

Please identify the courses that you have taken that fulfill these requirements below.

Social Sciences (classes in this category include psychology, sociology, social work, human services, criminal justice, economics, and cultural studies)

Government (classes that fulfill this requirement will have content that covered the workings of the US government)

Human Biology (classes that fulfill this requirement may be titled either Human Biology or Anatomy and Physiology or have specific content on human biology)

_____	_____	_____
_____	_____	_____
_____	_____	_____

Psychology

Master of Arts

___ Applied Behavior Analysis (*deadline 2/1*)*

___ School Guidance Counseling (*deadline 2/1*)*

___ PreK-8 ___ 5-12

___ Mental Health Counseling (*deadline 2/1*)*

Certificate Programs

___ Applied Behavior Analysis Certificate (*deadline 2/1*)*

Important Notice: Admissions decisions will be sent by April 15. Please visit our website at westfield.ma.edu/psychology for more information on admission into the graduate psychology program.

An interview may be required and dates are published on the website.

*Late applications may be considered.

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12. If you possess a classroom teaching certificate, please attach a copy of your certificate and complete the following. Otherwise, skip to #13.

In which state(s) are you certified to teach? _____ Level(s) _____

Specialization(s) _____

Please indicate precise number of years of teaching experience in role covered by the certificate (s): _____

13. Test Score Requirements: Graduate Record Examination (GRE), or Miller Analogies Test (MAT), Graduate Management Admission Test (GMAT); scores older than five years will not be accepted.

Please complete the appropriate statement:

I have taken the GRE on _____ (date); scores sent to Westfield State University.

I have taken the MAT on _____ (date); scores sent to Westfield State University.

I am planning to take the GMAT GRE MAT on _____ (date); scores will be sent to Westfield State University.

I am a Westfield State University Alum with a grade point average of 3.5 or higher or a 3.3 or higher in Criminal Justice, and I do not need to submit GRE, MAT or GMAT scores _____ (initials).

Note: Initial Licensure and School Principal Candidates must submit a copy of Communication and Literacy Skills Test results. The Graduate and Continuing Education does not receive MTEL scores directly from the Massachusetts Department of Education.

OFFICIAL COPY OF TEST SCORES MUST BE RECEIVED BY WESTFIELD STATE BEFORE AN APPLICATION IS COMPLETE.

14. Honors or other special recognition of high scholarship or professional endeavors (honor societies, leadership roles in community organizations, publications, etc.)

15. Disciplinary and Criminal Information

Have you ever been placed on probation or suspended for disciplinary reasons? ____ yes ____ no

In the case of transfer students, have you ever been refused admission to a college or university for disciplinary reasons? ____ yes ____ no

If you answered yes to either question, enclose an explanation on a separate sheet. The college's dean of students, or the high school guidance counselor, as appropriate, also must submit a letter of explanation. Your application will be considered incomplete without this information.

Have you ever been convicted of a felony? ____ yes ____ no

If you answered yes, enclose on a separate sheet an explanation of the circumstances leading to criminal conviction. Your application will be considered incomplete without this information.

WESTFIELD STATE UNIVERSITY GRADUATE AND CONTINUING EDUCATION GRADUATE APPLICATION

16. REFERENCES: List three professional references.* Reference forms are enclosed.

1.	_____	_____	_____
	Name	Position	Address
2.	_____	_____	_____
	Name	Position	Address
3.	_____	_____	_____
	Name	Position	Address

**Students may not resubmit references from another program, although you may request references from the same individuals.*

17. Please complete and attach a narrative statement of your professional goals and reasons for wanting to pursue the concentration that you have selected.

18. Please Note: All Criminal Justice majors and licensure candidates must submit proof of immunization including Hepatitis B.

OFFICIAL TRANSCRIPTS FROM EACH SCHOOL LISTED IN SECTIONS 7 & 9 MUST
BE SENT DIRECTLY FROM THE SCHOOL OR COLLEGE IN A SEALED ENVELOPE TO:

Westfield State University
GRADUATE AND CONTINUING EDUCATION
ATTN: ADMISSIONS
577 WESTERN AVE
PO BOX 1630
WESTFIELD, MA 01086-1630

All application materials are the property of Graduate and Continuing Education and cannot be returned to you or submitted to other parties for any other use.

