C. Braun began with announcements.

- C. Braun passed around a poster for the Climate Change Event scheduled for campus April 1, 2008.

- C. Braun noted that the Committee is scheduled to meet with President Dobelle on Tuesday April 8, 2008 at 12-1:30pm – place to be determined.

- C. Braun reported he had followed up with IT and Chris Hirtle stated that all campus computers (classrooms, labs, etc.) are shut down at 11pm. C. Hirtle indicated he would be happy to meet with the committee to discuss IT and sustainability issues further.

- C. Braun indicated he had set up a website for the committee. Minutes and other relevant documents will be posted on the site, such as EO 484, ACUP Commitment, etc. He will contact the webmaster to see about getting a link from the homepage.

- C. Braun pointed out the 12,000 ton rough emissions estimate does not take into consideration indirect uses but just the direct use that C. Robie provided documentation for at the previous meeting. Shaws Associates will review WSC data and provide a methodology for estimating the indirect emissions (travel by faculty, staff, employees, athletic teams, candidates, etc.).

- M. Bull noted that Dr. Cortese will be on campus on April 1, 2008 and will meet with the committee at an 8am breakfast meeting.

- C. Robie noted that summaries of the Action Plans prepared by Departments are available on the WSC website as part of the Strategic Plan Action Plan.

- C. Robie noted that WSC will participate in a national conference on “Planning for Move-Out” about how to handle the waste and surplus items generated from students exiting dorms. WSC hopes to learn from the video presentation on March 11th at noon (site to be determined). At WSC this is mostly dishes, silverware, etc. and not furniture.

- The final scope for the Shaws Associates report is still being written, discussion has been about data collection and establishing systems for record keeping. C. Robie will look into a representative from Shaws coming to a committee meeting before the summer break.

- C. Robie reported that Facilities is meeting with Westfield Gas & Electric to discuss getting building energy audits completed. There was discussion about learning more about the role of the Sustainability Coordinator, and whether or not WSC can become a...
member (fee required) of the American Association of Sustainability in Higher Education (AASHE).

- C. Braun distributed a draft outline for a plan prepared by C. Braun and M. Bull. The committee talked through the outline and members were assigned sections to research and draft. C. Braun will distribute a final assignment list by email but assignments included:

  section 1 (def. of sustainability): cbraun
  section 2 (sustainability and WSC mission): mjbull
  section 3 (case studies, starting C of. Atlantic): mcabral
  section 4 (GHG audit): c.robie and b. bickley
  section 5.1 (goverance/admin): b. bickley
  section 5.2 (operations): c. robie
  section 5.3 (curriculum/research): t.knowles/r. lucius
  section 5.4 (Campus Sustainability Education): t.knowles
  section 5.5 (community service/outreach): a. o’leary and b. bickley
  wedge 4 in section 5.2 (carbon offsets): a.leclare and cbraun

- There was discussion about the stabilization “wedges” analogy pioneered by S. Pacala and R. Socolow of Princeton. The outline was amended to include an additional component – title to be refined—focused on educating all members of the campus community, achieving the cultural shift at WSC.

Meeting adjourned at 9:00am.

Respectfully Submitted,

Marijoan Bull