Writing Liaison Committee Meeting

February 16, 2011 11:30 – 12:30

In attendance: Mara Dodge, Chris Kudlac, Holly Noun, James Robertson (Student Rep), Catherine Savini, Chalet Seidel

Old Business:
Last semester we discussed posting Catherine Savini’s handout on using student writing to assess learning outcomes to MyWestfield so that it’s available to faculty. Administration is making an effort to convey a unified message on assessment, so we were asked to work closely with the assessment committee. Catherine Savini has since joined the Institutional Assessment Committee.

New Business:
• Marcus Jaiclin has stepped down from the committee. He has discussed writing concerns with the Math Department and plans to provide us with a report based on this discussion.
• **April 13th Writing Liaison Committee Coffee Hour**
• **Workshops offered in conjunction with the Faculty Center** (see below)
• **Full-day workshop**: We will offer a full-day workshop modeled on CITs WebCamp this fall that provides participants with $150-200 stipend (RWC budget). During this workshop participants will revise their lesson plans and homework assignments to use writing to learn pedagogy. This group (ten max) will become a cohort of WACFac. WACFac will be asked to meet monthly during the fall semester to discuss the implementation of the revised course and to present in the Faculty Center on using writing to learn. If there’s not enough money to invite a speaker from off campus to run the workshop, Catherine Savini will run it.
• **Davis Grant**: Catherine Savini will begin working on the Davis Grant, positioning this May’s full-day workshop as a pilot program for the proposal.

Action Items:
- Catherine will draft and email to faculty inviting them to participate in a full-day workshop.
- Catherine will plan/organize full-day workshop.
- Holly will ask Nancy Bals for a copy of her successful grant application.

Next meeting: Wed, March 30th, 3-4

Minutes submitted by Catherine Savini