The meeting opened with a discussion of the April 1st event. All agreed that it was very successful – both the day and evening components. Particularly important was the involvement of the Westfield community in both parts. There is energy and interest in building on this event with an annual Earth Day extravaganza—community and college.

C. Braun noted that the committee would be meeting with Pres. Dobelle at noon in the DC private dining room and the ACC tomorrow at 3:15.

The committee discussed how best to communicate what we are doing and highlight ongoing efforts at being green. A recommendation for the report is to have a webpage off of the homepage and to keep it updated noting both small and large initiatives the college and faculty/staff/students undertake.

C. Braun discussed the College of the Atlantic case study noting that they had become the first carbon neutral campus in part through offsets—supporting a traffic mitigation project in Portland OR.

C. Robie noted that EOEEA is preparing guidelines for state agencies that will address the offset mechanism – specifically stating that state agencies must primarily focus on tangible actions within the agencies’ operations—and not simply buying offsets. These guidelines will be finalized in June.

M. Bull noted that the committee needed to determine a means to get campus wide feedback on the draft plan – either at a forum and/or as a website.

The committee discussed moving sections and information around within the outline including sect 4 into 5.2 and 5.4 into sect. 6. Draft sections will be reviewed by other committee members as follows:

- MJ: 5.3 & 5.4
- CR: 5.1 & 5.5
- TK: 5.2
- CB: 2

M. Bull will follow up with A. LeClair and M. Cabral on the case studies for Section 3.

C. Robie noted that Shaw Associates would be on campus this Friday about the contract for the GHG study.

The committee discussed the main points to convey to the President at lunch and the format and substance of the update to the ACC.

Meeting adjourned at 9:10am.
Respectfully Submitted,

Marijoan Bull