Meeting started 17:10

Present: Bill Bickley; Carsten Braun; Marijoan Bull; Rosemary Dowling; Caitlin Barry

1) Discussion about Green Day

- **Location:** The committee agreed that holding the Green Fair outdoors and in close proximity to the Dining Commons (e.g. Tekoa Room patio) was beneficial and should be repeated in the future.

  It may be possible to extend the tables along the walkway towards the Globe and around the Globe if additional space is needed in the future.

- **Weather:** It started to rain at about 14:00 – effectively ending the Green Fair. The committee discussed the logistic feasibility of a more flexible scheduling to account for weather conditions, but concluded that this would not be a workable solution for most vendors and exhibitors. However, it may be realistic to schedule a dedicated rain date.

  In the future it would be beneficial to have a dedicated tent available for the musical bands.

  The committee discussed rain locations on campus – Parenzo Gym may be the best available rain location.

- **Date for 2010:** The committee discussed several scheduling options for the Spring 2009 Green Fair. The Green Fair does not have to be held on Earth Day, although it was considered beneficial to hold the Green Fair during Earth Week.

  The Friday of Earth Week 2010 was considered as a possible date. In general, the committee felt that it is beneficial to hold the Green Fair during the April school vacation week to attract community members to campus. For students, the best date would be a Friday following a long weekend, as students are more likely to stay on campus.
• **Programming:** The committee discussed programming options for the Spring 2009 Green Fair. It would be beneficial to pair the Green Fair with the Solarfest Concert organized by Student Activities, and, in general, to collaborate at an earlier stage with Res Life and Student Activities.

The committee discussed various ways to get more students to attend the fair, including free food, giveaways, and other attractions. An Exhibitor-Bingo with a subsequent raffle would also get more students to actively engage with the vendors and exhibitors.

2) **Report on Panel Discussion**

Carsten Braun reported on his participation at a live radio panel discussion (WHMP) about biomass as a renewable energy source. Westfield State College was the corporate sponsor of this panel discussion – which was mentioned several times on the air.

Meeting adjourned at 17:40

Respectfully Submitted,
Carsten Braun