I certify that I have read and understood the general admission information on this application and that the information in this application is true and complete to the best of my knowledge.

Signature

Date

Westfield State University maintains and promotes a policy of non-discrimination on the basis of race, color, creed, religion, national origin, gender, age, disability, sexual orientation, gender identity, marital status, genetic information or veteran status.

WESTFIELD STATE UNIVERSITY GRADUATE AND CONTINUING EDUCATION

GRADUATE APPLICATION REFERENCE FORM

PLEASE SEND
REFERENCE FORM TO:

Westfield State University
GRADUATE AND CONTINUING EDUCATION
ATTN: ADMISSIONS
577 WESTERN AVE · PO BOX 1630 · WESTFIELD, MA 01086-1630

To be filled out by Applicant *Please type or print.*

Applicant's Name: _____
Last
First
Middle

Federal law enables the applicant to have access to this recommendation unless the candidate voluntarily waives this right.
I waive my right of access to this recommendation and consent to its remaining confidential to me.

Signature

Date

NAME & ADDRESS OF REFERENCE

Name

REFERENCE FOR ADMISSION TO:

Street Address or P.O. Box

Program/Concentration

City

State

Zip

To be filled out by the Reference *Please type or print.*

Your name was given as one who could provide a professional estimate of the applicant's ability to pursue this program. We will greatly appreciate your estimate of the applicant's aptitude for graduate study and promise of professional success. Westfield State University is committed to a policy of non-discrimination and affirmative action in its educational programs, activities and employment practices. It is the policy of Westfield State University not to discriminate on the basis of race, sex, color, national origin, age, religion or disability. Please complete the information requested below and return to our office. Thank you for your cooperation.

1. In what capacity (professional, academic, other) and for how long have you known the applicant? Explain:

2. Please complete the rating scale by placing checkmarks in the appropriate locations. Compared with others you have known:

	No Basis for Evaluation	Below Average	Average	Above Average	Outstanding
Character & Personal Integrity					
Professional Attitude					
Scholarship					
Competence as an Educator					
Ability to Work with Others					
Self-confidence					
Professional Growth Potential					
Oral and Written Expression					
Leadership Potential					

3. Please add or attach comments that will assist the University in evaluating the applicant.

Date

Signature

Position

Address

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Date

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WESTFIELD STATE UNIVERSITY GRADUATE AND CONTINUING EDUCATION

GRADUATE APPLICATION PROOF OF RESIDENCY

Please read the rules and regulations for classification as a Massachusetts Student on our website, www.GoBackNow.com.
CONCEALMENT OF FACTS OR UNTRUTHFUL STATEMENTS MAY CAUSE YOU TO BE SUBJECT TO DISMISSAL FROM THE INSTITUTION.

To be filled out by Applicant Please type or print.

Applicant's Full Name: _____ Male: _____ Female: _____ SS# _____
 Applicant's Permanent Address: _____ Since (Month/Day/Year): _____
 Date of Birth: _____ City and State of Birth: _____
 Are you a U.S. Citizen? Yes ___ No ___ If not, Alien Registration #: _____ Is Visa Temporary _____ or Permanent _____
 College/Local Address, If known: _____ Since (Month/Day/Year): _____
 Parent's/Legal Guardian's Name*: _____
 Parent's/Legal Guardian's Permanent Address: _____
 Since (Month/Day/Year): _____ Are you and/or either of your parent(s) members of the Armed Forces on active duty in
 Massachusetts? Yes ___ No ___

