Westfield State University
Division of Graduate and Continuing Education
Graduation Application – BACHELOR’S DEGREE

This form is for the purpose of alerting us to your intention to graduate. Awarding of the Bachelor’s Degree occurs only when all requirements have been fulfilled and the appropriate signatures have been obtained. Although the degree will not be awarded until all academic and administrative requirements have been fulfilled, some DGCE students may participate in the May commencement exercises without having fulfilled all requirements if:

1) they are within 2 courses of fulfilling degree requirements, and
2) have a 2.0 minimum GPA, and
3) have an approved plan in place for completing the outstanding coursework before the end of the second summer session immediately following the commencement ceremony in which they are participating

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Print Student Name: ____________________________________________________________

Student ID (CWID): ___________________      Personal Email: ___________________________

PRINT STREET                                                                                         PRINT CITY

ZIP CODE

HOME PHONE

CELL PHONE

BUSINESS PHONE

The $75 application fee must accompany this form when submitted. Applications will not be processed without the fee. The fee is due regardless of the student’s attendance at the commencement ceremony.

Do you anticipate completing all degree requirements by the upcoming May?   Yes   No

If No to above:  1) When do you plan on completing? _______________

2) Are you planning on participating in May commencement?   Yes   No

3) List outstanding coursework to fulfill the degree:

4) Do you plan on completing all requirements by: 

   August    December    January

5) Describe your plan for completing the outstanding requirements:

________________________________________________________________________________________

________________________________________________________________________________________
Diploma Information

A diploma will not be ordered until you have completed this information.

PRINT name EXACTLY as it should appear on your diploma:

First: ____________________ Middle: ____________________ Last: _____________________

Degree: ___________________________ Major: ___________________________

Minor: ___________________________ Second Major: ____________________

Student Signature: _____________________________ Date: ________________

You will receive information regarding the cap and gown, and May commencement in April.
All graduating students are welcome and encouraged to participate in commencement.

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Bachelor Of Arts Degree Programs
Art
Economics
English
Ethnic and Gender Studies
History
Liberal Studies
Communication
Mathematics
Music
Political Science
Psychology
Sociology
Spanish
Theatre Arts

Bachelor Of Social Work Degree Programs
Social Work

Bachelor Of Science Degree Programs
Athletic Training
Biology
Business Management
Chemistry
Computer Science
Computer Information Systems
Criminal Justice
Environmental Science
General Science
Liberal Studies
Movement Science
Regional Planning

Bachelor Of Science In Education Degree Programs
Elementary Education
Early Childhood Education
Special Education
Vocational Technical Education (DGCE Only)

Bachelor Of Science In Nursing Degree Programs
Nursing

Office Use Only

Circle Requirements Filled: CORE GPA ≥ 2.0 Minimum 120 Credits

$75 fee paid Minor Major 2nd Major

All requirements will be filled after successful completion of current Spring Semester: Yes No
Student has approved plan in place to complete by August 30th of this year: Yes No
Signature, Director of Operations: _____________________________ Date: ________________