PASS/FAIL OPTION
(For 200- and 300-level electives)

WESTFIELD STATE UNIVERSITY
OFFICE OF THE REGISTRAR

☐ FALL  ☐ SPRING  Year: _____________

Application deadline is the mid-point of the semester.

STUDENT NAME: _________________________________________  CWID: A_________________

COURSE PREFIX/NO/SECTION  COURSE TITLE  PRINT INSTRUCTOR’S NAME

LIST ALL OTHER PASS/FAIL COURSES PREVIOUSLY APPROVED FOR YOU:

(a maximum of 8.0 credits of 200- or 300-level pass/fail work can be applied toward a degree:

APPROVAL CRITERIA:

Each answer must be True for approval  (Circle one)

| The course is NOT offered by your major department(s) | True  False |
| The course is NOT required for your major(s) | True  False |
| The course is NOT on any Common Core list (regardless of whether YOU will use it for Core credit) | True  False |
| The course IS a 200- or 300-level course | True  False |
| You have earned at least 54 earned hours (Jr. or Sr. status) | True  False |

I understand that by signing this form, I am asking the Registrar to convert the final grade submitted by the instructor in the above course, to a “PS” (pass) or a “FL” (fail) grade and that this decision may not be reversed. I understand that neither grade will affect my cumulative grade point average, nor will they be used in calculating academic honors or Dean’s List eligibility.

Student Signature: ________________________________  Date: ____________________

Processed by: __________  Date: __________  Rev. 12/2012