

# Teaching Remotely: Workshops

During the week of March 16 – 20, Academic Information Services will offer workshops in:

## **Getting on PLATO (Blackboard)**

### **CIT- Move your Course Online: Virtual Instructor Plato Course Training**

Learn Anytime, Anywhere, at Your Convenience and Learn at Your Own Pace

This is a short 1-hour Virtual Basic Plato Overview

[Click here to sign up for the training](#)

Contact Us

[cit@westfield.ma.edu](mailto:cit@westfield.ma.edu)

Phone 413-572-8130

### **CIT- Using Collaborate Video Conferencing Software Virtual Training**

**Tuesday, March 17th - Friday, March 20th**

1 session each day 1-2pm

Click on the link and join us

[To Join the CIT Collaborate Training Room click here](#)

[cit@westfield.ma.edu](mailto:cit@westfield.ma.edu)

Phone 413-572-8130

## **Library resources for online learning**

**Adding Library Resources to your PLATO course page** – add links to databases, eBooks, articles, films and more.

Offered both online or in-person here at the library – see below for times and formats.

Monday, March 16<sup>th</sup> – Friday, March 20<sup>th</sup> (4 sessions a day, 2 online and 2 in person)

9:00 – 10:00 am - online via Zoom

10:00 – 11:00 am - online via Zoom

1:00 – 2:00 pm – in-person in the computer lab on the mezzanine of the library

2:00 – 3:00 pm – in-person in the computer lab on the mezzanine of the library

Please register for your day and time at: [ozeff@westfield.ma.edu](mailto:ozeff@westfield.ma.edu)

## **Using Zoom for instruction and meetings**

### **Using Zoom for Instruction In-Person Workshop**

Tuesday March 17<sup>th</sup> Location: Ely 003

2 sessions 9:00 - 11:00am and 1:00 - 3:00pm

Please register for your time at: [mediaservices@westfield.ma.edu](mailto:mediaservices@westfield.ma.edu)

**Supporting student technology needs**

Wednesday March 18<sup>th</sup> 9:00am online Via Zoom.

Click the link below to access the meeting on Wednesday March 18<sup>th</sup> at 9:00am.

**Topic: Supporting Student Technology Needs; making sure every student has access regardless of personal resources**

**Join Zoom Meeting**

<https://zoom.us/j/903573934>

**Open hands-on help session for supporting remote instruction**

A general, walk-in session for anyone with questions regarding the support of remote instruction.

Wednesday March 18<sup>th</sup> 2:00 – 3:00pm

Location: Ely Owls Nest