<p>STATEMENT OF APPLICANT IF 18 YEARS OF AGE OR OLDER: Answer either A & B, or C only</p> <p>A) I _____ certify that I have read the rules (Applicant's Name) and regulations for the classification of students for tuition purposes at WESTFIELD STATE UNIVERSITY and that I am aware of the appeals procedure under those rules and regulations.</p> <p>Signature: _____ Date: _____</p>	<p>STATEMENT OF PARENT/LEGAL GUARDIAN* IF APPLICANT IS LESS THAN 18 YEARS IF AGE: Answer either D & E, or F only</p> <p>D) I _____ certify that I have read (Parent/Guardian's Name) the rules and regulations for the classification of students for tuition purposes at WESTFIELD STATE UNIVERSITY and that I am aware of the appeals procedure under those rules and regulations.</p> <p>Signature: _____ Date: _____</p>
<p>B) I _____ certify that I am _____ years (Applicant's Name) of age and that pursuant to said rules and regulations I am domiciled in Massachusetts and have maintained a residence herein continuously since: _____ (Month/Day/Year)</p> <p>Signature: _____ Date: _____</p>	<p>E) I _____ certify that I am the (Parent/Guardian's Name) parent/guardian of _____ and that (Applicant's Name) pursuant to said rules and regulations he/she is domiciled in Massachusetts and has maintained a residence herein continuously since: _____ (Month/Day/Year)</p> <p>Signature: _____ Date: _____</p>
<p>C) I _____ certify that I am NOT a (Applicant's Name) Massachusetts resident and that I will be classified as an out-of-state student for tuition purposes.</p> <p>Signature: _____ Date: _____</p>	<p>D) I _____ certify that I am the (Parent/Guardian's Name) parent/guardian of _____ and that (Applicant's Name) he/she is NOT a Massachusetts resident and that he/she will be classified as an out-of-state student for tuition purposes.</p> <p>Signature: _____ Date: _____</p> <p>* If legal guardian, please enclose proof of court appointment</p>

RULES AND REGULATIONS FOR THE CLASSIFICATION OF STUDENTS FOR TUITION PURPOSES

These rules and regulations shall apply to the classification of students at Westfield State University as Massachusetts or non-Massachusetts students for tuition purposes.

SECTION 1. DEFINITIONS

- 1) ACADEMIC PERIOD – A term or semester in an academic year or a summer session, as prescribed by the Board of Trustees or under their authority
- 2) CONTINUOUS ATTENDANCE – Enrollment at the University for the normal academic year in each calendar year, or the appropriate portion or portions of such academic year as prescribed by the Board of Trustees or under their authority.
- 3) DOMICILE – A person's true, fixed and permanent home and place of habitation, where he intends to remain permanently or for an indefinite time.
- 4) EMANCIPATED PERSON – A person (a) who has attained the age of 18 years of age, or (b) if under 18 years of age, whose parents have entirely surrendered the right to the care, custody and earnings of such person and who no longer are under any legal obligation to support or maintain such persons, or (c) a person who has no parent. If none of the foresaid definitions apply, said person shall be deemed an "unemancipated person."
- 5) HIS – Shall apply to the female as well as male gender.
- 6) PARENT – With respect to a person (in the case of an adopted person, inserting the adjective "adoptive" before the words "father and "mother" whenever used)
 - a) the person's father;
 - b) if the person's father dies, either the legal guardian or if no legal guardian is appointed, the person's mother;
 - c) if neither the father nor mother is living and no legal guardian is appointed, the person who then stands in loco parentis to the person;
 - d) if the father and mother are divorced, the person to whom legal custody of the person is awarded;
 - e) if the father and mother are divorced, separated or unmarried and legal custody has not been awarded, the father or the mother, as the case may be, with whom the person lives or, if he lives with neither and the father is living, the father.
- 7) RESIDENCE – A place of habitation

SECTION 2. RULES FOR DETERMINATION OF DOMICILE

- 1) Domicile is not acquired by mere physical presence in Massachusetts while the person is carrying on a course of study at the UNIVERSITY or while the person is engaged in employment for a specified term unless Massachusetts is otherwise the domicile of the person.
- 2) Domicile at birth may be changed thereafter, by action of the parent in the case of an unemancipated person or by action of the person himself in the case of an emancipated person.
- 3) A person claiming Massachusetts as his domicile shall furnish evidence to support such claim. The following shall be of probative value, although not necessarily conclusive, in support of a claim of domicile within Massachusetts:
 - (a) Birth certificate;
 - (b) Motor vehicle registration and/or operator's license;
 - (c) Voting or registration for voting;
 - (d) Certified copies of Federal and State Income Tax returns;
 - (e) Property ownership;
 - (f) Continuous physical presence in Massachusetts during periods when not enrolled as a student;
 - (g) Permanent employment in a position not normally filed by a student;
 - (h) Reliance on Massachusetts sources for financial support;
 - (i) Former domicile in Massachusetts and maintenance of significant connections therein while absent;
 - (j) Domicile of parent within Massachusetts.

Evidence submitted in support of an assertion of domicile or of parental relationship shall be in such form as Westfield State University may require. Copies of official records or documents shall be authenticated by a proper officer. Assertions of fact made other than by an authenticated copy of an official record shall be certified as to accuracy and completeness by the person submitting the same.

SECTION 3. PROOF OF PARENTAL RELATIONSHIP

A person asserting that he is an emancipated person shall furnish evidence to support such assertion. Such evidence may include:

- a) Birth certificate or any other legal document that shows place and date of birth;
- b) Legal guardianship papers- court appointment and termination must be submitted;
- c) Statements of the person, his parent(s), guardian(s), or others certifying no financial support;
- d) Certified copies of Federal and State Income Tax returns filed by the person and his parent(s);
- e) Where none of the foregoing can be provided, an affidavit of the emancipated person in explanation thereof and stating fully the grounds supporting the claims of emancipation.

SECTION 4. RULES FOR CLASSIFICATION

- 1) Every emancipated person applying for admissions to the University who has maintained a residence in Massachusetts for a period of no less than one continuous calendar year next preceding the date of his application and has established a domicile in Massachusetts shall be eligible for classification as a Massachusetts student for tuition purposes
- 2) Every unemancipated person applying for admissions to the University whose parent had maintained a residence in Massachusetts for a period of no less than one continuous calendar year preceding the date of application and has established a domicile in Massachusetts, shall be eligible for classification as a Massachusetts student for tuition purposes.
- 3) Every emancipated person seeking a change of classification who has maintained a residence in Massachusetts for a period of no less than one continuous calendar year next preceding the beginning date of the academic period for which he registers and has established a domicile in Massachusetts shall be eligible for classification as a Massachusetts student for tuition purposes for such academic period.
- 4) Every unemancipated person seeking a change in classification whose parent has maintained a residence in Massachusetts for a period of no less than one continuous calendar year next preceding the beginning date of the academic period for which the person registers and has established a domicile in Massachusetts shall be eligible for classification as a Massachusetts student for tuitions purposes for such academic period.
- 5) A person having his domicile elsewhere than in Massachusetts shall not be eligible for classification as a Massachusetts student for tuition purposes except as herein provided.
- 6) Any person who is registered at the University as a Massachusetts student shall be eligible for continued classification as a Massachusetts student for tuition purposes (until attainment of the degree for which he is then enrolled) during continuous attendance at such institution.
- 7) A member of the Armed Forces of the United States and his/ her spouse and unemancipated children shall, while he/she is on active duty and stationed in the Commonwealth of Massachusetts, be eligible for classification as Massachusetts students for tuition purposes.

SECTION 5. CHANGE IN CLASSIFICATION

No application for change to classification as a Massachusetts student for tuition purposes submitted later than the first day of classes shall affect a classification during the then current academic period.

SECTION 6. PENALTY FOR MISREPRESENTATION

Misrepresentation in or omission from any evidence submitted of any fact which if correctly or completely stated would be grounds to deny classification as a Massachusetts student for tuition purposes shall be cause for exclusion or expulsion from or other disciplinary action by the University.

SECTION 7. APPEALS

Appeals from a determination denying classification as a Massachusetts student shall be initiated by filing a written request with the Bursar of the University or his/her designee specifying the particular grounds for said request.

SECTION 8. MISCELLANEOUS

Nothing contained herein shall be construed as limiting or prohibiting the authority of the Board of Trustees to waive or reduce tuition charges.

ADMISSION APPLICATION CHECKLIST

- A check or money order for \$50.00 payable to Westfield State University is enclosed
- Official transcripts from each school listed have been sent directly from the school or college in a sealed envelope, or will be forwarded
- Proof of residency form
- Narrative statement
- Three professional references
- Official scores of either the MAT, GRE, or GMAT test if applicable
- If applicable, a copy of your educator license
- If applicable, copies of passing scores in the Communication and Literacy Skills portion of the Massachusetts Test for Educator Licensure
- Proof of immunization including Hepatitis B (All Criminal Justice Majors and Licensure Candidates)

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Graduate and Continuing Education

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dgceadmissions@westfield.ma.edu GoBackNow.com WestfieldOnTheWeb.net